

Amendment to the 2010 Qualified Allocation Plan

Process for Reconsideration of Point Scores

Any applicant wishing to request reconsideration of a scoring decision of the Authority of either the Tier One or Tier Two Tax Credit Application may do so in writing to be delivered to the attention of the Executive Director. Requests must be sent via hand delivery, U.S. first class mail, overnight courier, or facsimile. An e-mail courtesy copy is appreciated, but does not constitute a timely request for reconsideration. Requests for reconsideration must be received by the Authority by 5:00 p.m. (EST) within three (3) business days of the date of the posting of the point scores for the Tier One and/or Tier Two applications on the Authority's website. Determination letter(s) regarding point scores will be mailed the same day as posting of the point scores. Applicants may only request reconsideration of their own applications. Requests for reconsideration must specifically identify the grounds for the request. Only the application and documents then-existing in the Authority's file will be considered. No additional documentation will be accepted by the Authority. The burden is on the applicant to demonstrate any errors in the review and/or point scoring process.

The Authority will provide applicants confirmation via facsimile, U.S. first class mail, and/or e-mail (if the applicant specifically requests and consents in writing to e-mail notification) acknowledging receipt of the request for reconsideration. The Executive Director will make a determination on the request within seven (7) business days, and the Authority will provide a copy of the written determination to the applicant via facsimile, U.S. first class mail, and/or e-mail (if the applicant specifically requests and consents in writing to e-mail notification). If the Executive Director deems that a meeting and/or conference call is necessary, such a meeting and/or conference call will be scheduled within the seven (7) business day time period.