

**MINNESOTA HOUSING FINANCE AGENCY**

**2019 HIGH PRIORITY HOMELESS (HPH) RIDER TO DECLARATION OF LAND USE RESTRICTIVE COVENANTS**

**FOR LOW INCOME HOUSING TAX CREDITS  
HPH HOUSEHOLDS ADDITIONAL REQUIREMENTS**

- A. Annually, Owner must supply operating data in a form and manner determined by Minnesota Housing.
- B. Annually, Owner must complete and return a supportive housing assessment survey, in a form and manner determined by Minnesota Housing.
- C. Owner must verify if a household meets the definition of High Priority Homeless Households and obtain eligibility documentation from the Coordinated Entry Provider. The documentation must be maintained in the resident file and provided to Minnesota Housing upon request.

**“High Priority Homeless Households”** means households prioritized for permanent supportive housing by the Coordinated Entry System.

**“Coordinated Entry System”** means the Coordinated Entry System defined by the Statewide Coordinated Entry standards and protocol as adopted by the local Continuum of Care or such successor system as determined by Minnesota Housing.

**D. MINNESOTA HOMELESS MANAGEMENT INFORMATION SYSTEM:**

- (1) Owner agrees that it will cooperate in good faith with the Institute for Community Alliances, an Iowa non-profit corporation (“Administrator”), and any successors and/or assigns of Administrator’s rights and responsibilities regarding the Minnesota Homeless Management Information System computerized database (“HMIS”) to (a) participate in and receive any training which Administrator may require from time to time in order for Owner to be a licensed user of HMIS, and (b) satisfy other reasonable requirements which may be imposed by Administrator and Minnesota Housing in connection with HMIS.
- (2) Owner agrees that it will (a) request certain information from the individuals it serves through the Program, pursuant to Owner’s agreement with Administrator, (b) input such information into HMIS in a timely manner, and (c) run reports and test data for accuracy, as directed by the Administrator and Minnesota Housing.

- (3) Owner agrees that it will obtain any and all necessary disclosures, releases and consents in connection with the Program to permit Minnesota Housing to access information and receive periodic reports from Administrator (additional information is available at <http://www.hmismn.org>), and Owner hereby expressly permits Minnesota Housing to access any and all such information.