



**CALIFORNIA TAX CREDIT ALLOCATION COMMITTEE**  
**2014 COMPETITIVE 9% APPLICATION FOR LOW-INCOME HOUSING TAX CREDITS**  
January 31, 2014 Version

**II. APPLICATION - SECTION 1: APPLICANT STATEMENT, CERTIFICATION AND NOTARY**

**APPLICANT:** Humboldt Bay Housing Development Corp / Pine Gardens I Inc

**PROJECT NAME:** Arcata Bay Crossing

**PLEASE INCLUDE APPLICATION FEE WITH APPLICATION SUBMISSION**  
Cashier's Check Only

The undersigned applicant hereby makes application to the California Tax Credit Allocation Committee ("TCAC") for a reservation of Federal, or Federal and State Low-Income Housing Tax Credits ("Credits") in the amount(s) of:

\$373,557 annual Federal Credits, and  
                     total State Credits

for the purpose of providing low-income rental housing as herein described. I understand that Credit amount(s) preliminarily reserved for this project, if any, may be adjusted over time based upon changing project costs and financial feasibility analyses which TCAC is required to perform on at least three occasions.

I agree it is my responsibility to provide TCAC with the original complete application and the Local Reviewing Agency an exact copy of the application. I agree that I have included a letter from the local government and the appropriate Local Reviewing Agency of the jurisdiction in which the project is located identifying the agency designated as the Local Reviewing Agency for the Tax Credit Allocation Committee. I agree that it is also my responsibility to provide such other information as TCAC requests as necessary to evaluate my application. I represent that if a reservation or allocation of Credit is made as a result of this application, I will also furnish promptly such other supporting information and documents as may be requested. I understand that TCAC may verify information provided and analyze materials submitted as well as conduct its own investigation to evaluate the application. I recognize that I have an affirmative duty to inform TCAC when any information in the application or supplemental materials is no longer true and to supply TCAC with the latest and accurate information.

I acknowledge that if I receive a reservation of Tax Credits, I will be required to submit requisite documentation at each of the following stages: for a carryover allocation; for readiness to proceed requirements, if applicable; and after the project is placed-in-service.

I represent I have read Section 42 of the Internal Revenue Code (IRC) pertaining to Federal Tax Credits, and if applying for State Tax Credits, I represent I have also read California Health and Safety Code Sections 50199.4 et seq. and California Revenue and Taxation Code Sections 12206, 17058, and 23610.5 pertaining to the State Tax Credit program. I understand that the Federal and State Tax Credit programs are complex and involve long-term maintenance of housing for qualified low-income households. I acknowledge that TCAC has recommended that I seek advice from my own tax attorney or tax advisor.

I represent that I have read and understand the requirements set forth in Regulation Section 10322(j) pertaining to re-applications for Credit.

I certify that I have read and understand the provisions of Sections 10322(a) through (g). No additional documents in support of the basic thresholds or point selection categories shall be accepted from the sponsor beyond the application filing deadline, unless the Executive Director, at his or her sole discretion, determines that the deficiency is a clear reproduction or application assembly error, or an obviously transposed number. In such cases, applicants shall be given up to five (5) business days from the date of receipt of staff notification, to submit said documents to complete the application. For threshold omissions other than reproduction or assembly errors, the Executive Director may request additional clarifying information from other government entities.

I agree to hold TCAC, its members, officers, agents, and employees harmless from any matters arising out of or related to the Credit programs.

I agree that TCAC will determine the Credit amount to comply with requirements of IRC Section 42 but that TCAC in no way warrants the feasibility or viability of the project to anyone for any purpose. I acknowledge that TCAC makes no representation regarding the effect of any tax Credit which may be allocated and makes no representation regarding the ability to claim any Credit which may be allocated.

I acknowledge that all materials and requirements are subject to change by enactment of federal or state legislation or promulgation of regulations.

In carrying out the development and operation of the project, I agree to comply with all applicable federal and state laws regarding unlawful discrimination and will abide by all Credit program requirements, rules, and regulations.

I acknowledge that neither the Federal nor the State Tax Credit programs are entitlement programs and that my application will be evaluated based on the Credit statutes, regulations, and the Qualified Allocation Plan adopted by TCAC which identify the priorities and other standards which will be employed to evaluate applications.

I acknowledge that a reservation of Federal or State Tax Credits does not guarantee that the project will qualify for Tax Credits. Both Federal law and the state law require that various requirements be met on an ongoing basis. I agree that compliance with these requirements is the responsibility of the applicant.

I acknowledge that the information submitted to TCAC in this application or supplemental thereto may be subject to the Public Records Act or other disclosure. I understand that TCAC may make such information public.

I acknowledge that if I obtain an allocation of Federal and/or State Tax Credits, I will be required to enter into a regulatory agreement which will contain, among other things, all the conditions under which the Credits were provided including the selection criteria delineated in this application.

I declare under penalty of perjury that the information contained in the application, exhibits, attachments, and any further or supplemental documentation is true and correct to the best of my knowledge and belief. I certify and guarantee that each item identified in TCAC's minimum construction standards will be incorporated into the design of the project, unless a waiver has been approved by TCAC. I certify that, when requesting a threshold basis increase for development impact fees, the impact fee amounts are accurate as of the application date. In an application proposing rehabilitation work, I certify that all necessary work identified in the Capital Needs Assessment including the immediate needs listed in the report, will be performed (unless a waiver is granted) prior to the project's rehabilitation completion. I certify and guarantee that the application meets each item of the applicable housing type requirement, as identified by TCAC regulation. I certify and guarantee that any tenant services proposed under TCAC Regulation Section 10325(c)(5)(B) will be available within 6 months of the project's placed in service date, will be of a regular and ongoing nature and provided to tenants for a period of at least 10 years, free of charge (except child care). I understand that misrepresentation may result in cancellation of Tax Credit reservation, notification of the Internal Revenue Service and the Franchise Tax Board, and other actions which TCAC is authorized to take pursuant to California Health and Safety Code Section 50199.22 and negative points per Regulation Section 10325(c)(3) or under general authority of state law.

I certify that I believe that the project can be completed within the development budget and the development timetable set forth (which timetable is in conformance with TCAC rules and regulations) and can be operated in the manner proposed within the operating budget set forth.

I further certify that more than 10% of the project's total reasonably expected basis cost will be incurred and the land acquired by the date specified in the reservation preliminary or final letter.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2014 at \_\_\_\_\_, California.

By \_\_\_\_\_  
(Original Signature)

Lois Goforth  
\_\_\_\_\_  
(Typed or printed name)

Executive Director  
\_\_\_\_\_  
(Title)

ACKNOWLEDGMENT

STATE OF \_\_\_\_\_ )

COUNTY OF \_\_\_\_\_ )

On \_\_\_\_\_ before me, \_\_\_\_\_,  
personally appeared \_\_\_\_\_

\_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

Local Jurisdiction:	City of Arcata
City Manager:	Randal J. Mendosa *
Title:	City Manager
Mailing Address:	736 F Street
City:	Arcata
Zip Code:	95521
Phone Number:	707-822-5353 Ext. _____
FAX Number:	707-822-8018
E-mail:	rmendosa@cityofarcata.org

\* For City Manager, please refer to the following the website below:  
<http://events.cacities.org/CGI-SHL/TWSERVER.EXE/RUN:MEMLOOK>

## II. APPLICATION - SECTION 2: GENERAL AND SUMMARY INFORMATION

**A. Application Type**

Application type: Preliminary Reservation  
 Prior application was submitted but not selected? Yes  
 If yes, enter application number: TCAC # CA - 13 - 169  
 Has credit previously been awarded? No  
 Is this project a Re-syndication of a current TCAC project? No  
 If yes to either question above, enter the current application number and the amount currently allocated and being returned, if applicable:  
 TCAC # CA -      -      For re-syndications, refer to Regulation Section 10322(k)  
 Federal Credit:      for acquisition credit limitations.  
 State Credit:       
 If State Credit is requested, is this State Farmworker Credit? No

**B. Project Information**

Project Name: Arcata Bay Crossing  
 Site Address: 280 E Street  
 If address is not established, enter detailed description (i.e. NW corner of 26th and Elm)  
The project site was split from a parcel with the address of 250 E Street. The old address (250 E St) is referenced in some project documentation.  
 City: Arcata County: Humboldt  
 Zip Code: 95521 Census Tract: 0010.00  
 Assessor's Parcel Number(s): 021-122-008  
 Project is located in a DDA: Yes  
 Project is located in a Qualified Census Tract: Yes \*Federal Congressional District: 2  
 Project is DDA/QCT but requesting State Credits: No \*State Assembly District: 2  
 Special Needs with 130% basis & State Credits: No \*State Senate District: 2  
 Project is a Scattered Site Project: No  
 If yes, all sites within a 5-mile diameter range: N/A  
 \*Accurate information is essential; the following website is provided for reference:  
<http://www.congress.org/congressorg/dbq/officials/>

**C. Credit Amount Requested** (If State Credit Request, Reg. Sects. 10317 & 10322(h)(33))

Federal Only \$373,557  
 (federal) (state)

\*Applicants that selected the option for State credit substitution can still elect to mark Federal only Credits.

**D. Federal Minimum Set-Aside Election** (IRC Section 42(g)(1))

40%/60%

**E. Set-Aside Selection** (Reg. Section 10315(a)-(e))

Rural

**F. Housing Type Selection** (Reg. Sections 10315(g) & 10325(g))

Single Room Occupancy  
 If you selected Special Needs please list the percentage of Special Needs Unit:       
 If between 50% and 75%, please specify other housing type construction standards that will be met:  
    

**G. Geographic Area** (Reg. Section 10315(h))

Please select your geographic area:  
(select one)

## II. APPLICATION - SECTION 3: APPLICANT INFORMATION

### A. Identify Applicant

Applicant is the current owner and will retain ownership: N/A  
 Applicant will be or is a general partner in the to be formed or formed final ownership entity: Yes  
 Applicant is the project developer and will be part of the final ownership entity for the project: Yes  
 Applicant is the project developer and will not be part of the final ownership entity for the project: N/A

### B. Applicant Contact Information

Applicant Name: Humboldt Bay Housing Development Corp / Pine Gardens I Inc  
 Street Address: 824 L Street, Ste. 5 / PO Box 4655  
 City: Arcata State: CA Zip Code: 95518  
 Contact Person: Bonnie Hughes, Executive Director  
 Phone: 707-826-7312 Ext.: Fax: 707-826-7319  
 Email: bhughes@housinghumboldt.org

### C. Legal Status of Applicant:

Local Government Parent Company:  
 If Other, Specify:

### D. General Partner(s) Information

**D(1)** General Partner Name: Pine Gardens I LLC  
 Street Address: 499 Leslie Street  
 City: Ukiah State: CA Zip Code: 95482  
 Contact Person: Lois Goforth, CEO  
 Phone: 707-463-1975 Ext.: Fax: 707-463-2252  
 Email: lgoforth@rchdc.org  
 Nonprofit/For Profit: Nonprofit Parent Company: Pine Gardens I Inc/RCHDC

**D(2)** General Partner Name: Crossing Bridges LLC  
 Street Address: 824 L Street, Ste. 5 / PO Box 4655  
 City: Arcata State: CA Zip Code: 95518  
 Contact Person: Bonnie Hughes, Executive Director  
 Phone: 707-826-7312 Ext.: Fax: 707-826-7319  
 Email: bhughes@housinghumboldt.org  
 Nonprofit/For Profit: Nonprofit Parent Company: Humboldt Bay Housing Dev. Corp

**D(3)** General Partner Name:  
 Street Address:  
 City: State: Zip Code:  
 Contact Person:  
 Phone: Ext.: Fax:  
 Email:  
 Nonprofit/For Profit: (select one) Parent Company:

### E. General Partner(s) or Principal Owner(s) Type Nonprofit

### F. Status of Ownership Entity

currently exists If to be formed, enter date:   
 \*(Federal I.D. No. must be obtained prior to submitting carryover allocation package)

### G. Contact Person During Application Process

Company Name: Fred Consulting Associates  
 Street Address: PO Box 45  
 City: Novato State: CA Zip Code: 94948  
 Contact Person: Danny Fred  
 Phone: 415-898-1750 Ext.: Fax: 415-898-0789  
 Email: dannyfred@verizon.net  
 Participatory Role: Consultant

(e.g., General Partner, Consultant, etc.)

## II. APPLICATION - SECTION 4: DEVELOPMENT TEAM INFORMATION

### A. Indicate and List All Development Team Members

<p>Developer: <u>HBHDC/Pine Gardens I Inc</u>            Address: <u>824 L Street, Ste. 5</u>            City, State, Zip: <u>Arcata, CA 95551</u>            Contact Person: <u>Bonnie Hughes</u>            Phone: <u>707-826-7312</u> Ext.: <u>          </u>            Fax: <u>707-826-7319</u>            Email: <u>bhughes@housinghumboldt.org</u></p>	<p>Architect: <u>Philippe Lapotre Architect</u>            Address: <u>2725 Myrtle Ave</u>            City, State, Zip: <u>Eureka, CA 95501</u>            Contact Person: <u>Philippe Lapotre</u>            Phone: <u>707-442-8867</u> Ext.: <u>          </u>            Fax: <u>707-442-8872</u>            Email: <u>plapotre@plarchitect.com</u></p>
<p>Attorney: <u>Goldfarb &amp; Lipman, LLP</u>            Address: <u>1300 Clay St, 11th Floor</u>            City, State, Zip: <u>Okland, CA 94612</u>            Contact Person: <u>M. David Kroot</u>            Phone: <u>510-836-6336</u> Ext.: <u>          </u>            Fax: <u>510-836-1035</u>            Email: <u>mkroot@goldfarbclipman.com</u></p>	<p>General Contractor: <u>TBD</u>            Address: <u>  </u>            City, State, Zip: <u>                                  </u>            Contact Person: <u>                                  </u>            Phone: <u>  </u> Ext.: <u>          </u>            Fax: <u>  </u>            Email: <u>  </u></p>
<p>Tax Professional: <u>Goldfarb &amp; Lipman, LLP</u>            Address: <u>1300 Clay St, 11th Floor</u>            City, State, Zip: <u>Okland, CA 94612</u>            Contact Person: <u>Margaret F. Jung</u>            Phone: <u>510-836-6336</u> Ext.: <u>          </u>            Fax: <u>510-836-1035</u>            Email: <u>mjung@goldfarbclipman.com</u></p>	<p>Energy Consultant: <u>Watson &amp; Co. Energy Consultants</u>            Address: <u>1975 Norton Road</u>            City, State, Zip: <u>McKinleyville, CA 995518</u>            Contact Person: <u>Jeremy Watson</u>            Phone: <u>707-839-1763</u> Ext.: <u>          </u>            Fax: <u>707-839-1763</u>            Email: <u>watsonenergy@gmail.com</u></p>
<p>CPA: <u>Clark, Schaefer, Hackett &amp; Co</u>            Address: <u>4449 Easton Way, Ste. 400</u>            City, State, Zip: <u>Columbus, OH 43219</u>            Contact Person: <u>Patty Azallion, Principal</u>            Phone: <u>614-468-2456</u> Ext.: <u>          </u>            Fax: <u>614-885-8159</u>            Email: <u>paazallion@cshco.com</u></p>	<p>Investor: <u>PNC Real Estate-Tax Credit Investor</u>            Address: <u>121 SW Morrison, Suite 1300</u>            City, State, Zip: <u>Portland, OR 97204</u>            Contact Person: <u>Matt Harrington, V.P.</u>            Phone: <u>(503) 808-1349</u> Ext.: <u>          </u>            Fax: <u>  </u>            Email: <u>matthew.harrington@pnc.com</u></p>
<p>Consultant: <u>Fred Consulting</u>            Address: <u>PO Box 45</u>            City, State, Zip: <u>Novato, CA 94948</u>            Contact Person: <u>Danny Fred</u>            Phone: <u>415-898-1750</u> Ext.: <u>          </u>            Fax: <u>415-898-0789</u>            Email: <u>dannyfred@verizon.net</u></p>	<p>Market Analyst: <u>M.E. Shay &amp; Co.</u>            Address: <u>1006 Fourth Street, 6th Floor</u>            City, State, Zip: <u>Sacramento, CA 95814</u>            Contact Person: <u>Mary Ellen Shay</u>            Phone: <u>916-444-0288</u> Ext.: <u>          </u>            Fax: <u>916-444-3408</u>            Email: <u>meshayco@gmail.com</u></p>
<p>Appraiser: <u>Brooks Appraisal Service</u>            Address: <u>PO Box 823</u>            City, State, Zip: <u>Arcata, CA 95518</u>            Contact Person: <u>Jon Brooks</u>            Phone: <u>707-822-1341</u> Ext.: <u>          </u>            Fax: <u>707-822-4723</u>            Email: <u>jbrooksap@sbcglobal.net</u></p>	<p>Prop. Mgmt. Co.: <u>RCHDC</u>            Address: <u>499 Leslie Street</u>            City, State, Zip: <u>Ukiah, CA 95482</u>            Contact Person: <u>Lois Goforth</u>            Phone: <u>707-463-1975</u> Ext.: <u>          </u>            Fax: <u>707-463-2252</u>            Email: <u>lgoforth@rchdc.org</u></p>

CNA Consultant: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

2nd Prop. Mgmt Co.: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_



## II. APPLICATION - SECTION 5: PROJECT INFORMATION

**A. Type of Credit Requested**

New Construction (may include Adaptive Reuse)	<u>Yes</u>	If yes, will demolition of an existing structure be involved?	<u>No</u>
Rehabilitation-Only	<u>N/A</u>	If yes, will relocation of existing tenants be involved?	<u>N/A</u>
Acquisition & Rehabilitation	<u>N/A</u>	Is this an Adaptive Reuse project?	<u>No</u>
If yes, please consult TCAC staff to determine the applicable regulatory requirements (new construction or rehabilitation).			

**B. Acquisition and Rehabilitation/Rehabilitation-only Projects**

If requesting Acquisition Credit, will the acquisition meet the 10-year placed in service rule as required by IRC Sec. 42(d)(2)(B)(ii)? N/A

If no, will it meet the waiver conditions of IRC Sec. 42(d)(6)? N/A

Will the rehabilitation and/or the income and rent restrictions of Sec. 42 cause relocation of existing tenants? N/A

If yes, applicants must submit an explanation of relocation requirements, a detailed relocation plan including a budget with an identified funding source (see Checklist).

Age of Existing Structures		No. of Existing Buildings	
No. of Occupied Buildings		No. of Existing Units	
No. of Stories			
Current Use:			

**C. Purchase Information**

Name of Seller: <u>City of Arcata</u>	Signatory of Seller: <u>Randal J. Mendosa</u>
Date of Purchase Contract or Option: <u>4/1/2013</u>	Purchased from Affiliate: <u>No</u>
Expiration Date of Option: <u>4/1/2015</u>	If yes, broker fee amount to affiliate? <u></u>
Purchase Price: <u>\$395,000</u>	Special Assessment(s): <u></u>
Phone: <u>707-822-5953</u>	Ext.: <u></u> Historical Property/Site: <u>No</u>
Holding Costs per Month: <u></u>	Total Projected Holding Costs: <u></u>
Real Estate Tax Rate: <u>Exempt</u>	

**D. Project, Land, Building and Unit Information**

**Project Type**

Single Room Occupancy: <u>Yes</u>	Single Family Home: <u>N/A</u>
Detached 2, 3, or 4 Family: <u>N/A</u>	Housing Cooperative: <u>N/A</u>
Tenant Homeownership: <u>N/A</u>	One or Two Story Garden: <u>N/A</u>
Townhouse/Row House: <u>N/A</u>	Condominium: <u>N/A</u>
Inner City Infill Site: <u>N/A</u>	
Two or More Story With an Elevator: <u>N/A</u>	if yes, enter number of stories <u></u>
Two or More Story Without an Elevator: <u>Yes</u>	if yes, enter number of stories <u>2</u>
One or More Levels of Subterranean Parking: <u>N/A</u>	
Other: (specify here)	<u></u>

**E. Land**

x  Feet or 0.38 Acres 16,518 Square Feet  
If irregular, specify measurements in feet, acres, and square feet:

**F. Building Information**

Total Number of Buildings: **2** Residential Buildings: **2**  
 Community Buildings:  Commercial/ Retail Space: **N/A**  
 If Commercial/ Retail Space, explain: (include use, size, location, and purpose)

Are Buildings on a Contiguous Site? **No**  
 If not Contiguous, do buildings meet the requirements of IRC Sec. 42(g)(7)? **N/A**

Do any buildings have 4 or fewer units? **Yes**  
 If yes, are any of the units to be occupied by the owner or  
 a person related to the owner (IRC Sec. 42(i)(3)(c))? **No**

**G. Project Unit Number and Square Footage**

Total number of units:	32
Total number of non-tax credit units (excluding managers' units) (i.e. market rate units):	
Total number of units (excluding managers' units):	31
Total number of low-income units:	31
Ratio of low-income units to total units (excluding managers' units):	100%
Total square footage of all residential units (excluding managers' units):	8,186
Total square footage of low-income units:	8,186
Ratio of low-income residential to total residential square footage (excluding managers' units):	100%
Applicable fraction, smaller of unit or square footage ratio (used on "Basis & Credits"):	100%
Total community room square footage:	557
Total commercial/ retail space square footage:	
Total common space square footage (including managers' units):	3,229
Total parking structure square footage (excludes car-ports and "tuck under" parking):	
<b>**Total Square Footage of All Project Structures (excluding commercial/retail):</b>	<b>11,972</b>

\*equals: "total square footage of all residential units" + "total community room square footage" + "total common space" + "total parking structure square footage")

<b>Total Project Cost per Unit</b>	<b>\$178,243</b>
<b>Total Residential Project Cost per Unit</b>	<b>\$178,243</b>
<b>Total Eligible Basis per Unit</b>	<b>\$142,356</b>

**H. Tenant Population Data**

Completion of this section is required. **The information requested in this section is for national data collection purposes, and is not intended for threshold and competitive scoring use;** however, the completed table should be consistent with information provided in the application and attachments.

Indicate the number of units anticipated for the following populations:

Homeless/formerly homeless	4
Transitional housing	N/A
Persons with physical, mental, development disabilities	15
Persons with HIV/AIDS	N/A
Transition age youth	N/A
Farmworker	N/A
Other:	N/A
Units w/ tenants of multiple disability type or subsidy layers, etc., briefly explain:	
<b> </b>	
<b> </b>	
For 4% federal applications only:	
Rural area consistent with TCAC methodology	N/A

**II. APPLICATION - SECTION 6: REQUIRED APPROVALS & DEVELOPMENT TIMETABLE**

**A. Required Approvals Necessary to Begin Construction**

	Approval Dates		
	Application Submittal	Estimated Approval	Actual Approval
Negative Declaration under CEQA			10/26/2010
NEPA		3/17/2014	
Toxic Report			10/26/2010
Soils Report			10/26/2010
Coastal Commission Approval			N/A
Article 34 of State Constitution			4/14/1992
Site Plan			3/9/2011
Design Review			3/9/2011
Conditional Use Permit Approved or Required			10/26/2010
Variance Approved or Required			N/A

	Project and Site Information	
Current Land Use Designation	Coastal Industrial Commercial	
Current Zoning and Maximum Density	C-I-C, 80 persons/acre max	
Proposed Zoning and Maximum Density	C-I-C, 80 persons/acre max	
Does this site have Inclusionary Zoning?	No	
Occupancy restrictions that run with the land due to CUP's or density bonuses?	No	(if yes, explain here)
Building Height Requirements	Max height 45'	
Required Parking Ratio	1:10 spaces:persons	
Is site in a Redevelopment Area?	No	

**B. Development Timetable**

		Actual or Scheduled		
		Month	/	Year
<b>SITE</b>	Environmental Review Completed	3	/	2014
	Site Acquired	12	/	2014
<b>LOCAL PERMITS</b>	Conditional Use Permit	10	/	2010
	Variance	N/A	/	
	Site Plan Review	3	/	2011
	Grading Permit	6	/	2014
	Building Permit	6	/	2014
<b>CONSTRUCTION FINANCING</b>	Loan Application	6	/	2013
	Enforceable Commitment	3	/	2014
	Closing and Disbursement	12	/	2014
<b>PERMANENT FINANCING</b>	Loan Application	4	/	2013
	Enforceable Commitment	6	/	2013
	Closing and Disbursement	12	/	2015
<b>OTHER LOANS AND GRANTS</b>	Type and Source: <u>Acquisition Loan, City of Arcata</u>	N/A	/	
	Application	4	/	2013
	Closing or Award	2	/	2014
	Type and Source: <u>CDBG Loan, City of Arcata</u>	N/A	/	
	Application	4	/	2013
	Closing or Award	5	/	2013
	Type and Source: <u>Grant, City of Arcata</u>	N/A	/	
	Application	8	/	2011
	Closing or Award	8	/	2011
	Type and Source: <u>Grant, Humboldt Area Foundation</u>	N/A	/	
	Application	1	/	2013
	Closing or Award	1	/	2013
	Type and Source: <u>(specify here)</u>	N/A	/	
	Application	N/A	/	
	Closing or Award	N/A	/	
	Type and Source: <u>(specify here)</u>	N/A	/	
Application	N/A	/		
Closing or Award	N/A	/		
10% of Costs Incurred	3	/	2015	
Construction Start	12	/	2014	
Construction Completion	12	/	2015	
Placed In Service	12	/	2015	
Occupancy of All Low-Income Units	2	/	2016	

### III. PROJECT FINANCING SECTION 1: CONSTRUCTION FINANCING

#### A. Construction Financing

**List Below All Projected Sources Required To Complete Construction**

Name of Lender/Source	Term (months)	Interest Rate	Amount of Funds
1) PNC Real Estate	24	3.200%	\$3,000,000
2) City of Arcata - Loan	720	0% Deferred	\$395,000
3) City of Arcata - CDBG	720	0% Deferred	\$175,000
4) City of Arcata - Grant	Perm	NA	\$229,387
5) PNC Real Estate -Tax Credit Investor	Perm	NA	\$1,064,531
6) GP Equity	NA	NA	\$12,000
7) Post Construction Sources	NA	NA	\$827,863
8)			
9)			
10)			
11)			
12)			
<b>Total Funds For Construction:</b>			<b>\$5,703,781</b>

1) Lender/Source PNC Real Estate  
 Street Address 121 SW Morrison, Suite 1300  
 City: Portland, OR 97204  
 Contact Name: Matt Harrington, V.P.  
 Phone Number: (503) 808-1349 Ext.:   
 Type of Financing Construction Loan  
 Is the Lender/Source Committed? Yes

2) Lender/Source City of Arcata - Loan  
 Street Address 736 F Street  
 City: Arcata, CA 95521  
 Contact Name: David Loya, Dep. Dir. Comm. Dev.  
 Phone Number: (707) 825-2045 Ext.:   
 Type of Financing Deferred Payment Loan  
 Is the Lender/Source Committed? Yes

3) Lender/Source City of Arcata - CDBG  
 Street Address 736 F Street  
 City: Arcata, CA 95521  
 Contact Name: David Loya, Dep. Dir. Comm. Dev.  
 Phone Number: (707) 825-2045 Ext.:   
 Type of Financing Deferred Payment Loan  
 Is the Lender/Source Committed? Yes

4) Lender/Source City of Arcata - Grant  
 Street Address 736 F Street  
 City: Arcata, CA 95521  
 Contact Name: David Loya, Dep. Dir. Comm. Dev.  
 Phone Number: (707) 825-2045 Ext.:   
 Type of Financing Grant  
 Is the Lender/Source Committed? Yes

5) Lender/Source PNC Real Estate -Tax Credit Investo  
 Street Address 121 SW Morrison, Suite 1300  
 City: Portland, OR 97204  
 Contact Name: Matt Harrington, V.P.  
 Phone Number: (503) 808-1349 Ext.:   
 Type of Financing Tax Credit Equity  
 Is the Lender/Source Committed? Yes

6) Lender/Source GP Equity  
 Street Address 824 L Street, Ste. 5  
 City: Arcata, CA 95521  
 Contact Name: Bonnie Hughes  
 Phone Number: (707) 826-7312 Ext.:   
 Type of Financing Equity  
 Is the Lender/Source Committed? Yes

7) Lender/Source Post Construction Sources  
 Street Address 824 L Street, Ste. 5  
 City: Arcata, CA 95521  
 Contact Name: Bonnie Hughes  
 Phone Number: (707) 826-7312 Ext.:   
 Type of Financing Reserves, Def Dev Fee, Perm Fe  
 Is the Lender/Source Committed? Yes

8) Lender/Source   
 Street Address   
 City:   
 Contact Name:   
 Phone Number:  Ext.:   
 Type of Financing   
 Is the Lender/Source Committed? No

9) Lender/Source  
Street Address \_\_\_\_\_  
City: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Ext.: \_\_\_\_\_  
Type of Financing \_\_\_\_\_  
Is the Lender/Source Committed? No

10) Lender/Source  
Street Address \_\_\_\_\_  
City: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Ext.: \_\_\_\_\_  
Type of Financing \_\_\_\_\_  
Is the Lender/Source Committed? No

11) Lender/Source  
Street Address \_\_\_\_\_  
City: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Ext.: \_\_\_\_\_  
Type of Financing \_\_\_\_\_  
Is the Lender/Source Committed? No

12) Lender/Source  
Street Address \_\_\_\_\_  
City: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Ext.: \_\_\_\_\_  
Type of Financing \_\_\_\_\_  
Is the Lender/Source Committed? No

**III. PROJECT FINANCING SECTION 2: PERMANENT FINANCING**

**A. Permanent Financing**

**List Below All Projected Sources Required To Complete Construction**

Name of Lender/Source	Term (months)	Interest Rate	Residual Receipts / Deferred Pymt.	Annual Debt Service	Amount of Funds
1) MHSa (CalHFA) Loan	660	3.000%	Residual	\$5,645	\$1,343,957
2) City of Arcata Loan	720		Residual	Deferred	\$395,000
3) City of Arcata - CDBG	720		Residual	Deferred	\$175,000
4) City of Arcata - Grant	Perm			NA	\$229,387
5) GP Equity	Perm			NA	\$12,000
6)					
7)					
8)					
9)					
10)					
11)					
12)					
<b>Total Permanent Financing:</b>					\$2,155,344
<b>Total Tax Credit Equity:</b>					\$3,548,438
<b>Total Sources of Project Funds:</b>					\$5,703,782

1) Lender/Source MHSa (CalHFA) Loan  
 Street Address 500 Capitol Mall, Suite 1420  
 City: Sacramento, CA 95899  
 Contact Name: Enoch Yeung  
 Phone Number: (916) 326-8804 Ext.:   
 Type of Financing Deferred Payment Loan  
 Is the Lender/Source Committed? Yes

2) Lender/Source City of Arcata Loan  
 Street Address 736 F Street  
 City: Arcata, CA 95521  
 Contact Name: David Loya, Dep. Dir. Comm. Dev.  
 Phone Number: (707) 825-2045 Ext.:   
 Type of Financing Deferred Payment Loan  
 Is the Lender/Source Committed? Yes

3) Lender/Source City of Arcata - CDBG  
 Street Address 736 F Street  
 City: Arcata, CA 95521  
 Contact Name: David Loya, Dep. Dir. Comm. Dev.  
 Phone Number: (707) 825-2045 Ext.:   
 Type of Financing Deferred Payment Loan  
 Is the Lender/Source Committed? Yes

4) Lender/Source City of Arcata - Grant  
 Street Address 736 F Street  
 City: Arcata, CA 95521  
 Contact Name: David Loya, Dep. Dir. Comm. Dev.  
 Phone Number: (707) 825-2045 Ext.:   
 Type of Financing Grant  
 Is the Lender/Source Committed? Yes

5) Lender/Source GP Equity  
 Street Address 824 L Street, Ste. 5  
 City: Arcata, CA 95521  
 Contact Name: Bonnie Hughes  
 Phone Number: (707) 826-7312 Ext.:   
 Type of Financing Grant  
 Is the Lender/Source Committed? Yes

6) Lender/Source  
 Street Address   
 City:   
 Contact Name:   
 Phone Number:  Ext.:   
 Type of Financing   
 Is the Lender/Source Committed? No

7) Lender/Source  
 Street Address   
 City:   
 Contact Name:   
 Phone Number:  Ext.:   
 Type of Financing   
 Is the Lender/Source Committed? No

8) Lender/Source  
 Street Address   
 City:   
 Contact Name:   
 Phone Number:  Ext.:   
 Type of Financing   
 Is the Lender/Source Committed? No

9) Lender/Source

10) Lender/Source

Street Address \_\_\_\_\_  
City: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Ext.: \_\_\_\_\_  
Type of Financing \_\_\_\_\_  
Is the Lender/Source Committed? No

Street Address \_\_\_\_\_  
City: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Ext.: \_\_\_\_\_  
Type of Financing \_\_\_\_\_  
Is the Lender/Source Committed? No

11) Lender/Source  
Street Address \_\_\_\_\_  
City: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Ext.: \_\_\_\_\_  
Type of Financing \_\_\_\_\_  
Is the Lender/Source Committed? No

12) Lender/Source  
Street Address \_\_\_\_\_  
City: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Ext.: \_\_\_\_\_  
Type of Financing \_\_\_\_\_  
Is the Lender/Source Committed? No



**III. PROJECT FINANCING SECTION 3: INCOME INFORMATION**

**A. Low Income Units**

(a) Bedroom Type(s)	(b) Number of Units	(c) Proposed Monthly Rent (Less Utilities)	(d) Total Monthly Rents (b x c)	(e) Monthly Utility	(f) Monthly Rent Plus Utilities (c + e)	(g) % of Targeted Area Median Income	(h) % of Actual AMI
SRO/Studio	16	\$302	\$4,832		\$302	30%	30.0%
SRO/Studio	5	\$453	\$2,265		\$453	45%	45.0%
SRO/Studio	5	\$503	\$2,515		\$503	50%	50.0%
SRO/Studio	3	\$554	\$1,662		\$554	55%	55.1%
SRO/Studio	2	\$604	\$1,208		\$604	60%	60.0%
<b>Total # Units:</b>	31	<b>Total:</b>	\$12,482		<b>Average:</b>	40.0%	

**B. Manager Units**

State law requires an onsite manager's unit for projects with 16 or more residential units. TCAC Regulation Section 10327(f)(7)(L) requires at least 1 manager's unit for every 80 residential units. Special Needs projects may demonstrate 24-hour desk staffing in lieu of an onsite manager's unit.

(a) Bedroom Type(s)	(b) Number of Units	(c) Proposed Monthly Rent (Less Utilities)	(d) Total Monthly Rents (b x c)
2 Bedrooms	1		
<b>Total # Units:</b>	1	<b>Total:</b>	

No Special Needs project with 24-hour desk staffing

**C. Market Rate Units**

(a) Bedroom Type(s)	(b) Number of Units	(c) Proposed Monthly Rent (Less Utilities)	(d) Total Monthly Rents (b x c)
<b>Total # Units:</b>		<b>Total:</b>	

<b>Aggregate Monthly Rents For All Units:</b>	\$12,482
<b>Aggregate Annual Rents For All Units:</b>	\$149,784

**D. Rental Subsidy Income/Operating Subsidy**  
Complete spreadsheet "Subsidy Contract Calculation"

Number of Units Receiving Assistance:	15
Length of Contract (years):	20
Expiration Date of Contract:	7/1/2034
<b>Total Projected Annual Rental Subsidy:</b>	<b>\$36,150</b>

**E. Miscellaneous Income**

Annual Income from Laundry Facilities:	\$4,160
Annual Income from Vending Machines:	
Annual Interest Income:	\$300
Other Annual Income: (specify here)	
<b>Total Miscellaneous Income:</b>	<b>\$4,460</b>
<b>Total Annual Potential Gross Income:</b>	<b>\$190,394</b>

**F. Monthly Resident Utility Allowance by Unit Size**  
(utility allowances must be itemized and must agree with the applicable utility allowance schedule)

	SRO / STUDIO	1 BR	2 BR	3 BR	4 BR	( ) BR
Space Heating:						
Water Heating:						
Cooking:						
Lighting:						
Electricity:						
Water:*						
Other: (specify here)						
<b>Total:</b>						

**\*PROJECTS PROPOSING UNITS WITH INDIVIDUAL WATER METERS MUST INCLUDE A WATER ALLOWANCE.**

**Name of PHA or California Energy Commission Providing Utility Allowances:**

No utilities being charged

**G. Annual Residential Operating Expenses**

<b>Administrative</b>	Advertising:	\$1,050
	Legal:	\$1,200
	Accounting/Audit:	\$5,700
	Security:	\$1,200
	Other: Training, phone, office expenses etc	\$5,700
<b>Total Administrative:</b>		<b>\$14,850</b>

<b>Management</b>	<b>Total Management:</b>	<b>\$20,460</b>
-------------------	--------------------------	-----------------

<b>Utilities</b>	Fuel:	
	Gas:	\$1,500
	Electricity:	\$10,500
	Water/Sewer:	\$8,500
	<b>Total Utilities:</b>	<b>\$20,500</b>

<b>Payroll / Payroll Taxes</b>	On-site Manager:	\$23,400
	Maintenance Personnel:	\$23,400
	Other: Work Comp - Payroll Taxes etc	\$12,410
	<b>Total Payroll / Payroll Taxes:</b>	<b>\$59,210</b>
<b>Total Insurance:</b>		<b>\$5,900</b>

<b>Maintenance</b>	Painting:	\$1,500
	Repairs:	\$1,680
	Trash Removal:	\$5,500
	Exterminating:	\$500
	Grounds:	\$1,200
	Elevator:	
	Other: Contract Repair etc	\$4,000
<b>Total Maintenance:</b>		<b>\$14,380</b>

<b>Other Expenses</b>	Other: Permits & Licences/City Fire Fees	\$500
	Other: (specify here)	
	Other: (specify here)	
	Other: (specify here)	
	Other: (specify here)	
<b>Total Other Expenses:</b>		<b>\$500</b>

**Total Expenses**

<b>Total Annual Residential Operating Expenses:</b>	\$135,800
<b>Total Number of Units in the Project:</b>	32
<b>Total Annual Operating Expenses Per Unit:</b>	\$4,243
<b>Total 3-Month Operating Reserve:</b>	\$82,551
<b>Total Annual Internet Expense (site amenity election):</b>	*
<b>Total Annual Services Amenities Budget (from project expenses):</b>	*
<b>Total Annual Reserve for Replacement:</b>	\$16,000*
<b>Total Annual Real Estate Taxes:</b>	\$500*

\* Please include in the identified lines on **THIS** page and **NOT** on any of the line items on Page 18. Please note that these will still need to be included when determining the net cash flow in the 15 year proforma.

**H. Commercial Income\***

Total Annual Commercial/Non-Residential Revenue:	
Total Annual Commercial/Non-Residential Expenses:	
Total Annual Commercial/Non-Residential Debt Service:	
<b>Total Annual Commercial/Non-Residential Net Income:</b>	

\*The Sources and Uses Budget must separately detail apportioned amounts for residential and commercial space. Separate cash flow projections shall be provided for residential and commercial space. Income from the residential portion of a project shall not be used to support any negative cash flow of a commercial portion, and commercial income should not support the residential portion (Sections 10322(h)(14), (22); 10327(g)(7)).

**III. PROJECT FINANCING SECTION 4: LOAN AND GRANT SUBSIDIES**

**A. Inclusion/Exclusion From Eligible Basis**

Funding Sources If lender is not funding source, list source (HOME, CDBG, etc.) <b>NOT</b> lender.		Included in Eligible Basis Yes/No	Amount
HOME Investment Partnership Act (HOME)		N/A	
Community Development Block Grant (CDBG)		Yes	\$175,000
RHS 514		N/A	
RHS 515		N/A	
RHS 516		N/A	
RHS 538		N/A	
HOPE VI		N/A	
McKinney-Vento Homeless Assistance Program		N/A	
MHSA		Yes	\$1,343,957
MHP		N/A	
Redevelopment Set-aside Funds		N/A	
Taxable bond financing		N/A	
FHA Risk Sharing loan?	No	N/A	
State:	(specify here)	N/A	
Local:	City of Arcata	Yes	\$395,000
Private:	(specify here)	N/A	
Other:	City of Arcata	Yes	\$229,387
Other:	(specify here)	N/A	
Other:	(specify here)	N/A	

**B. Rental Subsidy Anticipated**

Indicate By Percent Of Units Affected, Any Rental Subsidy Expected To Be Available To The Project.

Approval Date:		Approval Date:	
Source:		Source:	
If Section 8:	(select one)	If Section 8:	(select one)
Percentage:		Percentage:	
Units Subsidized:		Units Subsidized:	
Amount Per Year:		Amount Per Year:	
Total Subsidy:		Total Subsidy:	
Term:		Term:	

**C. Pre-Existing Subsidies** (Acq./Rehab. or Rehab-Only projects)

Indicate The Subsidy Amount For Any Of The Following Currently Utilized By The Project.

Sec 221(d)(3) BMIR:		RHS 514:	
HUD Sec 236:		RHS 515:	
If Section 236, IRP?	N/A	RHS 521 (rent subsidy)	
RHS 538:		State / Local:	
HUD Section 8:		Rent Sup / RAP:	
If Section 8:	(select one)		
HUD SHP:			
Will the subsidy continue?:	No	Other:	(specify here)
If yes enter amount:		Other amount:	

**III. PROJECT FINANCING SECTION 5: THRESHOLD BASIS LIMIT**

**A. Threshold Basis Limit**

Unit Size	Unit Basis Limit	No. of Units	(Basis) X (No. of Units)
SRO/STUDIO	\$167,958	31	\$5,206,698
1 Bedroom	\$193,654		
2 Bedrooms	\$233,600	1	\$233,600
3 Bedrooms	\$299,008		
4+ Bedrooms	\$333,114		
<b>TOTAL UNITS:</b>		32	
<b>TOTAL UNADJUSTED THRESHOLD BASIS LIMIT:</b>			<b>\$5,440,298</b>
		<b>Yes/No</b>	
<b>(a)</b> Plus (+) 20% basis adjustment for projects paid in whole or part out of public funds and required by a public awarding body to pay state or federal prevailing wages. List public awarding body(ies): MHSA, CDBG		Yes	\$1,088,060
<b>(b)</b> Plus (+) 7% basis adjustment for new construction projects required to provide parking beneath residential units (not "tuck under" parking) or through construction of an on-site parking structure of two or more levels.		No	
<b>(c)</b> Plus (+) 2% basis adjustment for projects where a day care center is part of the development.		No	
<b>(d)</b> Plus (+) 2% basis adjustment for projects where 100 percent of the units are for Special Needs populations.		No	
<b>(e)</b> Plus (+) up to 10% basis adjustment for projects applying under Section 10325 or Section 10326 of these regulations that include one or more of the features in the section: Item (e) Features.		No	
<b>(f)</b> Plus (+) the lesser of the associated costs or up to a 15% basis adjustment for projects requiring seismic upgrading of existing structures, and/or projects requiring toxic or other environmental mitigation as certified by the project architect/ engineer +costs. If Yes, select type: N/A		No	
<b>(g)</b> Plus (+) local development impact fees required to be paid to local government entities. Certification from local entities assessing fees also required.		Yes <small>Please Enter Amount:</small>	\$92,000
<b>(h)</b> Plus (+) 10% basis adjustment for projects wherein at least 95% of the project's upper floor units are serviced by an elevator.		No	
<b>TOTAL ADJUSTED THRESHOLD BASIS LIMIT:</b>			<b>\$6,620,358</b>

**HIGH COST TEST**

Total Eligible Basis \$4,555,401

Percentage of the Adjusted Threshold Basis Limit 68.809%

**Based on information presented in this application, this project is not held to TCAC regulation requirements for high cost projects.**

---

---

**ITEM (e) Features**

---

---

**REVIEW REGULATION SECTION 10327(c)(5)(B) PRIOR TO COMPLETING THIS SECTION.  
THE OPTIONS BELOW ARE PRESENTED WITH ABRIDGED LANGUAGE.**

- Yes** 1 Project shall have onsite renewable generation estimated to produce 50% or more of annual electricity use (dwelling and common area meters combined). If combined available roof area is insufficient, project shall have onsite renewable generation based on at least 90% of the available solar accessible roof area. Threshold Basis Limit increase of 5%.
- Yes** 2 Project shall have onsite renewable generation estimated to produce 75% or more of annual common area electricity use. If combined available roof area is insufficient, project shall have onsite renewable generation based on at least 90% of the available solar accessible roof area. Threshold Basis Limit increase of 2%.
- N/A** 3 Newly constructed project buildings shall be 45% or more energy efficient than current Energy Efficiency Standards (CA Code of Regulations, Title 24, Part 6). Threshold Basis Limit increase of 4%.
- N/A** 4 Rehabilitated project buildings shall have an 80% decrease in estimated annual energy use (or improvement in energy efficiency) in the HERS II post rehabilitation. Threshold Basis Limit increase 4%.
- N/A** 5 Irrigated only with reclaimed water, greywater, or rainwater (excluding water used for community gardens). Threshold Basis Limit increase 1%.
- N/A** 6 Community gardens of at least 60 square feet per unit. Permanent site improvements that provide a viable growing space within the project. Threshold Basis Limit increase 1%.
- N/A** 7 Install bamboo, cork, salvaged or FSC-Certified wood, natural linoleum, natural rubber, or ceramic tile in all kitchens, living rooms, and bathrooms (where no VOC adhesives or backing is also used). Threshold Basis Limit increase 1%.
- N/A** 8 Install bamboo, stained concrete, cork, salvaged or FSC-Certified wood, ceramic tile, or natural linoleum in all common areas. Threshold Basis Limit increase 2%.
- N/A** 9 Meet all requirements of the U.S. Environmental Protection Agency Indoor Air Plus Program. Threshold Basis Limit increase 2%.
-

IV. SOURCES AND USES BUDGET	SECTION 1: SOURCES AND USES BUDGET				Permanent Sources												70% PVC for New Const/Rehab	30% PVC for Acquisition
	TOTAL PROJECT COST	RES. COST	COM'L. COST	TAX CREDIT EQUITY	1)MHSA (CalHFA) Loan	2)City of Arcata Loan	3)City of Arcata - CDBG	4)City of Arcata - Grant	5)GP Equity	6)	7)	8)	9)	10)	11)	12)		
<b>LAND COST/ACQUISITION</b>																		
1Land Cost or Value	\$200,000	\$200,000				\$200,000											\$200,000	
2Demolition																		
Legal																		
Land Lease Rent Prepayment																		
<b>1Total Land Cost or Value</b>	\$200,000	\$200,000				\$200,000											\$200,000	
Existing Improvements Value	\$195,000	\$195,000				\$195,000											\$195,000	
2Off-Site Improvements	\$175,000	\$175,000					\$175,000										\$175,000	\$175,000
<b>Total Acquisition Cost</b>	\$370,000	\$370,000				\$195,000	\$175,000										\$370,000	
<b>Total Land Cost / Acquisition Cost</b>	\$570,000	\$570,000				\$395,000	\$175,000										\$570,000	
Predevelopment Interest/Holding Cost																		
Assumed, Accrued Interest on Existing Debt (Rehab/Acq)																		
Other: (Specify)																		
<b>REHABILITATION</b>																		
Site Work	\$13,020	\$13,020		\$13,020													\$13,020	\$13,020
Structures	\$309,563	\$309,563		\$131,963			\$177,600										\$309,563	\$309,563
General Requirements	\$5,434	\$5,434		\$5,434													\$5,434	\$5,434
Contractor Overhead	\$5,434	\$5,434		\$5,434													\$5,434	\$5,434
Contractor Profit	\$10,868	\$10,868		\$10,868													\$10,868	\$10,868
Prevailing Wages	\$25,585	\$25,585		\$25,585													\$25,585	\$25,585
General Liability Insurance	\$4,658	\$4,658		\$4,658													\$4,658	\$4,658
Other: (Specify)																		
<b>Total Rehabilitation Costs</b>	\$374,562	\$374,562		\$196,962			\$177,600										\$374,562	\$374,562
<b>Total Relocation Expenses</b>	\$16,500	\$16,500		\$16,500													\$16,500	\$16,500
<b>NEW CONSTRUCTION</b>																		
Site Work	\$301,754	\$301,754		\$301,754													\$301,754	\$301,754
Structures	\$1,303,526	\$1,303,526		\$261,323	\$1,042,203												\$1,303,526	\$1,303,526
General Requirements	\$90,718	\$90,718		\$90,718													\$90,718	\$90,718
Contractor Overhead	\$58,765	\$58,765		\$58,765													\$58,765	\$58,765
Contractor Profit	\$138,930	\$138,930		\$138,930													\$138,930	\$138,930
Prevailing Wages	\$283,285	\$283,285		\$283,285													\$283,285	\$283,285
General Liability Insurance	\$83,122	\$83,122		\$83,122													\$83,122	\$83,122
Other: (Specify)																		
<b>Total New Construction Costs</b>	\$2,260,100	\$2,260,100		\$916,143	\$1,343,957												\$2,260,100	\$2,260,100
<b>ARCHITECTURAL FEES</b>																		
Design	\$110,000	\$110,000		\$103,000				\$7,000									\$110,000	\$110,000
Supervision	\$50,000	\$50,000		\$50,000													\$50,000	\$50,000
<b>Total Architectural Costs</b>	\$160,000	\$160,000		\$153,000				\$7,000									\$160,000	\$160,000
<b>Total Survey &amp; Engineering</b>	\$15,000	\$15,000		\$15,000													\$15,000	\$15,000
<b>CONSTRUCTION INTEREST &amp; FEES</b>																		
Construction Loan Interest	\$131,250	\$131,250		\$131,250													\$131,250	\$131,250
Origination Fee	\$30,000	\$30,000		\$30,000													\$30,000	\$30,000
Credit Enhancement/Application Fee																		
Bond Premium																		
Title & Recording	\$25,000	\$25,000		\$25,000													\$25,000	\$25,000
Taxes																		
Insurance	\$15,000	\$15,000		\$15,000													\$15,000	\$15,000
Other: Inspect, Prev Wage Monitor	\$38,500	\$38,500		\$38,500													\$38,500	\$38,500
Other: Finance Consultant	\$25,000	\$25,000		\$25,000													\$25,000	\$25,000
<b>Total Construction Interest &amp; Fees</b>	\$264,750	\$264,750		\$264,750													\$264,750	\$264,750
<b>PERMANENT FINANCING</b>																		
Loan Origination Fee																		
Credit Enhancement/Application Fee	\$17,000	\$17,000		\$17,000													\$17,000	\$17,000
Title & Recording	\$7,500	\$7,500		\$7,500													\$7,500	\$7,500
Taxes																		
Insurance																		
Other: MHSA Fees	\$26,839	\$26,839		\$26,839													\$26,839	\$26,839
Other: Interest After Const	\$20,000	\$20,000		\$20,000													\$20,000	\$20,000
<b>Total Permanent Financing Costs</b>	\$71,339	\$71,339		\$71,339													\$71,339	\$71,339
<b>Subtotals Forward</b>	\$3,732,251	\$3,732,251		\$1,633,694	\$1,343,957	\$395,000	\$175,000	\$177,600	\$7,000								\$3,732,251	\$3,265,912



IV. SOURCES AND USES BUDGET	SECTION 1: SOURCES AND USES BUDGET				Permanent Sources												70% PVC for New Const/Rehab	30% PVC for Acquisition
	TOTAL PROJECT COST	RES. COST	COM'L. COST	TAX CREDIT EQUITY	1)MHSA (CalHFA) Loan	2)City of Arcata Loan	3)City of Arcata - CDBG	4)City of Arcata - Grant	5)GP Equity	6)	7)	8)	9)	10)	11)	12)		
<b>LEGAL FEES</b>																		
Lender Legal Paid by Applicant	\$45,000	\$45,000		\$40,000					\$5,000								\$45,000	\$45,000
Other: Transactional	\$152,775	\$152,775		\$152,775													\$152,775	\$112,775
<b>Total Attorney Costs</b>	<b>\$197,775</b>	<b>\$197,775</b>		<b>\$192,775</b>					<b>\$5,000</b>								<b>\$197,775</b>	<b>\$157,775</b>
<b>RESERVES</b>																		
Rent Reserves	\$110,000	\$110,000		\$110,000													\$110,000	
Capitalized Rent Reserves	\$55,000	\$55,000		\$55,000													\$55,000	
3-Month Operating Reserve	\$82,551	\$82,551		\$82,551													\$82,551	
Other: SCOSR	\$350,000	\$350,000		\$350,000													\$350,000	
<b>Total Reserve Costs</b>	<b>\$597,551</b>	<b>\$597,551</b>		<b>\$597,551</b>													<b>\$597,551</b>	
<b>APPRAISAL</b>																		
<b>Total Appraisal Costs</b>	<b>\$9,200</b>	<b>\$9,200</b>		<b>\$3,300</b>			\$5,900										<b>\$9,200</b>	<b>\$9,200</b>
<b>Total Contingency Cost</b>	<b>\$252,295</b>	<b>\$252,295</b>		<b>\$252,295</b>													<b>\$252,295</b>	<b>\$252,295</b>
<b>OTHER PROJECT COSTS</b>																		
TCAC App/Allocation/Monitoring Fees	\$31,441	\$31,441		\$31,441													\$31,441	
Environmental Audit	\$33,855	\$33,855		\$6,000			\$27,855										\$33,855	\$33,855
Local Development Impact Fees	\$92,000	\$92,000		\$92,000													\$92,000	\$92,000
Permit Processing Fees	\$28,886	\$28,886		\$15,854			\$13,032										\$28,886	\$28,886
Capital Fees																		
Marketing	\$2,500	\$2,500		\$2,500													\$2,500	
Furnishings	\$52,320	\$52,320		\$52,320													\$52,320	\$52,320
Market Study	\$7,100	\$7,100		\$7,100													\$7,100	\$3,550
Accounting/Reimbursables	\$7,000	\$7,000		\$7,000													\$7,000	
Soft Cost Contingency	\$50,000	\$50,000		\$50,000													\$50,000	\$50,000
Property Inspections	\$425	\$425		\$425													\$425	\$425
Relocation Plan	\$5,000	\$5,000		\$5,000													\$5,000	\$5,000
PG&E Fees	\$10,000	\$10,000		\$5,000			\$5,000										\$10,000	\$10,000
Other: (Specify)																		
Other: (Specify)																		
<b>Total Other Costs</b>	<b>\$320,527</b>	<b>\$320,527</b>		<b>\$274,640</b>			<b>\$45,887</b>										<b>\$320,527</b>	<b>\$276,036</b>
<b>SUBTOTAL PROJECT COST</b>	<b>\$5,109,599</b>	<b>\$5,109,599</b>		<b>\$2,954,255</b>	<b>\$1,343,957</b>	<b>\$395,000</b>	<b>\$175,000</b>	<b>\$229,387</b>	<b>\$12,000</b>								<b>\$5,109,599</b>	<b>\$3,961,218</b>
<b>DEVELOPER COSTS</b>																		
Developer Overhead/Profit	\$449,183	\$449,183		\$449,183													\$449,183	\$449,183
Consultant/Processing Agent	\$20,000	\$20,000		\$20,000													\$20,000	\$20,000
Project Administration	\$75,000	\$75,000		\$75,000													\$75,000	\$75,000
Broker Fees Paid to a Related Party																		
Const. Oversight by Developer	\$50,000	\$50,000		\$50,000													\$50,000	\$50,000
Other: (Specify)																		
<b>Total Developer Costs</b>	<b>\$594,183</b>	<b>\$594,183</b>		<b>\$594,183</b>													<b>\$594,183</b>	<b>\$594,183</b>
<b>TOTAL PROJECT COST</b>	<b>\$5,703,782</b>	<b>\$5,703,782</b>		<b>\$3,548,438</b>	<b>\$1,343,957</b>	<b>\$395,000</b>	<b>\$175,000</b>	<b>\$229,387</b>	<b>\$12,000</b>								<b>\$5,703,782</b>	<b>\$4,555,401</b>
<b>Note: Syndication Costs may not be included as a project cost.</b> Calculate Maximum Developer Fee using the eligible basis subtotals.																	Bridge Loan Expense During Construction: Total Eligible Basis:	
<b>DOUBLE CHECK AGAINST PERMANENT FINANCING TOTALS:</b>					\$3,548,438	\$1,343,957	\$395,000	\$175,000	\$229,387	\$12,000								<b>\$4,555,401</b>

<sup>1</sup> Required: evidence of land value (see Tab 1). TCAC will not accept a budget with a nominal land value. Please refer to TCAC Regulations and the application checklist for additional information and guidance. Land value must be included in Total Project Cost and Sources and Uses Budget (including donated or leased land).

<sup>2</sup> Required: include a detailed explanation of Demolition and Offsite Improvements requirements as well as a cost breakdown in Attachment 12. Construction and Design Description.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**V. BASIS AND CREDITS SECTION 1: BASIS AND CREDITS**

**Determination of Eligible and Qualified Basis**

**A. Basis and Credits**

	<b>70% PVC for New Construction/ Rehabilitation</b>	<b>30% PVC for Acquisition</b>
<b>Total Eligible Basis:</b>	\$4,555,401	
<b>Ineligible Amounts</b>		
Subtract All Grant Proceeds Used to Finance Costs in Eligible Basis:		
Subtract Non-Qualified Non-Recourse Financing:		
Subtract Non-Qualifying Portion of Higher Quality Units:		
Subtract Photovoltaic Credit (as applicable):		
Subtract Historic Credit (residential portion only):		
<b>Total Ineligible Amounts:</b>		
<b>Total Eligible Basis Amount Voluntarily Excluded:</b>	\$823,561	
<b>Total Basis Reduction:</b>	(\$823,561)	
<b>Total Requested Unadjusted Eligible Basis:</b>	\$3,731,840	
*Qualified Census Tract (QCT) or Difficult to Develop Area (DDA) Adjustment:	130%	100%
<b>Total Adjusted Eligible Basis:</b>	\$4,851,392	
Applicable Fraction:	100%	100%
<b>Qualified Basis:</b>	\$4,851,392	
<b>Total Qualified Basis:</b>	\$4,851,392	
<b>**Total Credit Reduction:</b>		
<b>Total Adjusted Qualified Basis:</b>	\$4,851,392	

\*130% boost if your project is located in a DDA or QCT, or Reg. Section 10317(d) as applicable.

(Boost is auto calculated from your selection in: II. APPLICATION - SECTION 2: GENERAL AND SUMMARY INFORMATION - B)

\*\*to be calculated in: "Points System". See Checklist.

**B. Determination of Federal Credit**

	<b>New Construction /Rehabilitation</b>	<b>Acquisition</b>
<b>Adjusted Qualified Basis, After Credit Reduction:</b>	\$4,851,392	
<b>*Applicable Percentage:</b>	7.70%	3.36%
<b>Subtotal Annual Federal Credit:</b>	\$373,557	
<b>Total Combined Annual Federal Credit:</b>	\$373,557	

\* Applicants are required to use these percentages in calculating credit at the application stage.

**C. Determination of Minimum Federal Credit Necessary For Feasibility**

Total Project Cost	\$5,703,782
Permanent Financing	\$2,155,344
Funding Gap	\$3,548,438
Federal Tax Credit Factor	\$0.94991

The federal tax credit factor must be between \$0.90 and \$1.10.  
APPLICANTS ARE NOT PERMITTED TO CALCULATE CREDIT USING A TAX CREDIT FACTOR OUTSIDE OF THIS RANGE; DOING SO CAN RESULT IN APPLICATION DISQUALIFICATION. If your equity pricing is less than \$0.90 you must contact TCAC staff to discuss prior to submitting your application.

Total Credits Necessary for Feasibility	\$3,735,571
Annual Federal Credit Necessary for Feasibility	\$373,557
Maximum Annual Federal Credits	\$373,557
Equity Raised From Federal Credit	\$3,548,438
Remaining Funding Gap	

**If Applying For State Credit Complete Section (D) & (E)**

**D. Determination of State Credit**

	NC/Rehab	Acquisition
<b>Adjusted Qualified Basis</b> (only rehabilitation or new construction basis, except in rare cases of At-Risk projects eligible for State Credit on the acquisition basis at the 0.13 factor)	\$3,731,840	
<b>Factor Amount</b>	30%	13% (.13 if federally-subsidized)
<b>Maximum Total State Credit</b>	\$1,119,552	\$0

**E. Determination of Minimum State Credit Necessary for Feasibility**

<b>State Tax Credit Factor</b>	
<p>The state tax credit factor must be between \$0.60 and \$0.75.  <u>APPLICANTS ARE NOT PERMITTED TO CALCULATE CREDIT USING A TAX CREDIT FACTOR OUTSIDE OF THIS RANGE; DOING SO CAN RESULT IN APPLICATION DISQUALIFICATION.</u></p>	
State Credit Necessary for Feasibility	
Maximum State Credit	
Equity Raised from State Credit	
Remaining Funding Gap	

## VI. POINTS SYSTEM SECTION 1: POINTS SYSTEM

A maximum of 20 points shall be available in combining the cost efficiency, credit reduction, and public funds categories.

### A. Cost Efficiency/Credit Reduction/Public Funds

**Maximum 20 Points**

#### A(1) Cost Efficiency

**20 Points**

For new construction, at-risk development, or a substantial rehabilitation development where the hard costs of rehabilitation is at least \$40,000 per unit.

Make a selection: New Construction

Projects total eligible basis that is below the maximum calculated threshold basis limits, including permitted adjustments receives 1 point for each full % below the maximum permitted adjusted threshold basis limits.

1) Project's adjusted threshold basis limits:	\$6,620,358
2) Project's total eligible basis:	\$4,555,401
3) Difference in threshold basis limits:	\$2,064,957
4) Calculated percent below adjusted threshold basis limits:	31% (Rounded down to the nearest whole percent)

<b>Total Points for Cost Efficiency:</b>	<b>31</b>
--	-----------

#### A(2) Credit Reduction

**20 Points**

Credit Reduction: 0% (1 point for each full % that the qualified basis is reduced)

1) Total Qualified Basis:	\$4,851,392
2) Credit Percent Reduction	0%
3) Total Qualified Basis Reduction	\$0
(This figure was rounded up to the nearest whole number on the worksheet "Basis & Credits")	
4) Project's Total Adjusted Qualified Basis :	\$4,851,392

<b>Total Points for Credit Reduction:</b>	<b>0</b>
---	----------

#### A(3) Public Funds Section

**20 Points**

Total committed funds (including assumptions), fee waivers, or value of donated land

**1 point** for each full % of Total Development Cost (TDC) **including the value of any donations or fee waivers**

<u>\$2,143,344</u>	<sup>1</sup> Federal, state or local funds
	<sup>2</sup> Outstanding principal balances of prior existing public or subsidized debt
	IRC 509(a)(1) local community foundation funds --does <b>NOT</b> include charitable foundations
	Awarded AHP funds
	Waiver of fees resulting in quantifiable cost savings and not required by federal or state law
	<sup>3</sup> Land donated by a public entity, or land leased from a public entity
	<sup>3</sup> Land donated as part of an inclusionary housing ordinance or other negotiated development agreements
	<sup>4</sup> Public contributions of off-site costs
<u>\$0</u>	<sup>5</sup> Private "tranche B" loan points value --calculated in "Final Tie Breaker Self-Score" spreadsheet
Total committed funds, fee waivers, or value of donated land:	\$2,143,344
***Total project cost:	\$5,703,782
Percentage of funds versus TDC:	37% (rounded down)

<sup>1</sup> All loans must be "soft," having terms (or remaining terms) in excess of 15 years, and below market interest rates, interest accruals, or residual receipts payments for at least the first 15 years of their terms. The maximum below-market interest rate allowed for scoring purposes is 4% simple, or the applicable federal rate if compounding. RHS Section 514 and 515 financing is considered soft debt for purposes of scoring under this category. There must be conclusive evidence presented in the application that any new public funds have been firmly committed as stated in Regulation Section 10325(c)(1)(C). Please see also Checklist Items, Tab 1.

<sup>2</sup> If the principal balances of prior publicly funded or subsidized loans are to be assumed, documented approval of the loan assumption or other required procedure by the public agency holding the promissory note must be provided. Accrued interest recast as principal under a new loan agreement will not be considered in scoring. See also Checklist Items, Tabs 1 and 20.

<sup>3</sup> To receive points in this category, current land and building values must be supported by an independent, third party appraisal conducted within 1 year of the tax credit application and otherwise consistent with Regulation Section 10322(h)(9). Donated land value must be included in Total Project Cost and the Sources and Uses Budget. Evidence of land value is required (see Tab 1).

<sup>4</sup> Off-site costs must be documented as waived fees pursuant to a nexus study or must be developed by a sponsor as a condition of local approval. Please review Regulation Section 10325(c)(1)(C) for a more complete description of requirements.

<sup>5</sup> Private "tranche B" loans underwritten based on rent differentials attributable to rent subsidies. Calculate in **Final Tie Breaker Self-Score**.

<b>Total Points for Public Funds:</b>	<b>37</b>
---------------------------------------	-----------

<b>Total Points for Cost Efficiency, Credit Reduction, &amp; Public Funds:</b>	<b>68</b>
--	-----------

**B. General Partner and Management Company Characteristics**

**Maximum 9 Points**

**B(1) General Partner Experience**  
**General Partner Name:**

**6 Points**

Pine Gardens I LLC

Select from ONE of the following two options:

7 or more projects in service over 3 years (6 Points)

Special Needs housing type project opting for 7 project experience category: N/A

For Special Needs housing type projects applying through the Nonprofit or Special Needs set-asides only:  
 (select one if applicable)

To qualify for this option, all projects must qualify as Special Needs.

To receive points under this subsection for projects in existence for over 3 years from the filing deadline date, the applicant must submit a certification from a 3rd party certified public accountant (CPA) that the projects for which it is requesting points have maintained a positive operating cash flow from typical residential income alone (e.g. rents, rental subsidies, late fees, forfeited deposits, etc.) for the year in which each development's last financial statement has been prepared (which must be effective no more than one year prior to the application deadline) and have funded reserves in accordance with the partnership agreement and any applicable loan documents. This certification must list the specific projects for which the points are being requested. The CPA certification may be in the form of an agreed upon procedure report that includes funded reserves as of the report date, which shall be within 60 days of the application deadline. To obtain points for projects previously owned by the proposed general partner, a similar certification must be submitted with respect to the last full year of ownership by the proposed general partner, along with verification of the number of years that the project was owned by that general partner. This certification must list the specific projects for which the points are being requested.

<b>Total Points for General Partner Experience:</b>	<b>6</b>
---	----------

**B(2) Management Company Experience**

**3 Points**

Select from ONE of the following two options:

11 or more projects managed over 3 years (3 Points)

Special Needs housing type project opting for 11 project experience category: N/A

For Special Needs housing type projects applying through the Nonprofit or Special Needs set-asides only:

(select one if applicable)

To qualify for this option, all projects must qualify as Special Needs.

**Management Company Name:**

RCHDC

<b>Total Points for Management Company Experience:</b>	<b>3</b>
--	----------

Points in subsections (A) and (B) above will be awarded in the highest applicable category and are not cumulative. For maximum points in either subsection (A) or (B) above, a completed application attachment for the general partner or for the management agent, respectively, must be provided. For points to be awarded in subsection (B), an enforceable management agreement executed by both parties for the subject application must be submitted at the time of application. "Projects" as used in this subsections (A) and (B) means multifamily, rental, affordable developments of over 10 units that are subject to a recorded regulatory agreement or, in the case of housing on tribal lands, where federal HUD funds have been utilized in affordable rental developments. General Partner and Management Company experience points may be given based on the experience of the principals involved, or on the experience of municipalities or other nonprofit entities that have experience but have formed single-asset entities for each project in which they have participated, notwithstanding that the entity itself would not otherwise be eligible for such points. Alternatively, a management company may receive 2 points if it provides evidence that the management agent assigned to the project, either on-site or with management responsibilities for the site, has been certified, prior to application deadline, by a housing tax credit certification examination by a nationally recognized housing tax credit compliance entity and be on a list maintained by the Committee. These points may substitute for other management company experience but will not be awarded in addition to such points.

General partners and management companies with fewer than two active LIHTC projects in California should refer to Regulation Section 10325(c)(2) and Checklist Items Tabs 21 and 22 for additional requirements.

<b>Total Points for General Partner &amp; Management Company Experience:</b>	<b>9</b>
--	----------

**C. Housing Needs**

**Maximum 10 Points**

Single Room Occupancy

**10 Points**

<b>Total Points for Housing Needs:</b>	<b>10</b>
--	-----------

**D. Site & Service Amenities**

**Maximum 25 Points**

**D(1) Site Amenities**

**Maximum 15 Points**

Amenities must be appropriate to the tenant population served. To receive points the amenity must be in place at the time of application, except under the Public School subsection as indicated in Regulation Section 10325(c)(5)(A)(5). The application must include a map scaled for distance using a standardized radius from the development site as determined by the Committee. Measurement from the project to a site must not include physical barriers. The map must show the distance of the site amenities from the development site. An application proposing a project located on multiple scattered sites (all sites within a five-mile diameter range) shall be scored proportionately in the site amenities based upon (i) each site's score, and (ii) the percentage of units represented by each site. Applicants must provide color photographs, a contact person and a contact telephone number for each requested site amenity. Any inaccurate information will be subject to negative points. No more than 15 points will be awarded in this category. Only one point award will be available in each of the subcategories (a-h) listed below. Amenities may include:

### a) Transit-Oriented Development Strategy

- (i) Located where there is a transit station, train station, commuter rail station, bus station, or public bus stop within 1/4 mile of the project site with service at least every 30 minutes during the hours of 7-9 a.m. and 4-6 p.m. Monday through Friday, and the project's density exceeds 25 units per acre. **7 Points**
- (ii) The project site is within 1/4 mile of a transit station, rail station, commuter rail station, bus station, or public bus stop with service at least every 30 minutes during the hours of 7-9 a.m. and 4-6 p.m. Monday through Friday. **6 Points**
- (iii) The project site is within 1/3 mile of a public bus stop or rail station with service at least every 30 minutes during the hours of 7-9 a.m. and 4-6 p.m. Monday through Friday. **5 Points**
- (iv) The project site is located within 1/4 mile of a regular public bus stop or a rapid transit system stop. (For rural set-aside projects, these points may be awarded where van or dial-a-ride service is provided to tenants.) **4 Points**
- (v) The project site is located within 1/3 mile of a regular public bus stop or rapid transit system stop. **3 Points**

Select one: (iv)

A private bus or transit system providing free service may be substituted with prior approval from the CTCAC Executive Director. This prior approval must be received before the application deadline and the bus or transit system must meet the relevant headway and distance criteria stated above. If pre-approved, select applicable point category above.

<b>Total Points for Transit-Oriented Development Strategy Amenity:</b>	<b>4</b>
--	----------

### b) Public Park

- (i) The site is within 1/4 mile of a public park (1/2 mile for Rural set-aside projects) (not including school grounds unless there is a bona fide, formal joint-use agreement between the jurisdiction responsible for the park's/recreation facilities and the school district providing availability to the general public of the school grounds and/or facilities) or a community center accessible to the general public. **3 Points**  

Joint-use agreement (if yes, please provide a copy) N/A
- (ii) The site is within 1/2 mile (1 mile for Rural set-aside). **2 Points**

Select one: (i)

<b>Total Points for Public Park Amenity:</b>	<b>3</b>
--	----------

### c) Book-Lending Public Library

- (i) The site is within 1/4 mile of a book-lending public library that also allows for inter-branch lending when in a multi-branch system (1/2 mile for Rural set-aside projects). **3 Points**
- (ii) The site is within 1/2 mile of a book-lending public library that also allows for inter-branch lending when in a multi-branch system (1 mile for Rural set-aside projects). **2 Points**

Select one: (i)

<b>Total Points for Public Library Amenity:</b>	<b>3</b>
---	----------

**d) Full-Scale Grocery Store, Supermarket, Neighborhood Market, or Farmers' Market**

Please refer to Checklist Items for supporting documentation requirements

- (i) The site is within 1/4 mile of a full scale grocery store/supermarket of at least 25,000 gross interior square feet where staples, fresh meat, and fresh produce are sold (1/2 mile for Rural set-aside projects). **5 Points**
- (ii) The site is within 1/2 mile of a full scale grocery store/supermarket of at least 25,000 gross interior square feet where staples, fresh meat, and fresh produce are sold (1 mile for Rural set-aside projects). **4 Points**
- (iii) The site is within 1.5 miles of a full scale grocery store/supermarket of at least 25,000 gross interior square feet where staples, fresh meat, and fresh produce are sold (3 miles for Rural set-aside projects). **3 Points**
- (iv) The site is within 1/4 mile of a neighborhood market of 5,000 gross interior square feet or more where staples, fresh meat, and fresh produce are sold (1/2 mile for Rural set-aside projects). **4 Points**
- (v) The site is within 1/2 mile of a neighborhood market of 5,000 gross interior square feet or more where staples, fresh meat, and fresh produce are sold (1 mile for Rural set-aside projects). **3 Points**
- (vi) The site is within 1/4 mile of a weekly farmers' market certified by the California Federation of Certified Farmers' Markets, and operating at least 5 months in a calendar year. **2 Points**
- (vii) The site is within 1/2 mile of a weekly farmers' market certified by the California Federation of Certified Farmers' Markets, and operating at least 5 months in a calendar year. **1 Point**

Select one:  (i)

<b>Total Points for Full-Scale Grocery Store/Supermarket or Convenience Market Amenity:</b>	<b>5</b>
---	----------

**e) Public Elementary, Middle, or High School**

- (i) For a qualifying development, the site is within 1/4 mile of a public elementary school; 1/2 mile of a public middle school; or 1 mile of a public high school (an additional 1/2 mile for each public school type for Rural set-aside projects), and the site is within the attendance area of that school. **3 Points**
- (ii) The site is within 3/4 mile of a public elementary school; 1 mile of a public middle school; or 1.5 miles of a public high school (an additional 1/2 mile for each public school type for Rural set-aside projects), and the site is within the attendance area of that school. **2 Points**

Select one:  N/A

<b>Total Points for Public Elementary, Middle, or High School Amenity:</b>	<b>0</b>
--	----------



**f) Senior Developments: Daily Operated Senior Center**

- (i) For a **senior development** the project site is within 1/4 mile of a daily operated senior center or a facility offering daily services to seniors (not on the project site) (1/2 mile for Rural set-aside). **3 Points**
- (ii) The project site is within 1/2 mile of a daily operated senior center or a facility offering daily services to seniors (not on the project site) (1 mile for Rural Set-aside). **2 Points**

Select one: N/A

<b>Total Points for Daily Operated Senior Center Amenity:</b>	<b>0</b>
---	----------

**g) Special Needs or SRO Development: Population Specific Service Oriented Facility**

- (i) For a **special needs or SRO development**, the site is located within 1/2 mile of a facility that operates to serve the population living in the development. **3 Points**
- (ii) The project site is located within 1 mile of a facility that operates to serve the population living in the development. **2 Points**

Select one: (i)

<b>Total Points for Population Specific Service Oriented Facility Amenity:</b>	<b>3</b>
--	----------

**h) Medical Clinic or Hospital**

- (i) The site is within 1/2 mile (1 mile for Rural Set-aside) of a qualifying medical clinic with a physician, physician's assistant, or nurse practitioner onsite for a minimum of 40 hours each week, or hospital (not merely a private doctor's office). **3 Points**
- (ii) The site is within 1 mile (1.5 miles for Rural Set-aside) of a qualifying medical clinic with a physician, physician's assistant, or nurse practitioner onsite for a minimum of 40 hours each week, or hospital (not merely a private doctor's office). **2 Points**

Select one: (i)

<b>Total Points for Medical Clinic or Hospital Amenity:</b>	<b>3</b>
---	----------

**i) Pharmacy**

- (i) The site is within 1/4 mile of a pharmacy (1/2 mile for Rural Set-aside). (This category may be combined with the other site amenities above). **2 Points**
- (ii) The site is within 1/2 mile of a pharmacy (1 mile for Rural Set-aside). (This category may be combined with the other site amenities above). **1 Point**

Select one: (i)

<b>Total Points for Pharmacy:</b>	<b>2</b>
-----------------------------------	----------

**j) In-unit High Speed Internet Service**

(i) High speed internet service with a 768 kilobits/second capacity provided in each unit free of charge to the tenants for a minimum of 10 years, and available within 6 months of the project's placed-in-service date. If internet service is selected, it must be provided even if it is not needed for points. **2 Points**

(ii) **Rural set-aside only:** High speed internet service with a 768 kilobits/second capacity provided in each unit free of charge to the tenants for a minimum of 10 years, and available within 6 months of the project's placed-in-service date. If internet service is selected, it must be provided even if it is not needed for points. **3 Points**

Select one: N/A

<b>Total Points for Internet Service:</b>	0
---	---

<b>Total Points for Site Amenities:</b>	23
---	----

**Site Amenity Contact List:**

Amenity Name: Redwood Transit System  
 Address: 133 V Street  
 City, Zip: Eureka, 95501  
 Contact Person: Karen Wilson  
 Phone: 707-443-0826 Ext.:  
 Amenity Type: Transit Station/Transit Stop  
 Website: www.redwoodtransit.org  
 Distance in miles: 0.2

Amenity Name: Rotary Park  
 Address: G & Front Streets  
 City, Zip: Arcata, 95521  
 Contact Person: Heather Leigh Stevens  
 Phone: 707-825-2150 Ext.:  
 Amenity Type: Public Park  
 Website: www.cityofarcata.org/departments  
 Distance in miles: 0.1

Amenity Name: Arcata Branch Library  
 Address: 500 7th Street  
 City, Zip: Arcata, 95521  
 Contact Person: Nick Wilczek  
 Phone: 707-822-5954 Ext.:  
 Amenity Type: Book-Lending Public Library  
 Website: www.co.humboldt.ca.us/library/br  
 Distance in miles: 0.3

Amenity Name: Safeway  
 Address: 600 F St  
 City, Zip: Arcata, 95521  
 Contact Person: Elena Whetstone  
 Phone: 925-467-3770 Ext.:  
 Amenity Type: Grocery/Farmers' Market  
 Website: www.safeway.com  
 Distance in miles: 0.2

Amenity Name: Arcata House Partnership  
 Address: 501 9th St  
 City, Zip: Arcata, 95521  
 Contact Person: Karen "Fox" Olson  
 Phone: 707-822-4528 Ext.:  
 Amenity Type: Specific Service Oriented Facility  
 Website: www.arcatahouse.org  
 Distance in miles: 0.36

Amenity Name: Open Door Community Health Ce  
 Address: 770 10th St  
 City, Zip: Arcata, 95521  
 Contact Person: Sarah Kerr  
 Phone: 707-826-8610 Ext.:  
 Amenity Type: Medical Clinic/Hospital  
 Website: www.opendoorhealth.com/opend  
 Distance in miles: 0.5

Amenity Name: CVS Pharmacy  
 Address: 600 F Street  
 City, Zip: Arcata, 95521  
 Contact Person: Steve Schmazel  
 Phone: 707-822-2414 Ext.:  
 Amenity Type: Pharmacy  
 Website: www.cvs.com  
 Distance in miles: 0.2

Amenity Name:  
 Address:  
 City, Zip:  
 Contact Person:  
 Phone: Ext.:  
 Amenity Type:  
 Website:  
 Distance in miles:

Amenity Name:  
 Address:  
 City, Zip:  
 Contact Person:  
 Phone: Ext.:  
 Amenity Type:  
 Website:  
 Distance in miles:

Amenity Name:  
 Address:  
 City, Zip:  
 Contact Person:  
 Phone: Ext.:  
 Amenity Type:  
 Website:  
 Distance in miles:

## D(2) Service Amenities

Maximum 10 Points

Projects that provide high-quality services designed to improve the quality of life for tenants are eligible to receive points for service amenities. Services must be appropriate to meet the needs of the tenant population served and designed to generate positive changes in the lives of tenants.

Except as provided below and in Reg. Section 10325(c)(5)(B), in order to receive points in this category physical space for service amenities must be available when the development is placed-in-service. Services space must be located inside the project and provide sufficient square footage, accessibility and privacy to accommodate the proposed services. The amenities must be available within 6 months of the project's placed-in-service date. Applicants must commit that services will be provided for a period of 10 years.

All services must be of a regular and ongoing nature and provided to tenants free of charge (except for day care services or any charges required by law). Services must be provided on-site except that projects may use off-site services within 1/2 mile of the development (1 1/2 mile for Rural set-aside projects) provided that they have a written agreement with the service provider enabling the development's tenants to use the services free of charge (except for day care and any charges required by law) and that demonstrate that provision of on-site services would be duplicative. All organizations providing services for which the project is claiming service amenities points must have at least 24 months experience providing services to one of the target populations to be served by the project.

**Items 1 through 6 are applicable to Large Family, Senior, and At-Risk projects. Items 7 through 12 are applicable to Special Needs and SRO projects.** Items 1 through 12 are mutually exclusive. One proposed service may not receive points under two different categories.

Applications must include a services sources and uses budget clearly describing all anticipated income and expenses associated with the services program and that aligns with the services commitments provided (i.e. contracts, MOUs, letters, etc.) Applications shall receive points for services only if the proposed services budget adequately accounts for the level of service. The budgeted amount must reasonably be expected to cover the costs of the proposed level of service. **PLEASE REFER TO REGULATION SECTION 10325(c)(5)(B) FOR COMPLETE SERVICE AMENITY POINTS REQUIREMENTS.**

No more than 10 points will be awarded in this category. **The service budget spreadsheet must be completed.** Amenities may include, but are not limited to:

### **a) Large Family, Senior, At-Risk projects:**

- |            |  |                 |
|------------|--|-----------------|
| <b>N/A</b> | (1) <b>Service Coordinator.</b> Responsibilities must include, but are not limited to: (a) providing tenants with information about available services in the community, (b) assisting tenants to access services through referral and advocacy, and (c) organizing community-building and/or other enrichment activities for tenants (such as holiday events, tenant council, etc.). <b>Minimum ratio of 1 Full Time Equivalent (FTE) Service Coordinator to 600 bedrooms.</b>                                    | <b>5 points</b> |
| <b>N/A</b> | <b>Service Coordinator</b> as listed above, except:<br><b>Minimum ratio of 1 FTE Service Coordinator to 1,000 bedrooms.</b>  | <b>3 points</b> |
| <b>N/A</b> | (2) <b>Other Services Specialist.</b> Must provide individualized assistance, counseling and/or advocacy to tenants, such as to assist them to access education, secure employment, secure benefits, gain skills or improve health and wellness. Includes, but is not limited to: Vocational/Employment Counselor, ADL or Supported Living Specialist, Substance Abuse or Mental Health Counselor, Peer Counselor, Domestic Violence Counselor. <b>Minimum ratio of 1 FTE Services Specialist to 600 bedrooms.</b> | <b>5 points</b> |
| <b>N/A</b> | <b>Other Services Specialist</b> as listed above, except:<br><b>Minimum ratio of 1 FTE Services Specialist to 1,000 bedrooms.</b>  | <b>3 points</b> |

<u>N/A</u>	(3) <b>Adult educational, health and wellness, or skill building classes.</b> Includes but is not limited to: financial literacy, computer training, home-buyer education, GED, resume building, ESL, nutrition, exercise, health information/awareness, art, parenting, on-site food cultivation and preparation, and smoking cessation classes. <b>Minimum of 84 hours instruction each year (42 hours for small developments of 20 units or less).</b>	<b>7 points</b>
<u>N/A</u>	<b>Adult educational, health &amp; wellness, or skill building classes</b> as listed above, except: <b>Minimum of 60 hours instruction each year (30 hours for small developments).</b>	<b>5 points</b>
<u>N/A</u>	<b>Adult educational, health &amp; wellness, or skill building classes</b> as listed above, except: <b>Minimum of 36 hours instruction each year (18 hours for small developments).</b>	<b>3 points</b>
<u>N/A</u>	(4) <b>Health and wellness services and programs.</b> Such services and programs shall provide individualized support to tenants (not group classes) and need not be provided by licensed individuals or organizations. Includes, but is not limited to visiting nurses programs, intergenerational visiting programs, or senior companion programs. <b>Minimum of 100 hours of services per year for each 100 bedrooms.</b>	<b>5 points</b>
<u>N/A</u>	<b>Health and wellness services and programs</b> as listed above, except: <b>Minimum of 60 hours of services per year for each 100 bedrooms.</b>	<b>3 points</b>
<u>N/A</u>	<b>Health and wellness services and programs</b> as listed above, except: <b>Minimum of 40 hours of services per year for each 100 bedrooms.</b>	<b>2 points</b>
<u>N/A</u>	(5) <b>Licensed child care.</b> Shall be available 20 hours or more per week, Monday through Friday, to residents of the development. (Only for large family projects or other projects in which at least 30% of units are 3 bedrooms or larger.)	<b>5 points</b>
<u>N/A</u>	(6) <b>After school program for school age children.</b> Includes, but is not limited to tutoring, mentoring, homework club, art and recreational activities. (Only for large family projects or other projects in which at least 30% of units are 3 bedrooms or larger). <b>Minimum of 10 hours per week, offered weekdays throughout the school year.</b>	<b>5 points</b>
<u>N/A</u>	<b>After school program for school age children</b> as listed above, except: <b>Minimum of 6 hours per week, offered weekdays throughout the school year.</b>	<b>3 points</b>
<u>N/A</u>	<b>After school program for school age children</b> as listed above, except: <b>Minimum of 4 hours per week, offered weekdays throughout the school year.</b>	<b>2 points</b>
<b><u>b) Special Needs and SRO projects:</u></b>		
<u>Yes</u>	(7) <b>Case Manager.</b> Responsibilities must include (but are not limited to) working with tenants to develop and implement an individualized service plan, goal plan or independent living plan. <b>Minimum ratio of 1 Full Time Equivalent (FTE) Case Manager to 100 bedrooms.</b>	<b>5 points</b>
<u>N/A</u>	<b>Case Manager</b> as listed above, except: <b>Minimum ratio of 1 FTE Case Manager to 160 bedrooms.</b>	<b>3 points</b>
<u>Yes</u>	(8) <b>Service Coordinator or Other Services Specialist.</b> Service coordinator responsibilities shall include, but are not limited to: (a) providing tenants with information about available services in the community, (b) assisting tenants to access services through referral and advocacy, and (c) organizing community-building and/or other enrichment activities for tenants (such as holiday events, tenant council, etc.). Other services specialist must provide individualized assistance, counseling and/or advocacy to tenants, such as to assist them to access education, secure employment, secure benefits, gain skills or improve health and wellness. Includes, but is not limited to: Vocational/Employment Counselor, ADL or Supported Living Specialist, Substance Abuse or Mental Health Counselor, Peer Counselor, Domestic Violence Counselor. <b>Minimum ratio of 1 FTE Service Coordinator or Other Services Specialist to 360 bedrooms.</b>	<b>5 points</b>

Rate of 1 FTE Service Coordinator or Other Services Specialist to 600 bedrooms.

<u>N/A</u>	<b>Service Coordinator or Other Services Specialist</b> as listed above, except: <b>Minimum ratio of 1 FTE Case Manager to 600 bedrooms.</b>	<b>3 points</b>
<u>N/A</u>	(9) <b>Adult educational, health and wellness, or skill building classes.</b> Includes but is not limited to: financial literacy, computer training, home-buyer education, GED, resume building, ESL, nutrition, exercise, health information/awareness, art, parenting, on-site food cultivation and preparation, and smoking cessation classes. <b>Minimum of 84 hours of instruction each year (42 hours for small developments of 20 units or less).</b>	<b>5 points</b>
<u>N/A</u>	<b>Adult educational, health &amp; wellness, or skill building classes</b> as listed above, except: <b>Minimum of 60 hours of instruction each year (30 hours for small developments).</b>	<b>3 points</b>
<u>N/A</u>	<b>Adult educational, health &amp; wellness, or skill building classes</b> as listed above, except: <b>Minimum of 36 hours of instruction each year (18 hours for small developments).</b>	<b>2 points</b>
<u>Yes</u>	(10) <b>Health or behavioral health services</b> provided by appropriately-licensed organization or individual. Includes but is not limited to: health clinic, adult day health center, medication management services, mental health services and treatment, substance abuse services and treatment.	<b>5 points</b>
<u>N/A</u>	(11) <b>Licensed child care.</b> Shall be available 20 hours or more per week, Monday through Friday, to residents of the development. (Only for large family projects or other projects in which at least 30% of units are 3 bedrooms or larger.)	<b>5 points</b>
<u>N/A</u>	(12) <b>After school program for school age children.</b> Includes, but is not limited to tutoring, mentoring, homework club, art and recreational activities. (Only for large family projects or other projects in which at least 30% of units are 3 bedrooms or larger). <b>Minimum of 10 hours per week, offered weekdays throughout the school year.</b>	<b>5 points</b>
<u>N/A</u>	<b>After school program for school age children</b> as listed above, except: <b>Minimum of 6 hours per week, offered weekdays throughout the school year.</b>	<b>3 points</b>
<u>N/A</u>	<b>After school program for school age children</b> as listed above, except: <b>Minimum of 4 hours per week, offered weekdays throughout the school year.</b>	<b>2 points</b>

<b>The service budget spreadsheet must be completed.</b>	<b>Total Points for Service Amenities:</b> 15
--	---

**E. Sustainable Building Methods**

**Maximum 10 Points**

REVIEW REG. SECTION 10325(c)(6) BEFORE PROCEEDING

**APPLICANTS WILL BE HELD TO REGULATORY REQUIREMENTS. THE APPLICATION MAY CONTAIN ABBREVIATED DESCRIPTIONS OF THE REQUIREMENTS FOR THIS SECTION.**

**E(1) New Construction and Adaptive Reuse projects select from the following features:**

**Yes** (i) Develop the project in accordance with the minimum requirements with any one of the following programs:  
GreenPoint Rated Multifamily Guidelines **5 Points**

(ii) Energy efficiency as indicated in Reg. Section 10325(c)(6)(B) beyond the requirements in 2008 Title 24, Part 6 of the California Building Code (2008 Title 24):  
**Yes** Low Rise (1-3 habitable stories)  
25.0% **5 Points**

**N/A** Multifamily of 4+ habitable stories  
N/A **0 Points**

**N/A** (iii) Develop the project beyond the minimum requirements of the program chosen in section (i) above:  
LEED  
N/A **0 Points**

GreenPoint Rated Multifamily Guidelines  
N/A **0 Points**

**E(2) Rehabilitation projects select from the following features:**

**N/A** (iv) Develop the project in accordance with the minimum requirements with any one of the following programs:  
N/A **0 Points**

**N/A** (v) Rehabilitate to improve energy efficiency; points awarded based on percentage decrease in estimated Time Dependent Valuation energy use post-Improvement over current:  
N/A **0 Points**

**N/A** (vi) Develop the project beyond the minimum requirements of the program chosen in section (i) above:  
LEED GreenPoint Rated Existing Home Multifamily Program  
N/A N/A **0 Points**

2011 Enterprise Green Communities  
N/A **0 Points**

**N/A** (vii) Additional rehabilitation project measures (choose one or more of the following three categories):  
(A) PHOTOVOLTAIC / SOLAR **0 Points**  
N/A

**N/A** (B) SUSTAINABLE BUILDING MANAGEMENT PRACTICES, INCLUDING THE FOLLOWING: **0 Points**  
1. Develop project-specific maintenance manual, including information on all energy and green building features  
2. Certify building management staff in sustainable building operations (BPI or equivalent)  
3. Undertake formal building systems commissioning, retro-commissioning, or re-commissioning

N/A

(C) INDIVIDUALLY METER (OR SUB-METER CURRENT MASTER-METERED) GAS, ELECTRICITY, OR CENTRAL HOT WATER SYSTEMS FOR ALL TENANTS **0 Points**

To receive these points, the applicant and the project architect must certify in the application which of the above items will be included in the project's design and specifications, and further must certify at the project's placed-in-service date that the items were completed. In addition, certain point categories require completion of the TCAC Sustainable Building Method Workbook and accompanying documentation by a qualified energy analyst at application and placed-in-service stages. Refer to Reg. Section 10325(c)(6), Checklist Item Tab 25, and the TCAC website for requirements related to the TCAC Sustainable Building Method Workbook. Refer to Reg. Section 10325(c)(6)(H) for specific Compliance and Verification requirements. Projects receiving points under this category that fail to meet the requirements of Reg. Section 10325(c)(6) will be subject to negative points under Section 10325(c)(3).

**Total Points For Sustainable Building Methods: 10**

**Maximum 52 Points**

**F. Lowest Income**

**F(1) Lowest Income Restriction for All Units**

**50 Points**

The "Percent of Area Median Income" category may be used only once. For instance, 50% of Income Targeted Units to Total Tax Credit Units at 50% of Area Median Income (AMI) cannot be used twice for 100% at 50% and receive 50 points, nor can 50% of Income Targeted Units to Total Tax Credit Units at 50% of Area Median Income for 25 points and 40% of Income Targeted Units to Total Units at 50% of Area Median Income be used for an additional 20 points. However, the "Percent of Income Targeted Units" may be used multiple times. For example, 50% of Targeted Units at 50% of Area Median Income for 25 points may be combined with another 50% of Targeted Units at 45% of Area Median Income to achieve the maximum points. All projects must score at least 45 points in this category to be eligible for 9% Tax Credit.

**\*Only projects competing in the Rural Set-aside may use the 55% AMI column and selected targeting in the 50% AMI column.**

**\*\*60% AMI is included as a place-holder and will not receive any additional points.**

		Percent of Area Median Income (AMI)						
		**60%	*55%	50%	45%	40%	35%	30%
<b>Percent of Income Targeted Units to Total Tax Credit Units (exclusive of mgr.'s units)</b>	<b>80%</b>	0				45	47.5	50
	<b>75%</b>	0				42.5	45	47.5
	<b>70%</b>	0				40	42.5	45
	<b>65%</b>	0			35	37.5	40	42.5
	<b>60%</b>	0			32.5	35	37.5	40
	<b>55%</b>	0			30	32.5	35	37.5
	<b>50%</b>	0		25*	27.5	30	32.5	35
	<b>45%</b>	0		22.5*	25	27.5	30	32.5
	<b>40%</b>	0	17.5	20	22.5	25	27.5	30
	<b>35%</b>	0	15	17.5	20	22.5	25	27.5
	<b>30%</b>	0	12.5	15	17.5	20	22.5	25
	<b>25%</b>	0	10	12.5	15	17.5	20	22.5
	<b>20%</b>	0	7.5	10	12.5	15	17.5	20
<b>15%</b>	0	5	7.5	10	12.5	15	17.5	
<b>10%</b>	0	2.5	5	7.5	10	12.5	15	

<b>Consolidate your units before entering your information into the table</b>				
<b>Do not enter any non-qualifying units into the table</b>				
<b>Number of Targeted Tax Credit Units</b>	<b>Percent of Area Median Income (AMI) (30%- 55%)*</b>	<b>Percentage of Units to Total Units (before rounding down)</b>	<b>Percent of Income Targeted Units to Total Tax Credit Units (exclusive of mgr.'s units)</b>	<b>Points Earned</b>
16	30	51.61	50	35
	35	0.00	0	0



	40	0.00	0	0
5	45	16.13	15	10
	50	0.00	0	0
5	50 -Rural only	16.13	15	7.5
	55 -Rural only	0.00	0	0
	60	0.00	0	0
26	<b>Total Points Requested:</b>			<b>52.5</b>

**\*IF 60% AMI UNITS ARE LESS THAN 10% OF TOTAL UNITS, LEAVE CELL E628 BLANK.**

**F(2) Lowest Income for 10% of Total Restricted Units at 30% AMI**

**2 Points**

A project that agrees to have at least 10% of its units available for tenants with incomes no greater than 30% AMI and agrees to restrict the rents on those units accordingly can receive two additional points. The 30% AMI units must be spread across the various bedroom sizes, starting with the largest bedroom count units (e.g. four bedroom units) and working down to the smaller bedroom count units, assuring that at least 10% of the larger units are proposed at 30% AMI. So long as the project meets the 10% standard as a whole, the 10% standard need not be met among all of the smaller units. TCAC may correct applicant errors in carrying out this largest-to-smallest unit protocol.

Bedroom Selection	Total Number of Tax Credit Units per Bedroom Size	Number of Targeted Tax Credit Units @ 30% AMI	Percentage of Units to Total Units (by bedroom size)
5 BR	0	0	0.0000
4 BR	0	0	0.0000
3 BR	0	0	0.0000
2 BR	0	0	0.0000
1 BR	0	0	0.0000
SRO	31	16	0.5161
<b>Total:</b>	31	16	-

**Lowest Income for 10% of Total Restricted Units at 30% AMI Points: 2**

**Total Points for Lowest Income: 54.5**

**G. Readiness to Proceed**

Points are available to applications documenting each of the categories below, up to a maximum of 20 points. Within the application the following must be delivered (see Checklist Items for additional information):

**Readiness to Proceed**

**Maximum 20 Points**

- Yes** (i) Enforceable commitment for all construction financing, as evidenced by executed commitment and payment of commitment fees **5 points**
- Yes** (ii) Evidence, as verified by the appropriate officials, of site plan approval and that all land use environmental review clearances (CEQA, NEPA, applicable tribal land environmental reviews) necessary to begin construction are either finally approved or unnecessary **5 points**
- Yes** (iii) All necessary public/tribal approvals except building permits **5 points**
- Yes** (iv) Design review approval **5 points**

20 points will be available to projects that document all of the above and are able to begin construction within 180 days of the Credit Reservation, as evidenced by submission of the following within 180 days of the Credit Reservation: updated application form and explanation of changes, executed construction contract, breakdown of lender-approved construction costs, recorded deeds of trust for all construction financing, binding commitments for permanent financing and any other required financing, a limited partnership

agreement executed by the general partner and the investor providing the equity, payment of all construction lender fees, issuance of building permits (a grading permit does not meet this requirement), and notice to proceed delivered to the contractor. If no construction lender is involved, evidence must be submitted within 180 days after the Credit Reservation is made that the equity partner has been admitted to the ownership entity and that an initial disbursement of funds has occurred. Failure to meet this timeline will result in rescission of the Credit Reservation. In addition to the above, all applicants receiving any points under this subsection must provide an executed Letter of Intent (LOI) from the project's equity partner within 90 days of the credit reservation. The LOI must include those features called for in the CTCAC application (See Appendix for requirements).

In the event that one or more of the above criteria have NOT been met, 5 points may be awarded for each one that has been met, up to a maximum of 15 points. In such cases, the 180-day requirements shall not apply to projects that do not obtain the maximum points in this category. The 90-day requirements apply to all projects requesting any points under this category.

---

<b>Total Points for Readiness to Proceed:</b>	<b>20</b>
---	-----------

---

---

**H. Miscellaneous Federal and State Policies**

**Maximum 2 Points**

- |            |  |                 |
|------------|--|-----------------|
| <u>Yes</u> | (i) For applicants that agree that the Committee may exchange Federal Tax Credits for State Tax Credits in an amount that will yield equal equity as if only Federal Tax Credits were awarded.   | <b>2 Points</b> |
| <u>Yes</u> | (ii) Enhanced Accessibility and Visitability. Project design incorporates California Building Code Chapter 11(B) and the principles of Universal Designed listed in Reg. Section 10325(c)(9)(B) in at least half of the project's units. | <b>2 Points</b> |
| <u>N/A</u> | (iii) Smoke Free Residence. The proposed project will contain nonsmoking buildings or sections of buildings. Nonsmoking sections must consist of at least half the units within the building, and those units must be contiguous.        | <b>2 Points</b> |
| <u>N/A</u> | (iv) Historic Preservation. The project proposes to incorporate historic tax credits.  | <b>1 Point</b>  |
| <u>N/A</u> | (v) Qualified Census Tract (QCT). The project is located within a QCT and the development would contribute to a concerted community revitalization plan as demonstrated by a letter from a local government official.                    | <b>2 Points</b> |
| <u>N/A</u> | (vi) Eventual Tenant Ownership. The project proposes to make tax credit units available for eventual tenant ownership.   | <b>1 Point</b>  |

<b>Total Points for Miscellaneous Federal and State Policies:</b>	<b>4</b>
---	----------

## VI. POINTS SYSTEM SECTION 2: POINTS SYSTEM SUMMARY

**Total Possible Points: 148, Minimum Points Required: 123**  
 (Do Not Submit An Application If You Do Not Have The Minimum Points Required)

	APPLICANT POINTS	MAXIMUM POINTS	TOTAL POINTS
<b>A. Cost Efficiency, Credit Reduction, &amp; Public Funds</b>	68	20	20
A(1) <i>Cost Efficiency</i>	31	20	
A(2) <i>Credit Reduction</i>	0	20	
A(3) <i>Public Funds</i>	37	20	
<b>B. General Partner &amp; Management Company Experience</b>	9	9	9
A(1) <i>General Partner Experience</i>	6	6	
A(2) <i>Management Company Experience</i>	3	3	
<b>C. Housing Needs</b>	10	10	10
<b>D. Site &amp; Service Amenities</b>	38	25	25
D(1) <i>Site Amenities</i>	23	15	
D(2) <i>Service Amenities</i>	15	10	
<b>E. Sustainable Building Methods</b>	10	10	10
<b>F. Lowest Income &amp; 10% of Units Restricted @ 30% AMI</b>	55	52	52
F(1) <i>Lowest Income</i>	53	50	
F(2) <i>10% of Units Restricted @ 30% AMI</i>	2	2	
<b>G. Readiness to Proceed</b>	20	20	20
<b>H. Miscellaneous Federal and State Policies</b>	4	2	2
<b>*Negative Points (if any, please enter amount:)</b>	0	NO MAX	0
<b>Total Points:</b>			<b>148</b>

\*Negative points given to general partners, co-developers, management agents, consultants, or any member or agent of the Development Team may remain in effect for up to two calendar years, but in no event shall be in effect for less than one funding round. Furthermore, negative points may be assigned to one or more Development Team members, but do not necessarily apply to the entire Team. Negative points assigned by the Executive Director may be appealed to the Committee under appeal procedures enumerated in the regulations.

**VII. TIE BREAKER SYSTEM FINAL TIE BREAKER SELF SCORE**

This section is included in the application for self-scoring. Be aware that TCAC will use self scores to determine which projects undergo further review in the competition, including the verification of self scores, for possible reservation of tax credits. TCAC will not verify or evaluate every project's self score. Project's that self score too low to successfully compete for a reservation of tax credits will not undergo any further review by TCAC.

Provide evidence of committed permanent public funds in Tab 20 and evidence of public subsidies, if any, in Tab 17.

Projects with commercial/non-residential costs will have committed public funds discounted by the percentage of the project proposed to be commercial or non-residential.

Evidence of land value is required (see Tab 1). The value of the land per TCAC Regulations must be included in "Total residential project development costs" below as evidenced in Tab 1 of the application. Donated land value must be included in Total Project Cost and the Sources and Uses Budget.

**Final Tie Breaker Formula:**

$$\frac{\text{Committed permanent public funds defraying residential costs}}{\text{Total residential project development costs}} + \left( \left( 1 - \frac{\text{Requested unadjusted eligible basis}}{\text{Total residential project development costs}} \right) / 3 \right)$$

**Self-Scoring Calculation:**

$$\frac{\$1,833,441}{\$5,408,182} + \left( \left( 1 - \frac{\$3,731,840}{\$5,703,782} \right) / 3 \right) = 45.425\%$$

**\*\* List individual committed public funding sources, including donations:**

Tranche B, if applicable (calculate below)	\$0
MHSA (CalHFA) Loan - COSR & SCOSR & MOESR	\$954,201
City of Arcata Loan	\$395,000
*City of Arcata CDBG (off sites of \$118,000 excluded per TCAC)	\$57,000
City of Arcata Grant	\$229,387
*Total of City funds excluded = \$295,600	
<b>TOTAL</b>	<b>\$1,635,588 *</b>

**\*\* The first numerator may include the following permanent funding sources that are not eligible for public funds points under Reg. Section 10325(c)(1)(C): (1) funding contributed by a charitable foundation where a public body appoints a majority of the voting members; and (2) land and improvements contributed by a 501(c) organization as long as the asset was held by the organization for at least 10 years per TCAC Reg. Section 10325(c)(10).**

\* For mixed-use projects, the permanent public fund numerator must be discounted/reduced by the mixed-use ratio below.

**Mixed-use projects:** Total commercial cost / Total project cost: 0.0000%

**THE PRORATED COMMERCIAL COST DEDUCTION TO PUBLIC FUNDS MUST BE CALCULATED FIRST, BEFORE APPLYING ANY SUBSIDY ADJUSTMENT/INCREASE (REGULATION SECTION 10325(c)(10)(A)) TO THE NUMERATOR. TCAC staff may adjust this ratio as deemed appropriate.**

Sample formula (commercial costs) for numerator *Committed permanent public funds defraying residential costs* = (F38)\*(1-I45)

\* For projects with public operating or rental subsidies listed in Reg. Section 10325(c)(10)(A), calculate the percentage increase below and increase the permanent public funds numerator by the adjustment percentage.

**Operating and rental subsidies:** % of subsidized units: 48.3871% 12.0968% Subsidy adjustment/increase to permanent public funds numerator (This adjustment is calculated in the numerator after any commercial cost adjustment).

Sample formula (subsidies) for numerator *Committed permanent public funds defraying residential costs* = F38\*(1+H53)

Sample formula (subsidies and commercial costs) for numerator *Committed permanent public funds defraying residential costs* = (F38\*(1-I45))\*(1+H53)

**Tranche B calculation**

For purposes of the public funds points section and the final tie breaker, a Tranche B loan is the lesser of the actual commitment amount or the following. Please note, an application must include a private Tranche B loan supported by a public subsidy to utilize this calculation.

Rental Income Differential:		Rent Limit:		Public Subsidy Contract Rent	Calculated Annual Rent
Unit Type	# of Units	40% AMI (SRO/SpN) OR 50% AMI (ALL OTHER)			
SRO					\$0
SRO					\$0
SRO					\$0
SRO					\$0
SRO					\$0
SRO					\$0
<b>TOTAL</b>					<b>\$0</b>

Rental Income Differential	\$0
Less Vacancy	<u>5.0%</u>
Net Rental Income	\$0
Available for debt service @ 1.15 DSC ratio:	\$0

Loan term (years)                  15  
Interest rate (annual)              6.0%  
DSC ratio                              1.15

Loan amount per TCAC  
underwriting standards:                   \$0

Actual Tranche B  
loan amount:                                                   

Comments or additional information as necessary:

--

**15 YEAR PROJECT CASH FLOW PROJECTIONS** - Refer to TCAC Regulation Sections 10322(h)(22), 10325(f)(5), 10326(g)(4), 10327(f) and (g).

REVENUE	MULTIPLIER	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10	YEAR 11	YEAR 12	YEAR 13	YEAR 14	YEAR 15
Gross Rent	1.025	\$149,784	\$153,529	\$157,367	\$161,301	\$165,334	\$169,467	\$173,704	\$178,046	\$182,497	\$187,060	\$191,736	\$196,530	\$201,443	\$206,479	\$211,641
Less Vacancy	10.00%	-14,978	-15,353	-15,737	-16,130	-16,533	-16,947	-17,370	-17,805	-18,250	-18,706	-19,174	-19,653	-20,144	-20,648	-21,164
Rental Subsidy	1.025	36,150	37,054	37,980	38,930	39,903	40,900	41,923	42,971	44,045	45,146	46,275	47,432	48,618	49,833	51,079
Less Vacancy	5.00%	-1,808	-1,853	-1,899	-1,946	-1,995	-2,045	-2,096	-2,149	-2,202	-2,257	-2,314	-2,372	-2,431	-2,492	-2,554
Miscellaneous Income	1.025	4,460	4,572	4,686	4,803	4,923	5,046	5,172	5,302	5,434	5,570	5,709	5,852	5,998	6,148	6,302
Less Vacancy	10.00%	-446	-457	-469	-480	-492	-505	-517	-530	-543	-557	-571	-585	-600	-615	-630
<b>Total Revenue</b>		<b>\$173,162</b>	<b>\$177,491</b>	<b>\$181,928</b>	<b>\$186,477</b>	<b>\$191,139</b>	<b>\$195,917</b>	<b>\$200,815</b>	<b>\$205,835</b>	<b>\$210,981</b>	<b>\$216,256</b>	<b>\$221,662</b>	<b>\$227,204</b>	<b>\$232,884</b>	<b>\$238,706</b>	<b>\$244,674</b>
<b>EXPENSES</b>																
Operating Expenses:	1.035															
Administrative Management		\$14,850	\$15,370	\$15,908	\$16,464	\$17,041	\$17,637	\$18,254	\$18,893	\$19,555	\$20,239	\$20,947	\$21,681	\$22,439	\$23,225	\$24,038
Utilities		20,460	21,176	21,917	22,684	23,478	24,300	25,151	26,031	26,942	27,885	28,861	29,871	30,916	31,999	33,118
Payroll & Payroll Taxes		20,500	21,218	21,960	22,729	23,524	24,348	25,200	26,082	26,995	27,939	28,917	29,929	30,977	32,061	33,183
Insurance		59,210	61,282	63,427	65,647	67,945	70,323	72,784	75,332	77,968	80,697	83,522	86,445	89,470	92,602	95,843
Maintenance		5,900	6,107	6,320	6,541	6,770	7,007	7,253	7,506	7,769	8,041	8,323	8,614	8,915	9,227	9,550
Other Operating Expenses		14,380	14,883	15,404	15,943	16,501	17,079	17,677	18,295	18,936	19,598	20,284	20,994	21,729	22,490	23,277
<b>Total Operating Expenses</b>		<b>\$135,800</b>	<b>\$140,553</b>	<b>\$145,472</b>	<b>\$150,564</b>	<b>\$155,834</b>	<b>\$161,288</b>	<b>\$166,933</b>	<b>\$172,776</b>	<b>\$178,823</b>	<b>\$185,081</b>	<b>\$191,559</b>	<b>\$198,264</b>	<b>\$205,203</b>	<b>\$212,385</b>	<b>\$219,819</b>
Tenant Internet Expense*	1.035	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Service Amenities	1.035	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Replacement Reserve		16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000
Real Estate Taxes	1.020	500	510	520	531	541	552	563	574	586	598	609	622	634	647	660
<b>Total Expenses</b>		<b>\$152,300</b>	<b>\$157,063</b>	<b>\$161,993</b>	<b>\$167,094</b>	<b>\$172,375</b>	<b>\$177,840</b>	<b>\$183,496</b>	<b>\$189,350</b>	<b>\$195,408</b>	<b>\$201,679</b>	<b>\$208,169</b>	<b>\$214,886</b>	<b>\$221,837</b>	<b>\$229,032</b>	<b>\$236,478</b>
<b>Cash Flow Prior to Debt Service</b>		<b>\$20,862</b>	<b>\$20,428</b>	<b>\$19,936</b>	<b>\$19,382</b>	<b>\$18,764</b>	<b>\$18,077</b>	<b>\$17,319</b>	<b>\$16,485</b>	<b>\$15,573</b>	<b>\$14,577</b>	<b>\$13,493</b>	<b>\$12,318</b>	<b>\$11,047</b>	<b>\$9,674</b>	<b>\$8,195</b>
<b>MUST PAY DEBT SERVICE</b>																
MHSA (CalHFA) Loan		5,645	5,645	5,645	5,645	5,645	5,645	5,645	5,645	5,645	5,645	5,645	5,645	5,645	5,645	5,645
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Debt Service</b>		<b>\$5,645</b>	<b>\$5,645</b>	<b>\$5,645</b>	<b>\$5,645</b>	<b>\$5,645</b>	<b>\$5,645</b>	<b>\$5,645</b>	<b>\$5,645</b>	<b>\$5,645</b>	<b>\$5,645</b>	<b>\$5,645</b>	<b>\$5,645</b>	<b>\$5,645</b>	<b>\$5,645</b>	<b>\$5,645</b>
<b>Cash Flow After Debt Service</b>		<b>\$15,217</b>	<b>\$14,784</b>	<b>\$14,291</b>	<b>\$13,738</b>	<b>\$13,119</b>	<b>\$12,433</b>	<b>\$11,674</b>	<b>\$10,841</b>	<b>\$9,928</b>	<b>\$8,932</b>	<b>\$7,849</b>	<b>\$6,673</b>	<b>\$5,402</b>	<b>\$4,029</b>	<b>\$2,550</b>
Percent of Gross Revenue		7.99%	7.58%	7.14%	6.70%	6.24%	5.77%	5.29%	4.79%	4.28%	3.76%	3.22%	2.67%	2.11%	1.54%	0.95%
25% Debt Service Test		269.59%	261.90%	253.18%	243.37%	232.42%	220.26%	206.82%	192.06%	175.89%	158.24%	139.05%	118.23%	95.70%	71.38%	45.18%
Debt Coverage Ratio		3.696	3.619	3.532	3.434	3.324	3.203	3.068	2.921	2.759	2.582	2.390	2.182	1.957	1.714	1.452
<b>OTHER FEES**</b>																
GP Partnership Management Fee		2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
LP Asset Management Fee																
Incentive Management Fee																
<b>Total Other Fees</b>		<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>Remaining Cash Flow</b>		<b>\$12,717</b>	<b>\$12,284</b>	<b>\$11,791</b>	<b>\$11,238</b>	<b>\$10,619</b>	<b>\$9,933</b>	<b>\$9,174</b>	<b>\$8,341</b>	<b>\$7,428</b>	<b>\$6,432</b>	<b>\$5,349</b>	<b>\$4,173</b>	<b>\$2,902</b>	<b>\$1,529</b>	<b>\$50</b>
Deferred Developer Fee**																
Residual or Soft Debt Payments**																
MHSA (CalHFA) Loan		\$12,717	\$12,284	\$11,791	\$11,238	\$10,619	\$9,933	\$9,174	\$8,341	\$7,428	\$6,432	\$5,349	\$4,173	\$2,902	\$1,529	\$50

\*9% and 4% + state credit applications should include the cost of tenant internet service if requested in the Points System site amenity section.

\*\*Other Fees and all payments made from cash flow after must pay debt should be completed according to the terms of the partnership agreement (or equivalent ownership entity terms). Please re-order line items consistent with any "order of priority" terms. **These items are to be completed when submitting an updated application for the Carryover, Readiness, Final Reservation, and Placed-in-Service deadlines.**