

2016 Pre-Application: This document is for planning purposes only. Pre-applications will only be accepted via the online form. The link will be posted to the Department's website on January 4, 2016.



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## 2016 Housing Tax Credit Pre-Application

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### Contact Information

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DO NOT USE ALL CAPS!!!

Primary Contact

Full Name \*

<input type="text"/>	<input type="text"/>
First Name	Last Name

Address \*

<input type="text"/>	
Street Address	
<input type="text"/>	<input type="text"/>
City	State
<input type="text"/>	
Zip Code	

Phone Number \*

Email \*

Secondary Contact

**Full Name \***

<input type="text"/>	<input type="text"/>
First Name	Last Name

**Phone Number \***

<input type="text"/>	-	<input type="text"/>
Area Code		Phone Number

**Email \***

Consultant Contact

**Full Name**

<input type="text"/>	<input type="text"/>
First Name	Last Name

**Phone Number**

<input type="text"/>	-	<input type="text"/>
Area Code		Phone Number

**Email**

## Development Information

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**Name of Proposed Entity \***

**Development Name \***

**Development Type \***

**Secondary Type**

**Previous TDHCA #**

**Target Population \***

Address \*

City \*

Zip Code \*

ETJ? \*

County \*

Region \*

Rural/Urban \*

Census Tract \*

Additional fields will appear as needed

Total LI Units \*

Total MR Units

Total Units

HTC Request \*

Do not enter currency sign or commas

Pre-App Fee Due

Nonprofit applications eligible for 10% discount.

Has Fee already been submitted? \*

### Set-Aside Election

By checking any of the following boxes, Applicant affirms submission under the selected Set-Aside. Applicant understands that, in order for any full Application to qualify for pre-application participation points, that set-asides cannot be dropped or added between pre-application and full application submission.

Set-Asides \*

- None
- At-Risk
- USDA
- Nonprofit

## Notifications

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Applicant affirms that all necessary parties have been notified of this application as required by §11.8(b)(2) of the Qualified Allocation Plan ("QAP"), §10.203 of the Uniform Multifamily Rules (the "Rules") and Texas Government Code §2306.6704 ("Statute") and has hereto attached a list of all notifications. While not required to be submitted with the pre-application, Applicant has kept evidence of all notifications made. This evidence may be required by the Department at any time during the Application Cycle. Applicant further certifies that the notifications are not older than 3 months from the first day of the Application Acceptance Period.

**U.S. Representative \***

**District \***

**State Senator \***

**District \***

**State Representative \***

**District \***

### School District Information

**School Superintendent \***

**District Name \***

**Address \***

Street Address

City

Zip Code

**Presiding Officer of Board of Trustees \***

**Address \***

Street Address

City

Zip Code

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## Elected Officials

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**Name \***

**Office \***

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## Neighborhood Organizations

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**Are there Neighborhood Organizations whos boundaries contain the Development Site?**

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By selecting "No," Applicant certifies having no knowledge of any Neighborhood Organizations meeting the requirements of §11.9(d)(4) of the QAP and/or Texas Government Code §2306.004(23-a) and having boundaries that contain the Development Site.

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## Competitive Housing Tax Credit Selection Self-Score

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The Applicant is responsible for understanding whether the Development qualifies under each of the point categories below. The QAP reference is provided and Applicants are encouraged to read the full rule prior to electing points under any of these categories.

### Criteria Promoting Development of High Quality Housing

Unit Sizes \*    
§11.9(b)(1)(A)

Unit Features \*    
§11.9(b)(1)(B)

Sponsor Characteristics \*    
§11.9(b)(2)(A)

High Quality Housing Total

### Criteria to Serve and Support Texans Most in Need

Income Levels of Tenants \*    
§11.9(c)(1)

Rent Levels of Tenants \*    
§11.9(c)(2)

Tenant Services \*    
§11.9(c)(3)

Opportunity Index \*    
§11.9(c)(4)

Educational Excellence \*    
§11.9(c)(5)

Underserved Area \*    
§11.9(c)(6)

Tenant Populations with Special Housing Needs \*  §11.9(c)(7)

Proximity to Important Services \*  §11.9(c)(9)

Serve and Support Texans Most in Need Total

**Criteria Promoting Community Support and Engagement**

Declared Disaster Area \*  §11.9(d)(3)

Community Support and Engagement Total

**Criteria Promoting Efficient Use of Limited Resources and Applicant Accountability**

Financial Feasibility \*  §11.9(e)(1)

Cost of Development per Square Foot \*  §11.9(e)(2)

Pre-Application Participation \*  §11.9(e)(3)

Leveraging Private, State and Federal Resources \*  §11.9(e)(4)

Extended Affordability \*  §11.9(e)(5)

Historic Preservation \*    
§11.9(e)(6)

Right of First Refusal \*    
§11.9(e)(7)

Funding Request Amount \*    
§11.9(e)(8)

Efficient Use of Limited Resources and Applicant Accountability Total

Point Adjustment   
Attach staff determination on last page.

Total Applicant Self-Score

## Attachments and Certifications

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### Electronic Filing Agreement:

This is an agreement between TDHCA and the Multifamily Housing Program Applicant to facilitate electronic submission of application documents for multifamily housing programs in accordance with the Department policy. This agreement authorizes the Applicant to file pre-application and full application documents by means of electronic transmission for the duration of this Agreement and as specified by Department Procedures. By submitting this pre-application the Applicant affirms that the electronic submission of application documents will be in a manner prescribed by the Department.

Site Control Documentation \*

By attaching the Site Control Documentation, Applicant affirms that the site control conforms to all applicable requirements including §10.204(10) of the Uniform Multifamily Rules. While not required to be submitted with the



pre-application, Applicant must provide proof of consideration with the full application showing that site control was valid on the Pre-Application Final Delivery Date. If Applicant is unable to provide such evidence with the full application, pre-application points will not be awarded.

**Census Tract Map \***

 

If a discrepancy exists between the census tract map and the number entered on the Development Information page, staff will use the census tract listed on the map.

**Other Pertinent Information**

 

Additional Census Tracts, Neighborhood Organizations, Staff Determinations, Narrative, etc.

**Enter the message as it's shown \***



By submitting this Application, Applicant hereby makes an Application to the Texas Department of Housing and Community Affairs. The Applicant further affirms that they have read and understand the Rules and the QAP. Specifically, the Applicant understands the requirements under §10.101 and §10.903 of the Rules, related to Site and Development Requirements and Restrictions and Adherence to Obligations, as well as Internal Revenue Code Section 42. By checking this box, Applicant is affirming that all statements and representations made in this document, including all supporting materials, are true and correct under penalty of Chapter 37 of the Texas Penal Code titled Perjury and Other Falsification and subject to criminal penalties as defined by the State of Texas. TEX. PENAL CODE ANN. §1.01 – §71.05 et seq. (VERNON 2003 & SUPP. 2007).