Illinois Housing Development Authority
Notice of Intent to Transfer Ownership

Project Name:_____
Project ID Number (PID):_____
Legal Name of project owner or ownership entity to whom Tax Credits were allocated:
_____
Legal name of current owner or ownership entity (if different than above):
_____
Current owner Federal Tax ID#:_____
Contact Person:_____
Phone:_____

Type of Change Requested:

☐ Change in Owner Name/Status
☐ Transfer of Ownership
☐ Transfer of Partnership Interest
☐ Date of Purchase Agreement
☐ Expiration date of Contract for deed
☐ Anticipated/Actual closing date

New/Updated Owner Information

Name:_____
Address: _____
Partners Names and Percentage of Ownership:
_____
_____
_____
_____
_____
_____

New/Updated Management Information

Name of Management Company:_____
Address:_____
Tax ID #:_____
Contact Person:_____
Phone:_____

Attach all that apply:

☐ Copy of amended or new partnership agreement

☐ Copy of Articles of Incorporation and By-Laws

☐ Copy of Organization Documents

☐ Copy of the Certificate of Good Standing

☐ Copy of purchase agreement

☐ Copy of the recorded contract for deed or warranty deed transferring the benefits and burdens of ownership of the buildings to the purchaser, or title policy indication ownership

☐ Copy of the closing statement showing the sources and uses of funding

☐ The Authority's Multifamily Fee Payment Form and $1,500.

Transferring Owner:

Print Name of Ownership Entity: _____

By (Signature): _____ Print Name: _____

Its: _____ Date: _____

New Owner:

Print Name of Ownership Entity: _____

By (Signature): _____ Print Name: _____

Its: _____ Date: _____