



**Notice of Preliminary Application**  
**The FY 2013 GOAL Program**  
May 18, 2012

GREATER OPPORTUNITIES FOR AFFORDABLE LIVING  
Funding Available Under  
**HOME Investment Partnerships Program**  
**Senior Citizens Housing Development Fund**  
And  
**Low-Income Housing Tax Credits**

**Download Application Reference Materials at**  
<http://www.ahfc.us/grants/goal.cfm>

Registration Deadline: 4:30 p.m. Anchorage Local Time, June  
7, 2012

Pre-Application Deadline: 4:30 p.m. Anchorage Local Time,  
July 5, 2012

For more information, contact:

**Daniel Delfino**  
**Alaska Housing Finance Corporation**  
**PO Box 101020**  
**Anchorage, AK 99510-1020**  
**Phone: 907-330-8273**  
**Fax: 907-338-2585**

# ALASKA HOUSING FINANCE CORPORATION

## Greater Opportunities for Affordable Living (GOAL)

### FY 2013 PRELIMINARY APPLICATION INSTRUCTIONS

#### Overview and General Applicable Provisions

In September 2012, Alaska Housing Finance Corporation (AHFC) will announce the FY 2013 Notice of Funding Availability (NOFA) for its Greater Opportunity for Affordable Living (GOAL) Program. Under this NOFA, AHFC makes grants, zero-interest rate loans, and Tax Credits available for competitive allocation to successful pre-application respondents who will acquire, rehabilitate, or construct rental housing.

The application process for GOAL funding involves three (3) steps. Applicants must (1) register for the online application system, (2) submit a Pre-Application using the online application system and (3) submit a GOAL Application using the online application. This Pre-Application process and Notice contains requirements and deadlines specifically related to steps (1) and (2).

Funding awarded through the FY 2013 GOAL NOFA will be administered in accordance with requirements established at 24 CFR Part 92 (HOME Investment Partnerships Program [HOME]); A.S. 18.56.800 - 810, as implemented by 15 AAC 154.010 - 154.120 (Senior Citizen Housing Development Fund [SCHDF]); Title 26 U.S.C. Section 42 (Low Income Housing Tax Credit Program [LIHTC]), and regulation, policy or procedure as applicable, based on the type of funds/tax credits received.

*The purpose of AHFC's Greater Opportunities for Affordable Living (GOAL) program, is to expand the supply of decent, safe, sanitary, and affordable housing for occupancy by lower-income persons and families, and senior citizens.*

- Assistance provided by AHFC for this purpose will be in three different methods: Federal tax credits (LIHTC) which are generally sold by the recipient to derive project equity capital; Conditional grants (HOME and SCHDF); and/or Zero-interest rate loans (HOME).
- **Grants are available only to Municipalities and qualifying non-profit organizations.**
- AHFC HOME funds may not be used within the Municipality of Anchorage (MOA). The Municipality of Anchorage receives separate HOME program funds and administers those funds in accordance with its own administrative plan.

## Purpose of Preliminary Application

The preliminary application will provide sufficient information for AHFC to determine if the project proposal can be invited forward into the full FY 2013 GOAL competition. The preliminary application process also enables AHFC to evaluate the following aspects of project proposals:

- Market Feasibility: Is there sufficient need and / or demand for the proposed project?
- Whether city, borough or census area population data will be used to determine the point values for the proposed project under Section 4(b)-(c) of the Rating and Award Criteria Plan for the FY 2013 GOAL program.
- Whether or not changes to the project design, scope, and / or funding mix are necessary and / or appropriate (as determined by AHFC).
- Whether or not the proposal can reasonably be expected to be constructed with the proposed funding mix and development team.
- Whether or not penalty points should be assessed. Performance of all entities participating in the project team will be reviewed during this assessment.
- Whether or not sufficient capacity and experience has been demonstrated to develop and operate the proposed project (see Threshold Level experience, pages 18-19 of the GOAL Program Rating and Award Criteria for details).

## Application & Submission

Step (1) – Submission of Registration Request for the online application system via email to [ddelfino@ahfc.us](mailto:ddelfino@ahfc.us).

The Preliminary application process requires that AHFC receive a Registration Request for the online application system no later than 4:30 p.m. (Anchorage time) on June 7, 2012.

To submit a registration request for the online application system, the following information will need to be provided to AHFC via email at [ddelfino@ahfc.us](mailto:ddelfino@ahfc.us)

Registration Request	
Organization	Registration
Name of Applicant Entity: <input type="text"/>	User Name (person who will be using the online application system): <input type="text"/>
Address: <input type="text"/>	User Phone Number: <input type="text"/>
City, State, Zip: <input type="text"/>	User Email Address: <input type="text"/>
Phone Number: <input type="text"/>	Name(s) and Location(s) of Project(s): <input type="text"/>
Email Address: <input type="text"/>	

In the subject line of the email used to transmit the Registration Request (e.g. the preceding information noted in Registration Request table), please indicate: Attn: Daniel Delfino, GOAL Pre-Application Registration Request. Once the Pre-Applicant has been successfully registered in the system, AHFC will send a confirmation email to the Pre-Applicant.

#### Step (2) – Submission of Pre-Application through online system

On June 11, 2012, all registered Pre-Applicants will receive a formal invitation to submit their Pre-Applications through the online system. The formal invitation will be extended via email to the person listed in the Registration Request as the “user.” The formal invitation email will include a hyperlink to the online application system and will include instructions for the initial log-in to the application system.

All registered Pre-Applicants will have until 4:30 p.m. (Anchorage time) on July 5, 2012 to submit their completed Pre-Application materials through the online system.

### **Pre-Application Deadlines**

The deadline to submit a Registration Request to AHFC for access to the online application system is 4:30 p.m. (Anchorage time) on June 7, 2012.

The deadline to submit a completed Pre-Application through the online application system is 4:30 p.m. (Anchorage time) on July 5, 2012.

### **Intention to Complete and Submit an FY 2013 GOAL Application in the Fall of 2012**

If you are not planning to complete and submit a GOAL application, do not complete the Preliminary Application. By completing this FY 2013 Preliminary GOAL Application, applicants are certifying to AHFC that they intend to apply for funding in the Fall 2012 competition for FY 2013 GOAL funds. The preliminary applications may provide the basis for AHFC ordering market studies for the proposed projects. Market studies are expensive, and should only be ordered for projects that will be in a position to participate in the Fall 2012 GOAL competition. Potential applicants who are not familiar with the GOAL funding process are advised to review application materials available at: <http://www.ahfc.us/grants/goal.cfm>.

Project sponsors should seriously assess whether staff resources and organizational capacity will be available to complete a GOAL application by the anticipated due date of November 16, 2012. AHFC reserves the right to determine which Preliminary Applications are sufficiently complete to order a market study.

## **Preliminary Application Teleconference**

On June 5, 2012 at 3:00 p.m. (Anchorage time), AHFC will conduct a teleconference on the FY 2012 GOAL Preliminary Application. The call-in information for the teleconference is:

Call-in Number: 1-877-873-8018

Call-in Access Code: 5288816

The public is welcome to attend this teleconference in person at the AHFC office located on 4300 Boniface Parkway in Anchorage. This teleconference will take place in the Boardroom located on the first floor.

Please RSVP via email to Daniel Delfino ( [ddelfino@ahfc.us](mailto:ddelfino@ahfc.us) ) with the names of persons who will be attending the teleconference, either in person or telephonically, and the organization(s) they will be representing no later than 3:00 p.m. (Anchorage time) on Monday, June 4<sup>th</sup>, 2012.

## **Market Study Process**

**After the close of the preliminary application period on July 5, 2012**, AHFC will conduct a review of the submitted Pre-Applications to determine their completeness for purposes of ordering market studies. If a market study is warranted, AHFC will then commission market studies for preliminary applications passing this threshold. Pre-applicants will be required to reimburse AHFC for the cost of the market study. Prior to commissioning the market studies, AHFC will provide applicants with an estimate for the costs associated with the market study via email to the address noted in the pre-application materials. Applicants will have two calendar days from the date of the email transmission to withdraw their pre-application if they do not wish to reimburse AHFC for these costs. Due to travel costs associated with some market studies, an exact figure may not be available.

Invoices for the market study costs will be initially paid by AHFC. AHFC will subsequently request reimbursement from the Pre-Applicants and provide them with the invoices. All reimbursement payments must be received by AHFC no later than the final application date for the GOAL program. If AHFC has not received full reimbursement for the market study costs by the application deadline, applications related to the unreimbursed market study costs will not be considered for GOAL program funding.

During the market study process, the market study provider may make recommendations to optimize the proposed project in the primary market area. These recommended changes will be given to the project sponsor. The sponsor will be allowed to make changes based on market study recommendations. Allowable changes will be limited to:

- Income targeting
- Rents
- Bedroom mix
- Project size

If the AHFC commissioned market study does not recommend any of the above allowable changes, the GOAL application submitted in the Fall 2012 competition should reflect the project information contained in the preliminary application, unless otherwise approved in writing by AHFC.

In certain circumstances, AHFC may require an update to the completed market study. These updates will be done solely at AHFC's discretion.