



## Multifamily Housing Notice 16-15

September 29, 2016

**To: Developers, Sponsors and Local Housing Contacts**  
**From: Elaine Cornick, Director, Multifamily Housing**  
**Re: 2016 Application Submission Kit**

### 2016 Application Submission Kit- Revised

A revised Application Submission Kit, dated – Revised September 26, 2016 to reflect the new 2016 QAP and Guide is being posted to the DHCD website at <http://dhcd.maryland.gov/HousingDevelopment/Pages/MFLibrary.aspx>. There were minor edits made to the Submission Kit previously submitted to correct errors. We have also posted a revised CDA Form 202 to the website. Thank you for bringing these mistakes on the forms to our attention. This application package must be used for requests for financing for all competitive and noncompetitive funding sources, including Rental Housing Program Funds (RHPPF), Multifamily Bond Program (MBP), Federal Low Income Housing Tax Credits (4% and 9%), Rental Housing Works (RHW), and the Partnership Rental Housing Program (PRHP).

Note: All applications for DHCD multifamily financing, whether through a competitive funding round or through non-competitive funding programs, must be submitted in hard copy and also using the on-line version of the CDA Form 202 accessible via the DHCD Portal at [www.dhcd.maryland.gov](http://www.dhcd.maryland.gov). To receive an account username and password for accessing the DHCD Portal, please email your request to [dhcd.rentalhousing@maryland.gov](mailto:dhcd.rentalhousing@maryland.gov). Please note that a hard copy of the entire Application Submission Kit, including a hard copy of the CDA Form 202 must be submitted.

### 2016 Frequently Asked Questions

The Department thanks you for the questions we have received regarding the 2016 QAP and Guide. In order to assist our stakeholders and partners, we have posted a list of Frequently Asked Questions (FAQs) to the website at <http://dhcd.maryland.gov/HousingDevelopment/Documents/rhf/QAP%20and%20Guide%20Frequently%20Asked%20Questions%20.pdf>. We will be adding additional questions and answers as questions are received. Please continue to check the website for updates.

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### IMPORTANT NOTICE REGARDING EMAILING OF MULTIFAMILY NOTICES

Multifamily Housing issues periodic notices (such as the one above) to announce new initiatives, provide important news, announce funding round deadlines, significant application changes, bond program amendments, and other key dates and facts on our website and by email only. You can subscribe to receive Multifamily Housing Notices at the following link:

<http://dhcd.maryland.gov/HousingDevelopment/Pages/About.aspx>

Notices are posted to the DHCD website at the following location:

[\*\*http://dhcd.maryland.gov/HousingDevelopment/Pages/MFLibrary.aspx\*\*](http://dhcd.maryland.gov/HousingDevelopment/Pages/MFLibrary.aspx)