

KHC Form TC-1 Rev. 2014 Page 1 of 3	COMMONWEALTH OF KENTUCKY Kentucky Heritage Council Kentucky Historic Preservation Tax Credit Certification Application Part 1 – Evaluation of National Register Status	Date Received
---	--	---------------

Read all Instructions and Guidelines (provided separately from this application) carefully before completing this application.

This page must bear the applicant's original signature and must be dated. The KY Heritage Council certification decision is based on the descriptions in this application form. In the event of any discrepancy between the application form and other supplementary material submitted with it (such as architectural plans, drawings and specifications), the application takes precedence. A copy of this form may be provided to the KY Department of Revenue. Submit this completed application, along with a completed Part 2 Application, no later than **April 29** for credits under KRS 171.397 of the calendar year in which you want to receive a tax credit allocation

NOTE: If the federal tax credit is also being applied for, only the first page of this form and first page of the state part 2 is required to be completed and submitted with copies of the federal part 1 and 2 application.

1. **Property Name** (if unknown, leave blank): _____

Street: _____

City: _____ County: _____ State: **KY** Zip: _____

2. **National Register Listing:** (check only one) Refer to the Instructions and Guidelines for determining NR listing.

Property is listed individually on the National Register of Historic Places

Property is within the boundaries of a district listed on the National Register of Historic Places.

Name of historic district: _____

****Attach a copy of the official National Register district map noting location of this property.**

3. **Project contact:** Name: _____ Organization: _____

Street: _____ City: _____ State: _____

Zip: _____ Telephone Number: _____ E-Mail Address: _____

4. **Applicant:** - *I hereby attest that the information I have provided is, to the best of my knowledge, correct. I further attest that (check one box) (1) I am the owner or authorized representative of the owner of the above-described property within the meaning of "owner" set forth in 300 KAR 6:010, Section 1 (16), or (2) I am not the owner of the above-described property, the owner is aware of the action I am taking relative to this application and has no objection, as noted in a written statement from the owner, a copy of which is attached to this application form and incorporated herein.*

Name: _____ Signature: _____ Date: _____

Organization: _____ Social Security or Taxpayer Identification Number: _____

Street: _____ City: _____ State: _____

Zip: _____ Telephone Number: _____ E-Mail Address: _____

KHC Office Use Only

The Kentucky Heritage Council has reviewed this Application for the above named property and has determined:

- This property is listed individually on the National Register of Historic Places and is a "certified historic structure" for the purpose of rehabilitation.
- This property contributes to the historic significance of the district listed on the National Register of Historic Places and is a "certified historic structure" for the purpose of rehabilitation.
- This property is not a contributing building to the district listed on the National Register of Historic Places nor is it individually listed on the National Register of Historic Places and is not a "certified historic structure" for the purpose of rehabilitation

 Kentucky Heritage Council /State Historic Preservation Office Authorized Signature

 Date

KHC Form TC-1 Rev. 2014 Page 2 of 3	COMMONWEALTH OF KENTUCKY Kentucky Heritage Council Kentucky Historic Preservation Tax Credit Certification Application Part 1 – Evaluation of National Register Status	Date Received
---	--	---------------

Property Name: _____

Property Address: _____

5. Description of physical appearance:

Date(s) of building(s): _____ Source of date: _____

Date(s) of alteration(s): _____

Has building been moved? no yes, specify date _____

6. Statement of significance:

7. Photographs and maps:

Attach photographs and maps to application. Photographs must show conditions prior to rehabilitation.

Are continuation sheets attached? yes no

KHC Form TC-1 Rev. 2014 Page 3 of 3	COMMONWEALTH OF KENTUCKY Kentucky Heritage Council Kentucky Historic Preservation Tax Credit Certification Application Part 1 – Evaluation of National Register Status	Date Received
---	--	---------------

NOTE: If the federal tax credit is also being applied for, only the first page of this form and first page of the state part 2 is required to be completed and submitted with copies of the federal part 1 and 2 application. Two sets of all attachments must be submitted (including photos, photo key plan, and National Register district map). It is highly recommended that the applicant make an additional copy of the forms, attachments, photo key plans and numbered photos for their own records.

Checklist – please check each item to insure that a completed application is submitted.

1. Form

- Completed *Part 1 – Evaluation of National Register Status* form.
- Form has the applicant’s original signature and must be dated.
- On line 4, the applicant must check either box (1) or (2).

2. Attachments (photographs, photo key plans, district map)

- If the property is a building within a National Register district, please attach a map highlighting the location of the property within the boundaries of the National Register historic district. Maps without the National Register boundaries are **not** acceptable. These National Register maps are available from the Kentucky Heritage Council.
- A plan of each floor of the building as appears before rehabilitation. This plan is not required to be drawn by an architect and can be done on graph paper. Interior photos must be keyed to these plans. These plans should not exceed 11”x17” in size.
- A plan of the site of the building as appears before rehabilitation. This plan is not required to be drawn by an architect and can be done on graph paper. Exterior photos must be keyed to these plans. These plans should not exceed 11”x17” in size.
- Photos must be taken as the building appears before rehabilitation. If the project has already started, please contact the staff of the Kentucky Heritage Council **prior** to submitting an application.
- A photo of every outside face of the building taken from far enough away that the entire façade is visible. When this is not possible (due to adjacent buildings or trees), please attempt to show as much of the façade as possible. This will require at least 4 photos plus any additional “detail” photos necessary to show important historic fabric or areas of damage and or deterioration.
- A photo of every interior room of the building (including areas where no work is being proposed). Please take care to show some portion of both the ceiling and the floor. If this is not possible, submit two photos, one slightly higher showing the walls and part of the ceiling, and a second photo slightly lower showing the walls and part of the floor. At larger rooms, please stand in the corner and photograph towards the opposite corner, then go to that opposite corner and photograph from the other direction. A typical residential house will need 50 or more photos. Large or complex projects often require more photos to illustrate the various elements and areas of the building.
- A photo of the neighboring buildings/site/environment that surround this building. A typical residential house will need a photo of the houses across the street and also a photo taken far enough away to show the property and its two neighboring houses.
- Photos are on 4x6 glossy photo paper. Prints from a home printer are **not** acceptable.
- Photos have a label on the back that lists the address, approximate date the photo was taken, brief description of what is illustrated, the word “before”, and a unique photo number that will be used to key it into the photo key plan(s).
- Photos are in a loose stack. They may be placed inside an envelope or have a rubber band around them. Do not submit photos inside photo albums or taped to larger sheets of paper.

3. Fee

There is no fee for a *Part 1 – Evaluation of National Register Status* application.