
The Arizona Department of Housing 2011 Information Bulletin

REGARDING PROGRAMS: RENTAL COMPLIANCE

REGARDING FUNDING SOURCES: Low Income Housing Tax Credit Program

INFORMATION BULLETIN No. 06-11

ISSUED: February 8, 2011

**RE: CHANGE TO ANNUAL REPORTING REQUIREMENTS FOR
LOW-INCOME HOUSING TAX CREDIT PROJECTS -
CLARIFICATIONS**

On February 3, 2011, the Arizona Department of Housing (ADOH) issued Information Bulletin No. 04-11, addressing changes in the LIHTC Annual Reporting requirements. A link at the bottom of this notice provides access to the new LIHTC Annual Report Workbook that is required for 2010 calendar year reporting. For additional information on all reporting requirements please refer to Information Bulletin No. 04-11.

Since the release of the LIHTC Annual Report Workbook, ADOH has made the following changes or has the following options available:

1. Properties will not be required to submit Exhibit C, Applicable Fraction Per Building Report, for Calendar Year 2010. The Exhibit C tab should not be eliminated or deleted from the Workbook, but the Exhibit may be left incomplete.
2. ADOH has received requests for an option to allow property management companies to "cut and paste" their data from previous spreadsheets they have utilized. Anyone wishing to have this option should contact Lisa Roth, Data Manager, at Lisa.Roth@azhousing.gov or (602) 771-1080.

As of February 7, invoices for all annual fees due have been mailed to owners and property managers. If you fail to receive an invoice by Monday, February 14 or have any questions about fees, you may wish to contact Tracy Schmidt, Finance & Accounting Administrator, at Tracy.Schmidt@azhousing.gov or (602) 771-1065.

The LIHTC Annual Report Workbook has been posted on our website, www.azhousing.gov on the **FORMS AND HANDBOOKS** page in the **Rental Compliance & Monitoring: Annual Reports** section. Copy and paste this link into your browser: <http://www.azhousing.gov/ShowPage.aspx?id=387#rentalcomp>