



## 2013 LIHTC COMPLIANCE WORKSHOPS

*Affordable housing owners and management companies are invited to attend one of **Thirteen** Low-Income Housing Tax Credit (LIHTC) **Compliance Monitoring** workshops. The California Tax Credit Allocation Committee (CTCAC) will be providing thirteen one-day workshops with five workshops focused on Advance Compliance issues, five workshops focused on Basic Compliance issues, and 3 Intensive Workshops that combine elements from both the Basic and Advanced workshops.*

*All workshops in various locations throughout the state.*

### **Advanced Compliance Workshop:**

This workshop is designed to cover the advanced Compliance issues and Policy changes for 2013. Topics include:

- Latest Updates from Washington
- IRS Notice 2012-018
- HUD Demographic Data Updates
- Resyndication of a Tax Credit Property
- Rent and Income Limit Methodology
- Q & A

### **Basic Compliance Workshop:**

This workshop is designed to cover the basics of a CTCAC inspection from pre-inspection requirements, income calculations, UPCS requirements, to post inspection findings. It will also include an exercise on Student Scenarios. Topics will include:

- Brief Overview of changes in 2012 CTCAC Policy
- HUD Tenant Collection at the Project Level
- Basic Move-In Criteria
- Complex Compliance Scenarios
- In depth review of the CTCAC Physical Site Inspection
- Review of noncompliance findings and the correction period
- Q & A's

### **Intensive Compliance Workshop:**

This workshop will include elements of both the Basic and Advanced Compliance Workshops. It is targeted at areas that do not have enough of a concentration of tax credit properties to warrant separate Basic and Advanced classes:

- Latest Updates from Washington
- Resyndication of a Tax Credit Property
- Rent and Income Methodology
- Basic Move-in Criteria
- In depth review of the CTCAC Physical Site Inspection
- Review of noncompliance findings and the correction period
- Q & A's

### **Who should attend:**

The Advanced workshop will focus on major compliance changes that go into effect in 2013. As such it is geared to people who have a solid general grasp of Section 42 as it relates to Compliance Monitoring, such as:

- Owners
- Directors of Compliance
- Regional Property Managers
- Asset Managers

The Basic workshop is a basic overview of general compliance as it relates to the management of a property and the audit process. It is geared to:

- On-site Managers
- New Compliance Staff
- Compliance Specialists

The Intensive workshop is open to all Tax Credit Compliance personnel.

### **Workshop Dates and Locations**

*All workshops are 8:30 a.m. – 4:30 p.m.*

*Registration starts at 8:00 a.m.*

#### **ADVANCED WORKSHOPS**

*Monday March 4<sup>th</sup>, 2013 – Sacramento  
Marriott Rancho Cordova*

*Wednesday March 20<sup>th</sup>, 2013 – Orange County  
Marriott Anaheim Suites – Garden Grove*

*Friday March 8<sup>th</sup>, 2013 – Fremont  
Fremont Marriott*

*Thursday March 21<sup>st</sup>, 2013 – Los Angeles  
Courtyard Marriott Westside – Culver City*

*Friday March 22<sup>nd</sup>, 2013 – Riverside County  
Courtyard Marriott Downtown Riverside*

#### **BASIC WORKSHOPS**

*Friday April 5<sup>th</sup>, 2013 – Sacramento  
Marriott Rancho Cordova Marriott*

*Tuesday April 16<sup>th</sup>, 2013 – Orange County  
Anaheim Suites – Garden Grove*

*Monday April 8<sup>th</sup>, 2013 - Fremont  
Fremont Marriott*

*Wednesday April 17<sup>th</sup>, 2013 – Los Angeles/Westside  
Courtyard Marriott Culver City*

*Thursday April 18<sup>th</sup>, 2013 – Riverside  
Courtyard Riverside Downtown*

#### **INTENSIVE WORKSHOPS**

*Friday March 15<sup>th</sup>, 2013 – San Diego  
Courtyard San Diego Old Town  
Registration is limited to 50 people*

*Thursday April 11<sup>th</sup>, 2013 – Fresno  
Piccadilly Inn Airport  
Registration is limited to 50 people*

*Thursday April 25<sup>th</sup>, 2013 – Redding  
Oxford Suites Redding  
Registration is limited to 40 people*

***Please see Workshop Registration Form for hotel address and phone number***

#### **General Information**

- Walk-in registrations will NOT be accepted. Registration for each workshop will begin the month preceding each series of workshops. Registration for the Advanced and Intensive Workshops will begin 2/1/13. Registration for the Basic will begin 3/1/13. Registrations must be received in the correct time frame or they will NOT be accepted. Requests for “saved” seats will not be accommodated. Confirmations will be mailed out within 2 weeks of receipt of payment.
- Space is limited to 3 representatives per organization for each of the Workshops.
- Full refunds will be made to registered participants if CTCAC cancels or postpones the workshop. However, no refunds will be given for the Adv. Workshop after 3/3/13, no refunds for the Basic Workshop will be given after 4/4/13, and no refunds for the Intensive Workshop will be given after 3/15/13

**If you have any questions, please call Toby Threlfall at (916) 654-6340.**

