



Zoning Certification

(This Form Must Be Submitted On Locality’s Letterhead or Professional Civil Engineer’s Letterhead. Engineer must be registered in the Commonwealth of Virginia.)

TO: Virginia Housing Development Authority
601 South Belvidere Street
Richmond, Virginia 23220
Attention: Jim Chandler

RE: ZONING CERTIFICATION

Name of Development: _____
Name of Owner/Applicant: _____
Name of Seller/Current Owner: _____

The above-referenced Owner/Applicant has asked this office to complete this form letter regarding the zoning of the proposed Development (more fully described below). This certification is rendered solely for the purpose of confirming proper zoning for the site of the Development. It is understood that this letter will be used by the Virginia Housing Development Authority solely for the purpose of determining whether the Development qualifies for points available under VHDA’s Qualified Allocation Plan for housing tax credits.

DEVELOPMENT DESCRIPTION: (To be provided by the Owner)

Development Address: (Should correspond to I.A.2 on page 1 of the application)

Legal Description (should correspond to the site control document in the application):

Proposed Improvements (should correspond with I.B & D and III.A of the application):

- New Construction: _____ # Units _____ # Buildings _____ Total Gross Floor Area
- Adaptive Reuse: _____ # Units _____ # Buildings _____ Total Gross Floor Area
- Rehabilitation: _____ # Units _____ # Buildings _____ Total Gross Floor Area

Current Zoning: _____ allowing a density of _____ units per acre, and the following other applicable conditions: _____

Other Descriptive Information: (Should correspond with information in the application)

LOCAL CERTIFICATION: (To be completed by the appropriate local official or Civil Engineer)

Check one of the following as appropriate:

- The zoning for the proposed development described above is proper for the proposed residential development. To the best of my knowledge, there are presently no zoning violations outstanding on this property. No further zoning approvals and/or special use permits are required.
- The development described above is an approved non-conforming use. To the best of my knowledge, there are presently no zoning violations outstanding on this property. No further zoning approvals and/or special use permits are required.

(Signature)

(Printed Name)

(Title of Local Official or Civil Engineer)

Phone: _____

Date: _____

NOTE TO LOCALITY:

1. Return this certification to the developer for inclusion in the tax credit application package.
2. Any change in this form may result in a reduction of points under the scoring system. If you have any questions, please call Jim Chandler at VHDA (804) 343-5786.

NOTE TO DEVELOPER: You are strongly encouraged to submit this certification to the appropriate local official at least three weeks in advance of the application deadline to ensure adequate time for review and approval.