



2012 APPLICATION WORKSHOP REGISTRATION FORM

Multifamily Finance Division

2012 Program Information

The Texas Department of Housing and Community Affairs (the Department) announces the 2012 Uniform Application Workshop for the Competitive Housing Tax Credit (HTC), the Noncompetitive 4% HTC, and TDHCA Tax- Exempt Bond Programs.

The Department's available 2012 Competitive HTC authority amount is estimated to be approximately \$54 million. The Pre-Application and Application are based on the 2012 Qualified Allocation Plan, which was adopted by the Board at the **November 10, 2011**, Board Meeting. The adoption of these rules is contingent upon the Governor's approval, rejection or modification and approval, to take place on or before December 1, 2011.

For the 2012 HTC Application Round, a complete Pre-Application or Application must be submitted to the Department within the Pre-Application or Application Acceptance Periods, respectively. The periods for the 2012 HTC Application Round are:

Pre and Full Application Cycle Open:	Monday, December 19, 2011
Pre-App Acceptance Period Closes:	Tuesday, January 10, 2012
Application Acceptance Period Closes:	Thursday, March 1, 2012

APPLICATION WORKSHOP SCHEDULE

Each year the Multifamily Finance Division holds training workshops to facilitate the completion of the Uniform Application. The Application is a document which requires a large amount of supplemental information; therefore, it is critical that the Applicant and/or consultant understand what information is being requested and what documentation is required to satisfy the various exhibits. Due to changes to the 2012 QAP, reading the rules prior to attending the workshops is *strongly* recommended.

DOWNLOADING AN APPLICATION AND REGISTERING FOR A WORKSHOP

The Department will make every effort to publish a draft 2012 Pre-Application, Application and reference materials on the Multifamily Housing Applications page on the Department's website at www.tdhca.state.tx.us/multifamily/applications.htm prior to the workshops. To register for an application workshop, please complete the attached 2012 Application Workshop Registration Form and submit it to the Department.

***IT IS ESTIMATED THAT THE 2012 DRAFT APPLICATION SUBMISSION PROCEDURES MANUAL AND APPLICATION MATERIALS WILL BE AVAILABLE ONLINE NO LATER THAN MONDAY, NOVEMBER 28TH**

For additional information, please contact the Multifamily Finance Division at (512) 475-3340.

**Texas Department of Housing and Community Affairs
Multifamily Finance Division
Misael Arroyo
P.O. Box 13941, Austin, TX 78711-3941**

**OVERNIGHT:
221 E. 11th Street
Austin, Texas 78701**



2012 APPLICATION WORKSHOP REGISTRATION FORM
Multifamily Finance Division

Attendee Name #1: _____		Company Name: _____	
Address: _____		City: _____	
State: _____	Zip: _____	Phone: _____	Email: _____
Attendee Name #2: _____		_____	
Attendee Name #3: _____		_____	
Attendee Name #4: _____		_____	
Attendee Name #5: _____		_____	

Check box to indicate which workshop(s) will be attended.

*** All day session is designed for beginners in the Tax Credit or Bond Programs.**

	<input type="checkbox"/> Austin (*) Friday, December 2, 2011, 8:30 – 5:00 p.m. Hilton Garden Inn Austin Downtown (Sabine Rio room) 500 North IH 35, Austin, TX 78701 Austin, TX 78701 (512) 457-7992	Qty.:	Free
	<input type="checkbox"/> Houston Tuesday, December 6, 2011, 1:00 – 5:00 p.m. Hotel Derek (The Great Room) 2525 West Loop South Houston, Texas 77027 (713) 297-4345	Qty.:	Free
	<input type="checkbox"/> Dallas Wednesday, December 7, 2011, 1:00 – 5:00 p.m. Crown Plaza- Dallas Market Center (Windsor room 1) 7050 N. Stemmons Freeway Dallas, TX 75247 (214) 630-8500	Qty.:	Free

Pre-registration is mandatory and must be received by 12:00 p.m. (noon) Thursday, December 1, 2011 to attend the Workshops.