

Exhibit “G”
Washington State Housing Finance Commission
LIHTC Addendum Checklist
2010

Please insert the following attachments behind the appropriate tab.

Tab 2: Project Description	
Reference	Attachments
Chapter 4, Section A	<input type="checkbox"/> Evergreen Owner Certification

Tab 3: Need & Population Served	
Reference	Attachments
Chapter 4, Section K	<input type="checkbox"/> Affirmative Marketing Plan
Chapter 4, Section P	<input type="checkbox"/> Notification of Public Housing Authority

Tab 7: Project Financing	
Reference	Attachments
Chapter 3, Section B	<input type="checkbox"/> <i>Projects requesting an increase in the maximum development cost per Housing Unit: Evidence that the Project will be subject to competitive bid requirements; or either Davis Bacon wage rates or state prevailing wage requirements.</i>
	<input type="checkbox"/> <i>Projects eligible for Historic Rehabilitation Tax Credits:</i> <ul style="list-style-type: none"> <input type="checkbox"/> Itemized breakdown of the residential Qualified Rehabilitation Expenses, the commercial or other non-residential Qualified Rehabilitation Expenses, the total Qualified Rehabilitation Expenses; <input type="checkbox"/> Explanation of any differences in the residential Qualified Rehabilitation Expenses and the Total Project Costs; and <input type="checkbox"/> Detailed calculation of the Historic Rehabilitation Tax Credit proceeds for the Residential portion of the Project.
Chapter 5, Section B	<input type="checkbox"/> <i>Rural Development projects: a fully-executed RD-issued Letter of Conditions</i>

Tab 8: Project Operations	
Reference	Attachments
Chapter 2, Section J	<input type="checkbox"/> <i>Projects with Rental Assistance: Documentation of rental assistance</i>

Tab 9: Development Team	
Reference	Attachments
Chapter 2, Section J	<input type="checkbox"/> “Certification Regarding Financial Solvency and Litigation Status”
Chapter 4, Section A	<input type="checkbox"/> “Consent Granting Signature Authority”
Chapter 4, Section M	<input type="checkbox"/> Property management agreement or letter of intent
Chapter 4, Section D	<input type="checkbox"/> IRS notification of Ownership Entity’s federal identification number
Chapter 4, Section R	<input type="checkbox"/> Organizational chart identifying each entity or individual with an ownership interest in the Project, including percentage of ownership
Chapter 2, Section A	<input type="checkbox"/> Current partnership, limited partnership, or limited liability company agreement
Chapter 5, Section B, D	<input type="checkbox"/> <i>Qualified Nonprofit Set-Aside:</i> <ul style="list-style-type: none"> <input type="checkbox"/> Articles of incorporation as filed with the Secretary of State

	<ul style="list-style-type: none"> • Bylaws and/or other governing instruments of the organization • Evidence of ownership and Material Participation in the development and operation of the Project throughout the Project Compliance Period
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Tab 11: LIHTC Application

	Attachments
	<input type="checkbox"/> <i>Acquisition Credit</i> : Certification Regarding Acquisition Credit
	<input type="checkbox"/> Certification of Ability to Contribute Equity to the Project
Chapter 5, Section B	<input type="checkbox"/> <i>HOPE VI Set-aside</i> : proposed master plan for the project and/or annual status report
Chapter 6, Section C(4)	<input type="checkbox"/> <i>Nonprofit Sponsor points</i> : documentation of eligibility
Chapter 6, Section C(5)	<input type="checkbox"/> <i>Farmworker Housing</i> : marketing and referral plan
Chapter 6, Section C(6)	<input type="checkbox"/> <i>At Risk points</i> : federal agency certification confirming the Project’s eligibility and if applicable, the written notice required in RCW 59.28.040
Chapter 6, Section C(9)	<input type="checkbox"/> <i>Historic Property points</i> : documentation of eligibility
Chapter 6, Section C(10)	<input type="checkbox"/> <i>Targeted Area points</i> : documentation of eligibility
Chapter 6, Section C(7)	<input type="checkbox"/> <i>Community Revitalization Plan points</i> : documentation of eligibility
Chapter 6, Section C(11)	<input type="checkbox"/> <i>Leveraging of Public Resources points</i> : documentation of eligibility
Chapter 6, Section C(13)	<input type="checkbox"/> <i>Eventual Tenant Ownership points</i> : comprehensive plan
Chapter 6, Section C(14)	<input type="checkbox"/> <i>Quality Management Program points</i> : documentation of eligibility
Chapter 3, Section K Chapter 5, Section B (B)	<input type="checkbox"/> 130% Eligible Basis Boost: documentation supporting boost
	<input type="checkbox"/> Application Fee