



February 18, 2009

Dear Potential Applicant:

RE: 2009 LOW INCOME HOUSING TAX CREDIT PROGRAM

Now that the President has signed the Stimulus legislation, there are many questions surrounding the new changes to the tax credit program. Therefore we will add a discussion session at the end of the afternoon portion of the How-to-Apply workshops beginning in two weeks. We are aware that many of you are interested in how VHDA will implement the recently enacted legislation; however, we will need additional time to develop such policy. Please refrain from calling our office inquiring about these specific issues at this time. If you have not registered and are planning to attend any of the workshops, **please register by emailing Debbie Griner at debbie.griner@vhda.com or calling her at (804) 343-5518.**

The schedule for 2009 will be as follows:

Mar. 03	How-to-Apply @ Virginia Tech Conf. Ctr. - Blacksburg
Mar. 05	How-to-Apply @ Marriott - Fairview Park - Falls Church
Mar. 11	How-to-Apply @ Holiday Inn Executive Center - Virginia Beach
Mar. 13	How-to-Apply @ The Virginia Housing Center (4224 Cox Road-Innsbrook)
Mar. 25	VHDA Locality CEO Notification Form Letter Deadline
May 15	Reservation Application Deadline & Market Study Deadline
Jul. 14	Announce Preliminary Rankings, begin general comment period
Jul. 21	Close general comment period, begin rebuttal comment period
Jul. 28	Close rebuttal comment period
Aug. 05	Announce Final Rankings
Nov. 06	Application for Allocation Deadline

As shown above, the How-to-Apply workshops will begin the first week in March. These workshops will begin **promptly at 9:00 AM**. Like last year, the workshops will have a morning and afternoon session. The morning session will focus on changes from last year, application requirements, scoring categories, Reservation documents, Allocation documents and tax-exempt bond credit requirements. The two-hour + afternoon session, beginning **promptly at 1:00 PM**, will go into much greater detail on completing the Excel spreadsheet application and identifying areas where common mistakes occur and also include the discussion on recent changes to the program. Lunch will be on your own. Links to the hotel web site with directions to the hotel can be found above. Please note that copies of the Application, Manual and documents will not be provided at the workshop. If you prefer to have these items for your information at the workshop you will need to download them from the web site and bring the copies to the workshop.

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The EarthCraft/LEED certification and Universal Design point categories now require the Architect of Record to have attended an EarthCraft Virginia Multifamily seminar and/or Universal Design Training seminar for the applicant to be eligible for EarthCraft/LEED certification or Universal Design points. In addition, if the Architect of Record had attended a Universal Design Training Seminar prior to January 1, 2006, then attendance by the Architect of Record to an updated seminar is required to be eligible for the Universal Design points. A seminar has been scheduled by VHDA for **Universal Design training, Wednesday April 22, 2009**, at the The disAbility Resource Center, 409 Progress Street, Fredericksburg, VA 22401. Architects of Record who have attended the Universal Design seminar after January 1, 2006, and have their names on the attendance registry on the VHDA web site, currently qualify applications for this point category and do not need to attend this new seminar. **Information for this seminar on April 22, 2009**, is available at the following link on the VHDA website: [Universal Design Conference Registration Information](#).

An EarthCraft Virginia Multifamily seminar is scheduled next week on Thursday, February 26, 2009. Information for this seminar on February 26, 2009, is available at the following link on the VHDA website: [EarthCraft Multifamily Training](#).

We look forward to working with you this year. If you have any tax credit questions, please call me at (804) 343-5786 or email me at jim.chandler@vhda.com.

Sincerely,

James M. Chandler
Director of Low Income Housing
Tax Credit Programs

JMC/dlg