



HAWAII HOUSING FINANCE & DEVELOPMENT CORPORATION

HAWAII HOUSING FINANCE AND DEVELOPMENT CORPORATION Consolidated Application Round – April 17, 2020

In light of the Governor's Proclamation and guidelines from the Centers for Disease Control and Prevention, the Hawaii Housing Finance and Development Corporation (HHFDC) has updated the policy for the acceptance of applications for Low Income Housing Tax Credits (LIHTC), Hula Mae Multi-Family Bonds (HMMF), and Dwelling Unit Revolving Funds (DURF) to mitigate the spread of the Corona-virus disease.

1. Applications are due by **April 17, 2020, 2:00 pm** (no change).
2. HHFDC will continue to accept applications (original and two copies) in person during the following days/hours:
 - a. April 17, 2020: 7:45 am – 2:00 pm
 - b. April 13-16, 2020: By appointment. Please contact us at least 24 hours in advance to schedule an appointment:
 - i. Jocelyn Iwamasa 808-587-0576 or Jocelyn.K.Iwamasa@hawaii.gov
 - ii. Patrick Inouye, 808-587-0797 or Patrick.T.Inouye@hawaii.gov
 - iii. Dean Sakata, 808-587-0575 or Dean.M.Sakata@hawaii.gov
3. HHFDC will accept applications by email **with** a submission of the **complete application** (including all exhibits) by mail via the United States Postal Service (USPS). Do not submit applications via Fedex, UPS, or any other courier service.
 - a. Email the following items in a PDF Format by **2:00 pm, April 17, 2020** to hhfdccapplications@hawaii.gov
 - i. App & Input worksheet – executed by applicant
 - ii. Exhibits A-G
 - iii. Certification and Assurances – executed by applicant
 - iv. LIHTC Threshold Certification – executed by applicant
 - v. LIHTC Program Certification – executed by applicant
 - vi. Copy of the Cashier's Check for the application fee
 - b. Mail the complete application (original and two copies) via USPS to:
HHFDC
Attn: Finance Department
677 Queen Street, Suite 300
Honolulu, HI 96813
The submission must be postmarked by April 17, 2020.
 - c. Applicants electing to submit applications via email and USPS must comply with the provisions under 3(a) and 3(b) above; failure to do so results in application rejection by HHFDC.

We thank you for your patience as we work through this crisis. Please feel free to contact us with any questions or concerns.

