



Louisiana Housing Finance Agency

August 25, 2011

To all LIHTC Property Developers/Managers:

In accordance with the attached correspondence, the United States Department of Housing and Urban Development (HUD) has directed all state housing finance agencies (HFAs) to collect data on tenants residing in rent/income restricted units **as of December 31, 2010**.

Property managers will play a key role in the collection of this vital information. In order to determine the most efficient method of data collection, Louisiana Housing Finance Agency (the "Agency") is requesting completion of the enclosed HUD property information form.

Your prompt response to this request will enable us to create data collection and reporting methods that will accommodate most property managers' resources for data entry, software, and/or database programs.

Upon your completion of the attached fillable HUD property form, just click on the "submit" button located on the form. Due to the urgency of HUD's request, LHFA must have this information **no later than the close of business on Friday, September 02, 2011**.

LHFA will provide further instructions as quickly as possible in order to meet the HUD deadline.

Best Regards,

A handwritten signature in black ink, appearing to read "Roger Tijerina".

Roger Tijerina, Ph.D.
Director of Development

Attachments: HUD Letter
HUD Property Data Collection Form