

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF HISTORIC RESOURCES

**STATE HISTORIC REHABILITATION TAX CREDIT PROGRAM
HISTORIC PRESERVATION CERTIFICATION APPLICATION**

FEE SCHEDULE

To cover costs associated with the processing of Part 2 and Part 3 of the State Tax Credit Application, fees are charged in accordance with the fee schedule included below. These fees cover the cost of processing the state application only, and will not be applied to the cost of processing the federal government's National Park Service Historic Preservation Certification Application.

Please note that review of the application will begin only when valid payment for processing fees is received.

Name of property: _____	
Address of property:	Street _____
	City _____ County _____ State <u>VA</u> Zip _____
Estimated cost of rehabilitation: _____	
Project contact:	Name _____
	Street _____ City _____
	State _____ Zip _____ Daytime Telephone Number _____
Owner:	Name _____
	Organization _____
	Social Security or Taxpayer Identification Number _____
	Street _____ City _____
	State _____ Zip _____ Daytime Telephone Number _____

<p>Part 2 Review Fees: <i>Choose the processing fee that corresponds to the estimated cost of rehabilitation. Upon completion of the project, fees charged will be adjusted as necessary, depending upon the actual cost of rehabilitation.</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>ESTIMATED COST</u></th> <th style="text-align: right;"><u>PART 2 REVIEW FEE</u></th> </tr> </thead> <tbody> <tr><td>Less than \$100,000.....</td><td style="text-align: right;">\$250</td></tr> <tr><td>\$100,000 to \$249,999.....</td><td style="text-align: right;">\$500</td></tr> <tr><td>\$250,000 to \$499,999.....</td><td style="text-align: right;">\$1,000</td></tr> <tr><td>\$500,000 to \$999,999.....</td><td style="text-align: right;">\$2,000</td></tr> <tr><td>\$1,000,000 to \$1,999,999.....</td><td style="text-align: right;">\$4,000</td></tr> <tr><td>\$2,000,000 to \$3,499,999.....</td><td style="text-align: right;">\$5,000</td></tr> <tr><td>\$3,500,000 to \$4,999,999.....</td><td style="text-align: right;">\$7,000</td></tr> <tr><td>\$5,000,000 and above.....</td><td style="text-align: right;">\$8,000</td></tr> </tbody> </table>	<u>ESTIMATED COST</u>	<u>PART 2 REVIEW FEE</u>	Less than \$100,000.....	\$250	\$100,000 to \$249,999.....	\$500	\$250,000 to \$499,999.....	\$1,000	\$500,000 to \$999,999.....	\$2,000	\$1,000,000 to \$1,999,999.....	\$4,000	\$2,000,000 to \$3,499,999.....	\$5,000	\$3,500,000 to \$4,999,999.....	\$7,000	\$5,000,000 and above.....	\$8,000	<p>Part 3 Review Fees: <i>If the actual costs exceed the estimated costs upon which a Part 2 fee was previously paid, please adjust accordingly. If the actual costs are less than the estimated costs upon which a Part 2 fee was previously paid, please indicate so that we may issue a refund.</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>ACTUAL COST</u></th> <th style="text-align: right;"><u>PART 3 REVIEW FEE</u></th> </tr> </thead> <tbody> <tr><td>Less than \$100,000.....</td><td style="text-align: right;">\$250</td></tr> <tr><td>\$100,000 to \$249,999.....</td><td style="text-align: right;">\$500</td></tr> <tr><td>\$250,000 to \$499,999.....</td><td style="text-align: right;">\$1,000</td></tr> <tr><td>\$500,000 to \$999,999.....</td><td style="text-align: right;">\$2,000</td></tr> <tr><td>\$1,000,000 to \$1,999,999.....</td><td style="text-align: right;">\$4,000</td></tr> <tr><td>\$2,000,000 to \$3,499,999.....</td><td style="text-align: right;">\$5,000</td></tr> <tr><td>\$3,500,000 to \$4,999,999.....</td><td style="text-align: right;">\$7,000</td></tr> <tr><td>\$5,000,000 and above.....</td><td style="text-align: right;">\$8,000</td></tr> </tbody> </table>	<u>ACTUAL COST</u>	<u>PART 3 REVIEW FEE</u>	Less than \$100,000.....	\$250	\$100,000 to \$249,999.....	\$500	\$250,000 to \$499,999.....	\$1,000	\$500,000 to \$999,999.....	\$2,000	\$1,000,000 to \$1,999,999.....	\$4,000	\$2,000,000 to \$3,499,999.....	\$5,000	\$3,500,000 to \$4,999,999.....	\$7,000	\$5,000,000 and above.....	\$8,000
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<p>Expedited Review Fees: <i>Upon request, if the current workload at the department permits, the department may review complete, fully documented applications within five business days. The director reserves the right to refuse requests for expedited review if the current workload at the department so warrants.</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>ACTUAL COST</u></th> <th style="text-align: right;"><u>EXPEDITED REVIEW FEE</u></th> </tr> </thead> <tbody> <tr><td>Less than \$100,000.....</td><td style="text-align: right;">\$500</td></tr> <tr><td>\$100,000 to \$249,999.....</td><td style="text-align: right;">\$1,000</td></tr> <tr><td>\$250,000 to \$499,999.....</td><td style="text-align: right;">\$2,000</td></tr> <tr><td>\$500,000 to \$999,999.....</td><td style="text-align: right;">\$4,000</td></tr> <tr><td>\$1,000,000 to \$1,999,999.....</td><td style="text-align: right;">\$8,000</td></tr> <tr><td>\$2,000,000 to \$3,499,999.....</td><td style="text-align: right;">\$10,000</td></tr> <tr><td>\$3,500,000 to \$4,999,999.....</td><td style="text-align: right;">\$14,000</td></tr> <tr><td>\$5,000,000 and above.....</td><td style="text-align: right;">\$16,000</td></tr> </tbody> </table>	<u>ACTUAL COST</u>	<u>EXPEDITED REVIEW FEE</u>	Less than \$100,000.....	\$500	\$100,000 to \$249,999.....	\$1,000	\$250,000 to \$499,999.....	\$2,000	\$500,000 to \$999,999.....	\$4,000	\$1,000,000 to \$1,999,999.....	\$8,000	\$2,000,000 to \$3,499,999.....	\$10,000	\$3,500,000 to \$4,999,999.....	\$14,000	\$5,000,000 and above.....	\$16,000	<p>Send your fee payment with this form to:</p> <p style="text-align: center;">Tax Credit Division Virginia Department of Historic Resources 2801 Kensington Avenue Richmond, Virginia 23221</p> <ul style="list-style-type: none"> • Please indicate whether you are sending Part 2 or Part 3 review fee. Checks should be made out to Virginia Department of Historic Resources. • <i>Review fees may be claimed as an eligible expense.</i> • Requests for expedited reviews must be made in writing to: Jessica Ugarte at Jessica.Ugarte@dhr.virginia.gov.
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