

Opportunity Zone Reporting Instructions Georgia Department of Community Affairs

Congratulations! Your community has an Opportunity Zone (OZ) as designated by the Georgia Department of Community Affairs (DCA). The rules of the Opportunity Zone Job Tax Credit Program can be found at Chapter 100-24. These rules as filed with the Secretary of State's Office have an effective date of May 27, 2010.

On an annual basis on or by **January 31st**, the local government shall report to DCA the Opportunity Zone's activity for the most recent available year (Chapter 110-24-1-.04).

The following are instructions on how to complete the DCA Opportunity Zone Annual Report, which is attached on the following two pages. Each question requests data collected for the OZ and the entire area of jurisdiction. If this information is not available, please provide an explanation as to why, such as 'the city/county of X does not provide code enforcement.' Please place the total amount or percentage in each designated column.

#1) Narrative description: Provide a narrative of the local government's actions and accomplishments undertaken within the OZ for the preceding year.

#2) Information Chart Overview:

1. Provide the total of the tax values of the parcels within the OZ for the preceding year.
2. Provide the total of the tax value for the local government's total property tax digest for the preceding year.
3. Provide the total number of building permits issued for parcels within the OZ compared to the jurisdiction as a whole.
4. Provide the total number of business and/or occupational licensees issued for the preceding year within the OZ compared to the jurisdiction as a whole.
5. Provide an estimated dollar amount of all public investments within the OZ for the preceding year.
6. Provide the estimated dollar value of private investment in new commercial buildings or rehabilitation to existing buildings in the OZ.
7. Provide the total square footage of space found within the buildings of the OZ.
8. Provide the total square footage that was leased this past year.

9. Provide the estimated number of created jobs within the OZ.
10. Provide the vacancy percentage rate estimates for parcels within the proposed zone compared to the jurisdiction as a whole.
11. Provide the number of Code enforcement actions, code violations, citations, warnings within the OZ compared to the jurisdiction as a whole.
12. Provide the Crime rate information (i.e. crime rate per 1,000) for the previous year within the OZ compared to the jurisdiction as a whole.
13. Provide the number of abandoned, obsolete, deteriorated or dilapidated structures within the OZ at the end of the preceding year.
14. Note “Yes” or “No” if you have attached newspaper documentation or press releases of actions, accomplishments, and undertakings, within the OZ for the preceding year.

For localities that had Opportunity Zones designated during the past year, the same information provided in the application should be used and this will serve as the baseline data moving forward. For others, please provide as much detail as possible to ensure that we are able to track trend data.

Note: If you have any questions about the form, please contact Cherie Bennett, Opportunity Zone Program Manager, at 404-831-2058 or cherie.bennett@dca.ga.gov. In addition, please also feel free to contact the Economic Development field representative assigned to your region.