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Recovery Act
Homelessness Prevention and Rapid Re-Housing Program
Weatherization Assistance Program
Community Services Block Grant
Tax Credit Assistance Program
Housing Tax Credit Exchange
Homebuyer Tax Credit
Neighborhood Stabilization Program
Recovery Act Reporting

## Tax Credit Assistance Program (TCAP)

### Announcements

- **TCAP Loan Payment** information can be provided by the Financial Services division. Please contact:

Monica Campos-Guerra  
Financial Services Processor  
[monica.guerra@tdhca.state.tx.us](mailto:monica.guerra@tdhca.state.tx.us)  
(512) 475-1051

- **TCAP Loan Status Certificates (Estoppels) and Audit Confirmations** are processed by the Loan Servicing division. Please contact:

Melissa Whitehead  
Senior Loan Servicing Coordinator  
[melissa.whitehead@tdhca.state.tx.us](mailto:melissa.whitehead@tdhca.state.tx.us)  
(512) 475-3349

- **TCAP Development Owners with a Surplus Cash Note or Tax Credit Replacement Note** are required to submit documentation to support the payment amount calculated for the current period. Owners will receive a letter from TDHCA's Asset Management division detailing the payment calculation method and requesting at a minimum:
  - Current draft financial statements with most recent Audited financial statements;
  - HUD Note & Regulatory Agreement (if applicable); and
  - Rent roll showing name, unit number, move-in date, current rent and any rent assistance.

For additional information, please contact:

Raquel Morales  
Manager of Asset Management  
[raquel.morales@tdhca.state.tx.us](mailto:raquel.morales@tdhca.state.tx.us)  
(512) 475-0577

### Federal Agency:

US Housing and Urban Development (HUD)

### Modeled After This Existing Program:

HOME Investments Partnership Program and the Housing Tax Credit (HTC) Program

### Total National Funding Provided in the Recovery Act:

\$2,250,000,000

### Estimated TDHCA Annual Amount Before the Recovery Act:

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(To view and print PDF, DOC, XLS, PPT and PPS files)

\$42,000,000 in general HOME Program funds

## Supplemental TDHCA Amount (in addition to “before” amount above):

\$148,354,769

## Program Background and Specifics:

- [Tax Credit Assistance Program \(TCAP\) Summary \(PDF\)](#)

## Timeline:

<b>President Obama signs the American Recovery and Reinvestment Act of 2009</b>	<b>February 17, 2009</b>
HUD Allocation	February 25, 2009
Roundtable Discussion -- Multifamily Finance & ARRA	March 2, 2009
TDHCA Board Meeting -- Discussion of Recovery Act HTC Funding	March 12, 2009
Publication of TCAP Plan, Policy & Policy Supplement for Public Comment	May 15, 2009
TDHCA Board Meeting -- Approval of TCAP Plan, Policy & Policy Supplement	May 21, 2009
Deadline for TDHCA TCAP Application to HUD	June 3, 2009
Start of Round 1 TCAP Application Acceptance Period	June 15, 2009
TCAP Application Workshop -- Dallas	July 7, 2009
TCAP Application Workshop -- Houston	July 9, 2009
End of Round 1 TCAP Application Acceptance Period	July 17, 2009
<b>HUD Executes TDHCA TCAP Funding Agreement</b>	<b>July 23, 2009</b>
Start of Round 2 TCAP Application Acceptance Period	August 3, 2009
TDHCA Board Meeting -- TCAP Conditional Commitments	September 3, 2009
<b>End of Federal FY 2009, Last Day for HTC Awards Allowing for TCAP Eligibility</b>	<b>September 30, 2009</b>
End of Round 2 TCAP Application Acceptance Period	October 1, 2009
Multifamily Environmental Procedures, Davis Bacon Labor Standards Training	October 20, 2009
Publication of Final TDHCA TCAP Written Agreement	November 19, 2009
Placed in Service Deadline for 2007 HTC Awardees	December 31, 2009
TCAP Subgrantee's Initial ARRA General Info Quarterly Report	January 5, 2010
<b>Department Must Commit 75% of Funds</b>	<b>February 16, 2010</b>
TDHCA Board Meeting -- Approval of Round 3 TCAP Application Cycle	March 11, 2010
Start of Round 3 TCAP Application Acceptance Period	March 25, 2010
TCAP Webinar – TDHCA Housing Contract System	March 31, 2010

TCAP Subgrantee's ARRA General Info Quarterly Report	April 5, 2010
End of Round 3 TCAP Application Acceptance Period	April 26, 2010
TCAP Subgrantee's ARRA General Info Quarterly Report	July 5, 2010
TDHCA Board Meeting -- Approval of Round 4 TCAP Application Cycle	July 8, 2010
Start of Round 4 TCAP Application Acceptance Period	July 16, 2010
TCAP Conference Call – ARRA Reporting	September 29, 2010
TCAP Subgrantee's ARRA General Info Quarterly Report	October 5, 2010
TCAP Conference Call -- 75% Expenditure Deadline	December 8, 2010
End of Round 4 TCAP Application Acceptance Period	December 31, 2010
Placed in Service Deadline for 2008 HTC Awardees	December 31, 2010
TCAP Subgrantee's ARRA General Info Quarterly Report	January 5, 2011
Property Owners Must Submit 75% Draw Request Supported by TCAP-Eligible Expenditures	January 14, 2011
<b>Property Owners Must Expend 75% of Funds</b>	<b>February 16, 2011</b>
TCAP Subgrantee's ARRA General Info Quarterly Report	March 5, 2011
TCAP Subgrantee's ARRA General Info Quarterly Report	July 5, 2011
TCAP Subgrantee's ARRA General Info Quarterly Report	October 5, 2011
Project Completion Deadline for All TCAP Subgrantees	November 30, 2011
Final Draw Submission Deadline for All TCAP Subgrantees	November 30, 2011
Placed in Service Deadline for 2009 HTC Awardees	December 31, 2011
TCAP Subgrantee's ARRA General Info Quarterly Report	January 5, 2012
<b>Department Must Expend 100% of Funds</b>	<b>February 16, 2012</b>
TCAP Subgrantee's Final ARRA General Info Quarterly Report	April 5, 2012

### Program Logs:

- [Comprehensive TCAP Allocation Log \(XLS - as of 3/25/2011\)](#)
- [Round 1 TCAP Application Log \(PDF - updated 1/26/2011\)](#)
- [Round 2 TCAP Application Log \(PDF - updated 1/26/2011\)](#)
- [Round 3 TCAP Application Log \(PDF - updated 1/26/2011\)](#)
- [Round 4 TCAP Application Log \(PDF - updated 1/26/2011\)](#)

### Program Policy Documents:

- [TCAP Plan \(PDF - updated 7/16/2009\)](#)
- [TCAP Policy \(Board Resolution 09-043\) \(PDF\)](#)
- [TCAP Policy Supplement \(PDF – updated 06/28/2010\)](#)
- [TCAP Round 3 Approved Board Action Request \(PDF – as of 3/11/2010\)](#)
- [TCAP Round 4 Approved Board Action Request \(PDF – as of 7/8/2010\)](#)
- [Final TDHCA TCAP Written Agreement \(PDF – Updated 11/19/2009\)](#)
- [Sample TCAP LURA \(PDF – as of 01/06/2010\)](#)

## Other Program Resources:

- TCAP – Process Presentations
  - Contract System Access  
[Slides \(PDF\)](#) and [Video \(3:16\)](#)
  - Final Budget Approval  
[Slides \(PDF\)](#) and [Video \(7:12\)](#)
  - Request for Disbursement/Draw  
[Slides \(PDF\)](#) and [Video \(8:23\)](#)
  - Final Inspection Process  
[Slides \(PDF\)](#) and [Video \(13:18\)](#)
  - Final Draw Process  
[Slides \(PDF - Updated\)](#) and [Video \(13:22\)](#)
  - Required Reporting  
[Slides \(PDF\)](#) and [Video \(11:48\)](#)

*\*NOTE: [Windows Media Player \(opens a new window\)](#) is required to play videos.*
- [TCAP ARRA Reporting Frequently Asked Questions \(PDF - as of 12/01/2010\)](#)
- [TCAP Frequently Asked Questions \(PDF - as of 3/31/2010\)](#)
- [The Department's Executive Director's response to TAAHP questions \(PDF\)](#)
- [The Department's HOME Program](#)
- [The Department's HTC Program](#)
- [HUD's TCAP Web page](#)

**Disclaimer:** The TDHCA estimates are based on an initial analysis of ARRA and other sources and do not take into account federal rules, which may be developed by the respective federal agency responsible for these funds, and may have a direct bearing on the amount of funds made available to TDHCA and Texas. TDHCA has attempted to use existing formulas as a basis for establishing estimates of the amount of funds however the Department believes that significant adjustments will be made that will have either positive or negative impact on the final funding amounts.

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