

**CALIFORNIA TAX CREDIT ALLOCATION COMMITTEE**

915 CAPITOL MALL, ROOM 485  
SACRAMENTO, CA 95814  
TELEPHONE: (916) 654-6340  
FAX: (916) 654-6033



William J. Pavão  
*Executive Director*

**MEMBERS:**  
Bill Lockyer, Chair  
*State Treasurer*

Michael C. Genest, Director  
*Department of Finance*

John Chiang  
*State Controller*

DATE: September 11, 2009  
TO: American Recovery and Reinvestment Act of 2009 (ARRA) Awardees  
FROM: William J. Pavão, Executive Director  
RE: Mandatory ARRA Workshop

The California Tax Credit Allocation Committee (TCAC) will be conducting two ARRA loan workshops at the locations below. All applicants that have received a preliminary reservation of ARRA funds are **required** to attend one of the workshops. The workshops will provide an overview of the loan process, disbursement procedures, reporting requirements, and federal requirements including environmental review, Davis-Bacon prevailing wages, and Section 504 compliance.

**Workshop Information:**

**SACRAMENTO**

Monday, September 21, 2009  
1:00 p.m. – 5:00 p.m.  
Holiday Inn Capitol Plaza  
300 J Street  
Sacramento, CA 95814

**LOS ANGELES**

Thursday, September 24, 2009  
8:30 a.m. – 1:00 p.m.  
Millennium Biltmore  
506 South Grand Avenue  
Los Angeles, CA 90071

Please submit the attached registration material to reserve your space. If you have any questions, please contact Tiffani Armstrong, Program Analyst at (916) 653-4367.



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**Millennium Biltmore Hotel  
506 South Grand Avenue  
Los Angeles, CA 90071**

Workshop sessions will be limited to 75 attendees.

Confirmation letters will be faxed to participants and are required at the door.

Fax or telephone registrations will **NOT** be accepted.

There is no fee for this event.

**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009**

**Tax Credit Assistance Program and Section 1602 Mandatory Workshops**

**REGISTRATION FORM**

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number (     ) \_\_\_\_\_

Fax Number (     ) \_\_\_\_\_

Contact Person \_\_\_\_\_

**( ) Sacramento – September 21, 2009**

**( ) Los Angeles – September 24, 2009**

Name #1: \_\_\_\_\_

Name #2: \_\_\_\_\_

**Space will be limited to 2 representatives per organization.**

**Please complete the form above and return it to:**

**CA Tax Credit Allocation Committee  
915 Capitol Mall, Room 485  
Sacramento, CA 95814**

.....Cut and Mail the Registration. Keep the remainder of this flyer for your reference.....

**About the California Tax Credit Allocation Committee**

The California Tax Credit Allocation Committee (TCAC) is a state agency responsible for administering the Federal and State Low Income Housing Tax Credit Program as well as the Section 1602 Program and the Tax Credit Assistance Program both funded by the American Recovery and Reinvestment Act of 2009 (ARRA).

**Workshop Session Descriptions**

**ARRA Workshop:**

This session is designed to walk participants through the ARRA loan process and the ins and outs of complying with the ARRA requirements. Topics will include:

- Loan Agreement
- Loan processing
- Loan Closing
- Disbursement processing
- Reporting Requirements
- Fraud Prevention
- National Environmental Policy Act (NEPA) reviews
- Davis-Bacon Federal Prevailing wages
- Section 504 Requirements
- Other federal requirements



**Participants will have the opportunity to ask questions and discuss issues with TCAC staff.**

**Who MUST attend**

**Every recipient of a preliminary reservation of ARRA Section 1602 or Tax Credit Assistance Program funds must attend.**

**General Information**

**Walk-in registrations will NOT be accepted.**

**Space is limited to 2 representatives per organization.**

**If you have any questions, please call Tiffani Armstrong at (916) 653-4367.**

**State of California**

**Tax Credit Allocation Committee**

**MANDATORY**

**AMERICAN RECOVERY AND  
REINVESTMENT ACT  
OF 2009  
(ARRA)WORKSHOPS**

**SECTION 1602 PROGRAM  
TAX CREDIT ASSISTANCE  
PROGRAM**

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**SACRAMENTO  
September 21, 2009**

**LOS ANGELES  
September 24, 2009**