



RIHousing Comprehensive Community Development Program and Project Funding

RIHousing seeks proposals from eligible applicants to fund community development programs and projects that support activities for people living in RIHousing financed developments. The intention of this funding is to complement RIHousing's investments to provide additional resources to support residents. Funding may be used as seed money for new initiatives or for expansion of current initiatives. Please see below for a list of the eligible uses.

ELIGIBLE APPLICANTS:

RIHousing financed development owners and property managers are eligible to apply.

Non-profit and for-profit organizations, municipalities, faith-based organizations and community housing development organizations are eligible to apply but must provide proof that funding will support residents living in a RIHousing financed development. Proof could include an executed agreement or similar document. Applicants may submit more than one proposal.

RIHousing's [Policy Map](https://www.rihousing.com/policy-map/) (<https://www.rihousing.com/policy-map/>) tool may be used to determine if a property is RIHousing financed. If trying to confirm the eligibility of a property with under 5 units, please contact swasserman@rihousing.com.

FUNDING AMOUNT and GRANT TERM:

\$500,000 total is available in funding. Funds will be awarded as a three-year grant term to allow for some sustainability and longer assessment of outcomes. The anticipated maximum award per grantee is \$150,000 (\$50,000 per year). Grantees will have the opportunity at the end of each year to discuss changes in upcoming funding needs.

ELIGIBLE ACTIVITIES:

Proposed programs and projects must belong to at least one of the following categories:

- Programs/projects that promote housing stability and increased economic self-sufficiency, such as financial literacy, homeownership education, work force development, tenant education, and health and wellness.
- Support for Resident Service Coordinators to address an increased need for tenant stability due to Covid-19 related stresses and challenges.
- Funds to sustain or expand innovative programming created or identified as needed in response to the pandemic, such as programs to address social isolation and access to healthy foods.

In all efforts, partnerships with community-based organizations are strongly encouraged.

APPLICATION SUBMISSION:

Proposals are due by 3:00 p.m. on Friday, April 8, 2022. Proposals must be submitted via email to swasserman@rihousing.com in Adobe PDF format or Microsoft Office files (Word, Excel).

No proposals, including electronic submissions, will be accepted after 3:00 PM on Friday, April 8, 2022. All questions must be submitted via email to swasserman@rihousing.com. All answers will be posted on <https://www.rihousing.com/rfps-rfqs/>.

APPLICATION PROCESS:

- Proposals must clearly describe the following:
 - Program/project idea
 - Which eligible activity the program/project is aligned with
 - How grant funds would be used
 - RIHousing financed development(s) to be served
 - Demonstrated need
 - Expected beneficiaries (please provide a specific number and justification)
 - Program/project anticipated outcomes and metrics
 - Program/project timeline
 - Program/project sustainability beyond the grant term
 - Partnerships with community-based organizations, if applicable
- Applicants must complete and submit Attachment A: Community Development Program Budget and Outcomes-Beneficiary Worksheet with the proposal. The budget should be spread out over the three-year period.
- Applicants should indicate which staff would be involved with the project and provide appropriate background information for each such person and identify his or her responsibilities.
- Proposal narrative must not exceed 4 pages. All proposal content, except Attachment A, should be combined into **one** document (PDF or Microsoft Word).
- Incomplete and incorrectly submitted proposals will not be evaluated.
- Applicants may submit references (encouraged if no prior working experience with RIHousing).

PROPOSAL SCORING CRITERIA:

A committee comprised of RIHousing staff will review all submissions in accordance with the following criteria:

Criteria	Maximum Score
Alignment with Eligible Activities – Does the proposal align with at least one eligible activity? Please describe.	5
Need – Does the program/project meet a demonstrated need at the development(s)?	5
Proposed Outcomes/Metrics – What are the expected results during and at the end of the grant term? How will those be measured?	5
Partnerships - Is there collaboration between a development and community partner that will share resources and skills to have a wider and more meaningful impact? Identify all parties involved and their roles. Please include letters of commitment or similar proof of partnership.	5
Program Sustainability – How will the program sustain itself once the grant funding is depleted?	3
Leveraged Funds – Identify additional <u>committed</u> funds raised for the program/project (<u>must include proof of commitment</u>)	3
Matching Funds – Include any organizational contribution to program/project	3
Budget – Is the budget clearly detailed, with appropriate costs and sources outlined for each item, over a three-year period?	3
How many people will the program/project reach - Provide justification or data to support this reach, including estimated cost per person reached	3
Organizational and Staff Experience – Does the organization have the ability to implement the program/project as demonstrated by prior working experience with RIHousing, through previous project or program implementation, or through references? Is there an appropriate level of staffing in place to sustain the program for the grant term? Is there a clear plan for executing the program/project, including adequate timeline?	3
TOTAL POSSIBLE SCORE	38

RIHousing reserves the right to reject any and all proposals and to repost the original or an amended Request for Proposals. RIHousing reserves the right to make those decisions after receipt of responses. RIHousing’s decision on these matters is final.