

**MANDATORY HOME FUNDING ATTACHMENT  
ENVIRONMENTAL REVIEW REQUEST FORM  
STATE OF NEVADA-HOUSING DIVISION**

*Please provide the following information; attach all requested documentation.*

HUD Environmental Assessment (EA) reviews are good for five years after completion. In order to maximize staff time and the cost associated with conducting an EA, please provide information on all phases, regardless of funding sources, to the Division staff person reflected below. If exact details are not available, please base the description on the maximum allowed use for the site. For housing projects, please describe the proposed number and types of units, how many stories, and planned amenities for each phase. For construction or rehabilitation projects, describe any other planned buildings and the work or changes involved.

Please provide a complete project description, including the total costs of the project, the number of units, parcel number of the site, existing conditions and trends of the project area and surroundings, and a listing of all alternative sites that were considered. If the project is a rehabilitation project, please forward information indicating whether the unit density will be changed by more than 20%, and if the cost of the rehabilitation will be less than 75% of the total estimated cost of replacement after rehabilitation.

**1. Site Information**

**Project Name:** \_\_\_\_\_

**Parcel Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Project Cost (this phase)** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Project Cost (all phases)** \_\_\_\_\_

Attach site plan(s), and elevations showing details of the site and locations of existing and proposed structures. Include a location map showing the site in relation to its surroundings. (Required with the HOME/TCAP Application)

Is this a new construction Project?       Yes       No

**For All Projects**

Total land area (acres):	Current	Proposed
Zoning:	Current	Proposed
Site in flood zone ( <b>see #3</b> )	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Unsure
Site in Airport Runway Zone	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Unsure

**New construction projects:**

Total number of units proposed	_____	How many stories	_____
Number of planned buildings	_____	Anticipated number of phases	_____

**Rehabilitation projects:**

***Year Built (enter all years of built in different phases)*** \_\_\_\_\_

Total number of units existing:	_____	Number of units to be rehabbed	_____
Substantial Rehab?	_____	Moderate Rehab?	_____
Asbestos abatement?	_____	Lead Based Paint Abatement	_____

Will the work be done on the interior or exterior of dwelling/structure       Interior       Exterior

Will this project cause a vacant building to become physically or legally habitable?       Yes       No

## 2. Historic Preservation

The State Historic Preservation Office (SHPO) requires that a historic survey to be done in and around the project area in order for them to make a determination of impact or no impact to historic preservation. In order for this to be done in a timely matter, **SHPO must be contacted by the Developer as soon as possible in order for them to determine the appropriate project Area of Potential Effect (APE) and if there will be any other submission requirements.** SHPO must be provided: 1) a list of parcel numbers for all surrounding buildings, vacant land, etc; 2) street addresses for same; 3) year built for those parcels within the potential APE; 4) a project APE map; and 5) photographs described below. Developers should provide the requested information to SHPO as soon as possible in order to avoid any delays once the Division begins the environmental review process. Once SHPO has determined the APE for the project site this information is to be provided to the Division, along with the following items:

- A. Photographs with descriptive captions of the project site. Photographs need to include enough information to convey height, width, depth and or architectural or visual character. If the project involves multiple, similar buildings, only include a representative photograph of one of each type. Photographs should be taken facing the property from each direction-north, south, east and west. Similarly photographs should be taken from the property site looking outward to the north, south, east and west;
- B. Site plan showing the location of the proposed building, structure or object in relation to other adjacent or nearby buildings, structures, objects or features. Make certain to include north arrow on the map;
- C. Location map of the proposed project within the State of Nevada and local city, town, etc. The map should give sufficient information to locate the subject property. The assessor's parcel maps are also needed;
- D. Design drawings that include exterior elevations;
- E. If the features are to be replaced on historic building (50 years of age or older) SHPO must also be provided copies of product brochures for the proposed features (windows, doors, roofing, siding, etc)

The Division will submit all of the above to SHPO requesting Section 106 Consultation for the project site.

## 3. 100/500 Year Floodplain

If the project is in a 100 year flood plain the Division is required to conduct an 8-step process, which includes public notices and contacting FEMA. If the community does not participate in National Flood Insurance Program, then assistance can **not** be granted. Developer will have to demonstrate why other sites were not chosen in lieu of the site located in the flood zone (at least 3 alternative sites must be listed). The project will have to:

- ◆ Be designed with certain modifications (and the Division will have to have copies in the ER file);
- ◆ There will need to be a preparation of and participation in an early warning system;
- ◆ An emergency evacuation plan;
- ◆ Identification of evacuation routes;
- ◆ Identification marks of past or estimated flood levels on all structures;
- ◆ Include an evaluation of whether or not the proposed project will aggravate the current hazards to other floodplains and its potential to disrupt floodplain values;
- ◆ Reasons why the project **must** be located in this specific site and not at the alternative sites;
- ◆ Documented evidence that all proposed tenants are notified of the hazards of living in a floodplain throughout the Period of Affordability.

All of this information will have to be documented in the ER file and included in the information provided to FEMA.

#### 4. Endangered Species Act

The Division must ensure that projects authorized, funded or carried out are not likely to “jeopardize the continued existence of any listed endangered species or adversely modify designated critical habitat”. **If the site is vacant land in an area that may affect an endangered species, the applicant should provide a biological opinion from a qualified biologist that states that the project will not impact an endangered species.** This letter will be forwarded to the Dept. of Fish and Wildlife during the ER process. If it is determined that there *may be* an adverse impact, the Division will have to contact the Dept of Fish and Wildlife for a formal consultation. There should be absolutely no disturbances of the site until the ER is finished. Colored photos of the site must be provided in the application so that they may be forwarded to the Dept. of Fish and Wildlife.

Effective 2010: The U.S. Dept of Fish and Wildlife also requires that the Nevada Natural Heritage Program Database be consulted via the attached form for a listing of at-risk and watch-list species. Response time may vary but should only be 1-2 weeks. **There is a fee to request this information so the Division asks Developers to obtain this information and provide the results to the Division. Costs for this service are eligible for reimbursement under the HOME program.**

#### 5. Air Quality Act

The Division must determine if the project will have an adverse impact on Air Quality. If the project will disturb an area of 5 acres or more, a dust permit must be obtained. If the disturbance is 20 acres or more, a written dust control plan must be submitted to the Dept. of Air Quality. In addition, the Division must determine if the project conforms to the State of Nevada’s State Implementation Plan (SIP). In order to do this, the Air Quality Dept. must be provided information regarding the type of project being built, including the type of energy efficient appliances in the units, fireplaces/woodstoves in the units, etc.

#### 6. Noise Abatement and Control

The Division must ensure that the noise level of the project does not exceed 65 DNL (Day-Night Average Sound Level) for the exterior and 45 DNL for the interior. As a result, if the project is located within 1000 feet of an Arterial Roadway, 3000 feet of a railroad, or 15 miles of an airport, a noise study must be conducted (HUD-40046 worksheet). **Provide detailed measurements of the site in comparison to roadway, railroad or airport if applicable.** Noise attenuation of the project may be required if the project exceeds the required levels, and construction plans must include a certification from a qualified architect that the design of the building will accomplish the required attenuation steps.

#### 7. The Phase 1 Environmental Site Assessment (must be dated within 180 days of submission to the Division otherwise a new Phase 1 may be required)

The Phase I must include information regarding possible hazards on the project site. The review must include, but is not limited to, toxic chemicals and radioactive materials in and around the property. Particular attention should be given to any proposed sites on or in the general proximity of such areas as dumps, landfills, industrial sites or other locations that contain hazardous waste. In addition, the project must not be located within an unacceptable separation distance of a hazardous operation, such as above-ground storage tanks exceeding 100 gallons in size and within line-of-site of the project.

**Certification:**

Applicant/Awardee understands that an environmental review must be completed by the Division before an agreement between the applicant/awardee and the Division is executed and prior to the expenditure of any Tax Credit Assistance Program funds or any construction at the property. **If the property is currently under construction, all work must stop immediately!!**

Applicant/Awardee further certifies that they will forward the above information and work in partnership with the Division to complete the above so as to expedite and assistance with the environmental review process. Where possible, the Division will try to work with local jurisdictions to ascertain environmental review information that was previously completed for the subject property.

Applicant/Awardee will forward all requested information in an expeditious manner to:

Soni Bigler  
Grants and Project Analyst  
1535 Old Hot Springs Road, #50  
Carson City, NV 89706  
P: (775) 687-2042  
F: (775) 687-4040  
[sbigler@housing.nv.gov](mailto:sbigler@housing.nv.gov)

I, as the authorized representative for (insert project name) \_\_\_\_\_, agree to the above conditions and have provided requested documentation as required:

Signed:

\_\_\_\_\_  
Printed Name

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

# NEVADA NATURAL HERITAGE PROGRAM DATA REQUEST FORM

rev. W97-2010-11

Use this form to query the Nevada Natural Heritage Program database for sensitive species location information. Please fill out this form as completely and specifically as possible, attaching additional sheets as needed. For more information on available species and data fields, fees, limitations, and restrictions, please visit our web site <<http://heritage.nv.gov>> or contact us for printed information. We cannot guarantee our response time; normal time is about two weeks, and we will strive to (and usually can) meet more urgent deadlines.

Date signed: \_\_\_\_\_ Date needed: \_\_\_\_\_

Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ email: \_\_\_\_\_

Project or Site Name: \_\_\_\_\_

How will the information be used? \_\_\_\_\_

## KIND OF SEARCH

(see current fee schedule <<http://heritage.nv.gov/fees.htm>> for descriptions, costs, and examples)

\_\_\_\_\_ Standard (one-time), OR... Annual Subscription: \_\_\_\_\_ first year \_\_\_\_\_ continuation

## LIMIT SEARCH BY THE FOLLOWING CRITERIA

(check or complete all that apply to ensure you purchase only the records you want)

**Location** (please specify by township-range-section, map quadrangle, watershed, or other boundaries, and attach map(s) when possible; for GIS requests, submit polygon(s) of area(s) in unprojected [decimal-degree] NAD27 coordinates as ArcView® shapefiles if possible):  
\_\_\_\_\_

**Species:** \_\_\_\_\_ all plants \_\_\_\_\_ all animals \_\_\_\_\_ all vertebrates \_\_\_\_\_ all invertebrates  
other (specify groups/taxa): \_\_\_\_\_

**Status:** \_\_\_\_\_ all sensitive \_\_\_\_\_ all federal T/E/candidate \_\_\_\_\_ all state T/E \_\_\_\_\_ all watch list

**Additional Limiting Criteria** (please specify; see data catalog <<http://heritage.nv.gov/dataflds.htm>> for searchable fields):  
\_\_\_\_\_

## FORMAT AND CONTENT OF SEARCH RESULTS

(see fee schedule <<http://heritage.nv.gov/fees.htm>> and data catalog <.../dataflds.htm> for format descriptions and available fields)

\_\_\_\_\_ Standard Summary Records (name, status, location, precision, date), specify: \_\_\_\_\_ printed \_\_\_\_\_ ASCII text file  
\_\_\_\_\_ OR Complete or Customized (enter desired fields below) Records, specify: \_\_\_\_\_ printed \_\_\_\_\_ ASCII text file  
\_\_\_\_\_ OR ArcView® GIS shapefile (complete records only, excludes long-text fields unless requested below), specify:  
projection (none=geographic decimal-degrees): \_\_\_\_\_ datum (blank=NAD27): \_\_\_\_\_

**Custom Fields** (enter names or types of ALL data fields to include for custom records, or specify "GIS text fields" if needed):  
\_\_\_\_\_

## HOW YOU WANT THE RESULTS SENT

Please Send:  search results immediately  cost estimate first  exact cost first  
Send by any of the following checked methods:  U.S. Mail  FAX  email  FedEx  
For FedEx, include PHYSICAL address above, and specify account to charge:

BY SIGNING BELOW, I acknowledge that I have read and agreed to abide by the Nevada Natural Heritage Program's (NNHP's) current fee schedule <<http://heritage.nv.gov/fees.htm>> and its data license agreement <<http://heritage.nv.gov/limitats.htm>>. I also agree that (1) all data supplied, and the analytic tools and processes from which they are derived, are the privileged, confidential property of NNHP, and/or NatureServe Inc., and/or those who supplied the data to NNHP, and will not be provided to any other party without our consent; (2) in any use of the data, NNHP will be cited as a source, along with the year and month it supplied the data; and (3) while NNHP strives for accuracy and completeness, the data it supplies depend on the observations and research of many individuals and organizations, new data are constantly received, and in no case will the data be represented as a complete survey of any species or area.

\_\_\_\_\_  
Signature Name (please print) Title

Please MAIL or FAX completed and signed form to: Nevada Natural Heritage Program, attn: Data Manager, 901 S. Stewart St, ste. 5002, Carson City NV 89701-5245. FAX (775) 684-2909, phone (775) 684-2900.